

**FINNEYTOWN LOCAL SCHOOL DISTRICT**  
**Regular Meeting, June 17, 2024**  
**Brent Board Office Meeting Room**  
**8791 Brent Drive**  
**Cincinnati, OH 45231**  
**Open Forum 6:00pm**  
**Regular Meeting 6:30pm**

The Finneytown Board of Education met in regular session on Monday, June 17, 2024, in the Brent Board Office Meeting Room, 8791 Brent Drive, Cincinnati, OH 45231. Ms. Lee, Ms. McMullen and Mr. Rea were present. The President called the meeting to order at 6:30pm.

**84-24** Mr. Rea moved, seconded by Ms. McMullen, that the Board approve the agenda as presented. The President declared the motion passed.

**85-24** Mr. Rea moved, seconded by Ms. McMullen, the Board approved the minutes from the Special Meeting of June 4, 2024. The President declared the motion passed.

### **Administrative Report**

**Dr. Laurie Banks, Superintendent** – discussed the following:

- Facilities Update –
  - We just finished the DD (design development) phase on our OFCC Secondary Campus construction project. There is a resolution that will need to be approved by the Board.
  - The ARP-ESSER grant budget was revised, adjusting it for our low bid to replace HVAC units and improve air quality at both the gym and the 100 building. This work must be completed by 12/24/24.
  - Our next secondary campus construction meeting is Thursday.
- Bullying Report – There were 4 (four) online and 5 (five) informal reports of bullying filed this past school year. All were addressed and allegations investigated. We use a wrap-around approach addressing the behavior of the bully and providing supports for the bullied.
- Staff Retreat – Two facilitators were brought in to meet with 27 staff members to review the history of education in America, and how to rethink the structure of our schools to make them comfortable for all learners and equitable for everyone.
- Newsletter – The district newsletter is almost finalized. We plan to mail it out next week.
- Strategic Plan – Allerton has provided a first draft of our Strategic Plan document graphics. We are publishing a full 17-page version on our website. A 1-page front and back summary document will be shared with our community. Thank you to everyone that contributed.

## **Public Address**

### **Wyatt Brooks**

I live at 8740 Winton Road. I will be starting my senior year at Finneytown Schools. I am in the process of earning my Eagle Scout at Northminster Presbyterian Church Troop 857. A requirement is an Eagle Scout Project. I have selected reorganization of the PTA Closet at Finneytown Elementary. The project will include removal of all contents and construction of eight (8) ten-foot shelves down the left side of the closet and restocking of the closet. The project should make the space significantly more useable. Fundraising must be conducted to meet the financial obligations of the project. A materials list has been assembled. The total cost of the project will be \$746.86 before tax. Any donated support from the school district and other support organizations and interested individuals would be gladly accepted to help me reach my fundraising goal. I can be reached at 513-522-6445. Thank you for allowing me the opportunity to speak tonight.

### **Review of Action Steps from last month**

- 1) Schedule Records Commission meeting prior to June 30 – Complete.
- 2) Schedule 5<sup>th</sup>/6<sup>th</sup> Grade Band/Orchestra subcommittee meeting, to include two Board members, FMPA, the music department, Principals, Superintendent and others as needed to discuss further plans, changes, compromises and concerns to be addressed – Complete.
- 3) Special Board Meeting on June 4, 6pm, at Brent Board Office Meeting Room – Complete.
- 4) Breakfast and awards ceremony on last day for staff (5/31) – Complete.

## **Board Coordination Matters**

### **Board Member Reports**

#### **Ms. Lee, discussed the following items:**

- FAA – Did not attend this meeting.
- Finneytown Boosters –
  - Plan to attend the meeting on June 25.
  - Boosters is working hard in preparation for the Greek Festival parking fundraiser. Please reach out if you can volunteer for this event, June 28-30.
- Policy Committee – next meeting is June 24; a policy recommendation on the new cell phone ban will be discussed.
- Records Commission – met on June 7.
- Staff Last Day and Breakfast – was a nice event.
- Graduation – was a success.
- Community Eligibility Provision (CEP) – Thank you to Tina Reynolds and Melissa Read for their work in filing applications needed to qualify all our students for free lunch next school year.
- Ohio Tax Holiday – the week of July 30 – August 8

- Board Members Legal Counsel Reminder – OSBA offers free legal services as part of our membership benefits. If you have generic questions about what a board member can and cannot legally do or say, it is highly recommended that you go through them instead of attorneys that we pay for services.

**Ms. McMullen, discussed the following items:**

- Band Option Resolution – Thanks to all the administration and our staff that came together on a resolution for our band options for next year.
- Beyond Differences Finneytown – A tailgate is planned for September. Scott Myer and Kelly Lynch are heading up that effort. Please reach out to them to help. They are looking for other organizations to host booths at the event.

**Mr. Rea, discussed the following items:**

- Finance Committee – This committee met to review the five year forecast as it stands today. Mr. Oliverio will provide a summary in his report. I will be meeting with Sara Braun, Springfield Township Trustee, to share our financial position and planning horizon.
- Band Option Resolution – Thanks to those who worked this compromise out so we can move forward with student learning and refocus on math, English and special education targets and goals.

**Acknowledgement of District Committee Reports**

- Records Commission – Minutes, June 7, 2024
- Finance Committee – Minutes, June 10, 2024

**Board Retreat**

- Ms. Lee discussed the coming together of topics for the Board Retreat.
- Dr. Banks discussed Restorative Practices (RP) – Training is a 2-day, all-day event, if the Board is interested in being RP trained as opposed to RP informed, then it needs to be a full separate two-day event later this summer, instead of a two-hour event at the Board Retreat. Interested community members could also be invited to attend.

**86-24** Ms. McMullen moved, second by Mr. Rea, that the Board adopt the Consent Calendar as follows:

Action by the Board of Education in adoption of the "Consent Calendar" at this point of the agenda means that all items appearing with an asterisk (\*) after the title constitute the "Consent Calendar" and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

**a) Monthly Financial Report\***

**b) Depository and Investment Balances as of May 31, 2024\***

U.S. Bank	0.0902%	\$ 674,775.06
U.S. Bank (construction fund)	0.5800%	\$ 2,853,414.88
STAR Ohio	5.4400%	\$ 23,705,473.74
STAR Ohio (construction #2)	5.4400%	\$ 3,275,634.90
STAR Ohio (construction #1)	5.4400%	\$ 2,011,256.64
STAR Ohio (OFCC state share)	5.4400%	\$ 1,075,685.97

**c) Interest Earned on Depository and Investment Accounts as of May 31, 2024\***

General Fund	\$115,876.97
Construction Fund	\$ 30,815.45

**d) Monthly Bond Project Spending and Commitment Report\***

**e) Approval of Payment - FY24\***

The Board approved payment of the following invoice(s) representing purchases that were made prior to the issuance of a valid purchase order of the district:

DATE	VENDOR	AMOUNT
6/1/24	Edmentum (60 seats for Apex Learning Courses; unlimited enrollment subscription June 6, 2024 – June 6, 2025)	\$8,250.00

**f) Approval of Five Year Forecast\***

The Board approved the Five Year Forecast.

**g) Approval of Transfer\* - General Fund to the Capital Projects Fund FY24**

The Finneytown Board of Education approved the following transfer made from the General Fund (001) into the Capital Projects Fund (070) for the purpose of accumulating resources for the acquisition, construction and improvement of fixed assets in accordance with Ohio Revised Code Section 5705.13(C).

001-7200-910	General Fund	(\$2,000,000.00)
070-5100-9023	Capital Projects Fund	\$2,000,000.00

The Capital Projects Fund transfer represents district support for heretofore unfunded masterplan renovation and new construction projects designed to complement funded portions of the district’s facilities master plan out of current year general fund operating surplus dollars. The anticipated 10-year costs are \$5,500,000.00.

**h) Approval of Advances Back to the General Fund\* – FY24**

The Board approved the following advances back to the General Fund:

001-5220	General Fund	\$158,697.91
507-7420-922-9033	ARP ESSER	(\$70,081.51)
516-7420-922-9024	IDEA-B Special Education	(\$48,671.00)
551-7420-922-9024	English Language Learners	(\$ 2,415.00)
572-7420-922-9024	Targeted Assistance	(\$26,116.00)
590-7420-922-9024	Supporting Effective Instr.	(\$11,414.40)

This transaction returns cash temporarily advanced to another fund back to the fund of origination.

**i) Approval of the Amended Official Certificate of Estimated Resources\***

The Board approved the Amended Official Certificate of Estimated Resources.

**j) Approval of Permanent Appropriations Adjustments for the 2023-24 School Year\***

The Board approved the following Permanent Appropriations resolution for the 2023-24 School Year:

**BE IT RESOLVED** by the Board of Education of the Finneytown Local School District, Hamilton County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2024, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

	<u>TOTAL</u>
<b>GENERAL FUND</b>	
001 General Fund	1,425,196
<b>Total General Fund</b>	<u>1,425,196</u>
<b>SPECIAL REVENUE FUNDS</b>	

018	Public School Support	-16,466
019	Other Grants	-935,924
034	Classroom Facilities Maintenance	-48,632
300	Student Activity	-119,388
401	Auxiliary Service	-79,862
507	CARES Act ESSER	-919,767
516	Special Education, Part B	-393,094
551	English Language Learners	-2,365
572	Title I	-123,531
584	Student Support & Academic Enrichment	-38,266
590	Supporting Effective Instruction	-25,958
<b>Total Special Revenue Funds</b>		<u><u>-2,703,253</u></u>
<b>DEBT SERVICE FUNDS</b>		
002	Bond Retirement	-4,839
<b>Total Debt Service Funds</b>		<u><u>-4,839</u></u>
<b>CAPITAL PROJECTS FUNDS</b>		
003	Permanent Improvemt	-1,495,064
004	Construction Fund	-5,100,372
010	Classroom Facilities Fund	-24,107,897
070	Capital Projects Fund	-1,500,000
<b>Total Capital Projects Funds</b>		<u><u>-32,203,333</u></u>
<b>ENTERPRISE FUNDS</b>		
006	Food Service	-2,813
009	Uniform Supplies	-113,781
<b>Total Enterprise Funds</b>		<u><u>-116,594</u></u>
<b>FIDUCIARY FUNDS</b>		
022	District Agency	-5,987
200	Student Activity	-28,382
<b>Total Fiduciary Funds</b>		<u><u>-34,369</u></u>
<b>GRAND TOTAL ALL FUNDS</b>		<u><u>-33,637,193</u></u>

k) Approval of Year End Adjustments for the 2023-24 School Year\*

The Board authorized the Treasurer to utilize the USAS system program that adjusts FYTD Balance Receivable (Revenue) or FYTD Unencumbered Balance (Budget) accounts to zero so that the budgeted amounts are exactly equal to the actual revenues/expenditures plus current encumbrances at 2024 fiscal year end as needed. Changes made to the accounts will be recorded in the USAS AUDITS file.

**I) Adoption of Resolution – Temporary Appropriations FY25\***

The Board approved the following resolution:

BE IT RESOLVED, by the Finneytown Local School District Board of Education to adopt a Temporary Budget for the 2025 fiscal year, not to exceed one-fourth of the 2024 Budget for each fund, effective July 1, 2024 and to extend for a period not to exceed three months, by which time a Permanent Appropriations measure must be adopted.

**RC:** Ms. McMullen, yes; Mr. Rea, yes; Ms. Lee, yes. The Board President declared the motion passed.

**87-24** Ms. Lee moved, seconded by Ms. McMullen, the Board approved the following resolution requesting the County Auditor to make advance payments of taxes pursuant to Ohio Revised Code §321.34:

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

Therefore, be it resolved by the Finneytown Local School District, Ohio:

**Section 1.** That the Auditor and the Treasurer of Hamilton County in accordance with Ohio Revised Code Section 321.34, be requested to draw and pay to the Finneytown Local School District Board of Education upon the written request of David Oliverio, Treasurer, to the County Auditor, funds due in any settlement of collection year 2024 derived from taxes or other sources, payable to the County Treasurer, to the account of the Finneytown Local School District, and lawfully applicable for the purposes of the 2025 fiscal year.

The County Auditor is further requested to determine and separately identify that portion of the total amount requested which is payable to the general fund, bond retirement fund (by authorizing bond issue), permanent improvement fund and classroom facilities maintenance fund on the payment advice.





**d) Approval of Pay Rates for Exempt Employees\***

The Board approved the following pay rates for exempt staff members, effective July 1, 2024:

<b>Carrie Klus</b>	\$25.75/hr.
<b>Katie Weigand</b>	\$30.90/hr.

**e) Approval of Payment – Certified Staff Members\***

The Board approved payment to the following certified staff members who will perform duties outside of the regular work schedule, effective August 1, 2023 through July 31, 2024:

<b>Michael Kennedy</b>	3 Extended Days
<b>Tammy Dietz</b>	3 Extended Days
<b>Lauren Henline</b>	3 Extended Days
<b>Jennifer Bayless</b>	3 Extended Days

**f) Approval of Payment – Certified Staff Members\***

The board approved payment to the following certified staff members who will perform duties outside of the regular work schedule, effective June 4, 2024 through August 12, 2024:

<b>Kristen Barnes</b>	ELA Summer Work	\$19.87/hr.
<b>Macy Bruner</b>	ELA Summer Work	\$19.87/hr.
<b>Thomas Budday</b>	ELA Summer Work	\$19.87/hr.
<b>Elizabeth Florea</b>	ELA Summer Work	\$19.87/hr.
<b>Melissa Hawkins</b>	ELA Summer Work	\$19.87/hr.

**g) Consideration of New / Revised Policies\***

The Board considered the following new/revised policies, which will be presented for final adoption at the next regular meeting of the Board:

<b>0100</b>	DEFINITIONS
<b>2340</b>	FIELD AND OTHER DISTRICT-SPONSORED TRIPS
<b>2623</b>	STUDENT ASSESSMENT AND ACADEMIC INTERVENTION SERVICES
<b>2623.02</b>	THIRD GRADE READING GUARANTEE
<b>3120.04</b>	EMPLOYMENT OF SUBSTITUTES
<b>3140</b>	TERMINATION AND RESIGNATION
<b>4124</b>	EMPLOYMENT CONTRACT

<b>4140</b>	TERMINATION AND RESIGNATION
<b>5310</b>	HEALTH SERVICES
<b>8600</b>	TRANSPORTATION
<b>8600.04</b>	BUS DRIVER CERTIFICATION
<b>8640</b>	TRANSPORTATION FOR NON-ROUTINE TRIPS
<b>8650</b>	TRANSPORTATION BY VEHICLES OTHER THAN SCHOOL BUSES
<b>8660</b>	INCIDENTAL TRANSPORTATION OF STUDENTS BY PRIVATE VEHICLE

**h) Approval of Resolution\* - AGREEMENT FOR BUILDING 100 RTU REPLACEMENTS AND GYM HVAC ADDITIONS\***

The Board authorized an agreement with Trane U.S., Inc. (the "Contractor") for the Building 100 RTU Replacements and Gym HVAC Additions Project (the "Project").

Rationale:

1. The District identified a need for the Project as a part of the District's response to the COVID-19 pandemic to improve air filtration and circulation.
2. The Work was procured through the General Services Administration ("GSA") in accordance with R.C. 9.48(B)(3), and pursuant to Attorney General Opinion 2024-003, which allows a school district to procure services involving "the installation, maintenance, repair, and like items" from joint purchasing programs identified in R.C. 9.48, with such "services" being exempt from competitive bidding under R.C. 3313.46
3. Contractor has provided a proposal for the Project in the amount of \$734,820 that was competitively procured by the GSA.
4. Consistent with GSA's competitive procedures to solicit pricing, and in consultation with the District's architect, Elevar, and legal counsel, The Superintendent and Director of Business Operations believe the proposal to be competitive, reasonable, and in the best interests of the District.
5. The District will pay for the Project using federal grant funding made available to the District through the Elementary and Secondary School emergency Relief ("ESSER") fund. Accordingly, this procurement also complies with procurement requirements under 2 CFR § 200.318(e), which encourages non-federal entities to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.
6. The Superintendent recommends the Board authorize an agreement with Contractor in an amount not-to-exceed \$734,820 (the "Contract Sum").

7. The Superintendent also requests authority for the Superintendent and Treasurer to execute change orders on behalf of the Board in a total amount not-to-exceed 10% of the Contract Sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

The Board of Education resolves as follows:

1. Based upon the information provided, the Board finds Contractor to be a responsible contractor possessing the ability to perform successfully under the terms and conditions of the Board's procurement for the Project and finds the selection of Contractor to be competitive, reasonable, and in the best interests of the District for the Project.
2. The Board approves an agreement with the Contractor for the Project in an amount not-to-exceed the Contract Sum.
3. The Board authorizes the Superintendent, Treasurer and Board President to work with legal counsel to negotiate and execute the agreement with the Contractor and to sign any other related documentation, consistent with the intent of this resolution.
4. The Board further authorizes the Superintendent and Treasurer to execute change orders on behalf of the board in a total amount not-to-exceed 10% of the Contract Sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

**i) Approval of Resolution\* - Auxiliary Participation\***

The Board approved the following resolution of participation:  
St. Vivian School with Hamilton County Educational Service Center to cooperatively provide services for the 2024-2025 school year under the non-public school auxiliary services program.

**j) Approval of Insurance Coverage Renewal - Property, Automobile, General Liability, and Umbrella Liability\***

The Board approved renewal of the District's Property, Automobile, General Liability, and Umbrella Liability insurance coverage with Liberty Mutual Insurance for the period July 1, 2024 to June 30, 2025 at a cost of \$69,407. Note: General liability, excess umbrella and auto liability insurance coverage on district-owned buses is provided by Petermann and are therefore excluded from this contract.

**k) Approval of Alternate School Food Authority Arrangement\***

The Board approved the following Alternate School Food Authority Arrangement:

Finneytown Local School District transfers authority to operate specified school meal programs for the students of the district to Milford Exempted Village School District, who accepts all legal and financial responsibility for operating the specified school meal programs, which shall become effective July 1, 2024 and shall remain in effect until July 1, 2025 unless terminated by a prior notice of not less than 60 days from one party to the other. The term of this agreement can be extended upon mutual agreement of the parties and upon approval from the Office of Nutrition.

**l) Acceptance of Donations\***

A cash donation of \$1,175.71 for marching band from the Finneytown Music Parents Association on April 22, 2024.

A cash donation of \$6,000 for band camp scholarships from the Finneytown Music Parents Association on April 22, 2024.

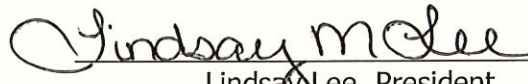
**RC:** Ms. Lee, yes; Ms. McMullen, yes; Mr. Rea, yes. The president declared the motion passed.

**Review of Action Steps**

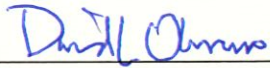
- 1) Finalize Board Retreat agenda items to be held July 27-28 – Ms. Lee, Dr. Banks.
- 2) Coordinate the food for the Board Retreat July 27-28 – Ms. McMullen.
- 3) Forward any final agenda item suggestions for the Board Retreat, not already recorded in the June 4 special meeting minutes, to Ms. Lee – Board Members.
- 4) Request NEOLA provide a summary of Board of Education policy modifications being submitted for adoption at board meetings (not in red and green for those who are color-blind) – Dr. Banks.
- 5) Superintendent and Treasurer self-evaluation submissions are due to the Board – Dr. Banks, Mr. Oliverio.

The next regular meeting of the Finneytown Board of Education will take place on Monday, July 15, 2024 at 6:30pm in the Brent Board Office Meeting Room, 8791 Brent Drive, Cincinnati, OH 45231. Open forum will begin at 6:00pm.

**89-24** There being no further business, Mr. Rea moved, seconded by Ms. McMullen, that the meeting be adjourned. The President declared the meeting adjourned at 7:14pm.

  
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Lindsay Lee, President

ATTEST:

  
\_\_\_\_\_  
David L. Oliverio, Treasurer

