

FINNEYTOWN LOCAL SCHOOL DISTRICT

Regular Meeting, July 15, 2024

Brent Board Office Meeting Room

Open Forum 6:00 pm

Regular Meeting 6:30 pm

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. FLSD Policy 0165.1

1. Call to Order

2. Opening Ceremony

Our mission is to foster academic and social growth for each student in a safe, supportive school environment.

Our vision is to be a learning community that inspires our students and staff to think critically, grow intellectually, and live with integrity.

3. Additions to and Approval of the Agenda

4. Approval of Minutes from the Regular Meeting of June 17, 2024

5. Administrative Report

- **Facilities Update**

6. Public Address

7. Review of Action Steps from last month

- 1) Finalize Board Retreat agenda items to be held July 27-28 – Ms. Lee, Dr. Banks
- 2) Coordinate the food for the Board Retreat July 27-28 – Ms. McMullen
- 3) Forward any final agenda item suggestions for the Board Retreat, not already recorded in the June 4 special meeting minutes, to Ms. Lee – Board Members
- 4) Request NEOLA provide a summary of Board of Education policy modifications being submitted for adoption at board meetings (not in red and green for those who are color-blind) – Dr. Banks
- 5) Superintendent and Treasurer self-evaluation submissions are due to the Board – Dr. Banks, Mr. Oliverio

8. Board Coordination Matters

- **Board Members Reports**
- **Acknowledge of District Committee Report**

9. Financial Matters

9.1 Adoption of the Consent Calendar

It is recommended that the Board adopt the "Consent Calendar" as follows:

Action by the Board of Education in adoption of the "Consent Calendar" at this point of the agenda means that all items appearing with an asterisk (*) after the title constitute the "Consent Calendar" and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

a) Monthly Financial Report*

b) Depository and Investment Balances as of June 30, 2024*

U.S. Bank	0.0873%	\$ 410,130.09
U.S. Bank (construction fund)	0.5800%	\$ 2,853,056.73
STAR Ohio	5.4400%	\$ 23,164,865.96
STAR Ohio (construction #2)	5.4400%	\$ 3,290,273.53
STAR Ohio (construction #1)	5.4400%	\$ 2,018,616.32
STAR Ohio (OFCC state share)	5.4400%	\$ 996,685.55

c) Interest Earned on Depository and Investment Accounts as of June 30, 2024*

General Fund	\$ 105,604.52
Construction Fund	\$ 23,686.89

d) Monthly Bond Project Spending and Commitment Report*

[See attachment]

e) Approval of Transfer – General Fund to Band Uniform Replacement Fund FY25*

It is recommended that the Board approve the following transfer of funds:

300-5100-9318	Band Uniform Fund	\$2,000.00
001-7200-910	General Fund	(\$2,000.00)

The Band Uniform Fund transfer represents the district annual portion of funds set aside for future band uniform replacement.

f) Adoption of Resolution - Establish Petty Cash Accounts*

It is recommended that the Board adopt the following resolution:

RESOLUTION TO ESTABLISH PETTY CASH ACCOUNTS

WHEREAS, Section 3313.291, ORC, permits the Board of Education of a school district to establish petty cash accounts from which the treasurer may draw moneys by signed check for purchases made within the district; and

WHEREAS, the resolution shall specify the maximum amount of money that may be placed in the account and designate the district officials who may draw moneys from the account; and

WHEREAS, the resolution shall specify the requirements and procedures for replenishing the account.

THEREFORE, be it resolved by the Board, that thee following petty cash accounts will be established and replenished on the imprest basis by the district officials authorized for the custody, care and the making of disbursements from the respective accounts:

<u>Petty Cash Fund</u>	<u>Amount</u>	<u>Designated District Official</u>
Treasurer’s Office	\$300	Treasurer and/or Accounts Payable Specialist
Finneytown Secondary	\$200	Finneytown Secondary Principal’s Secretary
Extended Care	\$100	Extended Care Supervisor
	————	
	\$600	

g) Approval of Payment - FY25*

It is recommended the Board approve payment of the following invoice(s) representing purchases that were made prior to the issuance of a valid purchase order of the district:

DATE	VENDOR	AMOUNT
7/1/24	Cincinnati Alarm Systems	\$6,360.00
	(Annual fire, burglar, and monitoring fees for district buildings)	
7/1/24	USI Insurance Services	\$17,351.75
	(Property, automobile, liability insurance policy premium 1 st qtr)	

h) Approval of Permanent Appropriations Adjustments for the 2023-24 School Year*

It is recommended that the Board approve the following Permanent Appropriation adjustments resolution for the 2023-24 fiscal year.

BE IT RESOLVED by the Board of Education of the Finneytown Local School District, Hamilton County, Ohio, that to provide for the current expenses and other expenditures of said board of education, during the fiscal year, ending June 30, 2024, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

	<u>TOTAL</u>
<u>GENERAL FUND</u>	
001 General Fund	-391,393
Total General Fund	<u>-391,393</u>
<u>SPECIAL REVENUE FUNDS</u>	
018 Public School Support	-58
019 Other Grants	-9,536
300 Student Activity	-1,006
401 Auxiliary Service	11,410
507 CARES Act ESSER	763,540
572 Title I	9,536
599 Misc. Federal Grants	5,250
Total Special Revenue Funds	<u>779,136</u>
<u>CAPITAL PROJECTS FUNDS</u>	
004 Construction Fund	-642
Total Capital Projects Funds	<u>-642</u>
<u>ENTERPRISE FUNDS</u>	
009 Uniform Supplies	-89
Total Enterprise Funds	<u>-89</u>
<u>FIDUCIARY FUNDS</u>	
200 Student Activity	-242
Total Fiduciary Funds	<u>-242</u>
GRAND TOTAL ALL FUNDS	<u>386,770</u>

i) Approval of Total Amount From All Sources Available for Expenditures and Balances – FY25*

It is recommended that the Board approve the Certificate of the Total Amount From All Sources Available for Expenditures and Balances for the 2024-2025 fiscal year.

[See Attachment]

10. Superintendent’s Recommendations

10.1 Adoption of the Consent Calendar

It is recommended that the Board adopt the “Consent Calendar” as follows:

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a) Acknowledgement of Resignations*

It is recommended that the Board acknowledge the following resignations, which have been previously accepted by the Superintendent:

Joseph Grothe	Intervention Specialist	
	effective June 30, 2024	(personal)
Taylor Theissen	Teacher	
	effective June 30, 2024	(personal)

b) Approval of Contract – One Year Limited Classified*

It is recommended that the Board approve a one year limited contract for the following classified staff members, effective August 19, 2024 through June 4, 2025:

Sedrick Edwards	Special Education Aide
Briona Alcorn	Special Education Aide
Victoria Sweeney	Library Aide

c) Approval of Contracts – One Year Limited Certified*

It is recommended that the Board approve one year limited contracts for the following new certified staff members, effective August 19, 2024 through June 4, 2025:

Johnathan Schramm	5 th Grade Teacher
Rebecca Facktor	4 th Grade Teacher
Ronda Byndon-Wilson	Intervention Specialist
Constance Turner	Intervention Specialist

d) Approval of Contract – Building Substitute*

It is recommended that the Board approve a contract for the following building substitutes, effective August 19, 2024 at the rate of \$125.00 per day:

Maddelyn Banks	Intervention Specialist FE
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e) Approval of Payment – Tutor*

It is recommended that the Board approve payment to the following tutor, who will provide services as needed, effective August 1, 2023 through July 31, 2024:

Mary Pat Grosser	Summer Reading Tutor Stipend	\$1,000.00
Tonya Zerkle	Summer Reading Tutor Stipend	\$1,000.00

f) Approval of Payment – Certified Staff Members*

Its recommend that the board approve payment to the following certified staff members who will perform duties outside of the regular work schedule, effective August 1, 2024 through July 31, 2025:

Jessie Stegman	KG Camp	\$19.87/hr.
Karen Bause	KG Camp	\$19.87/hr.
Chuck Grosser	KG Camp	\$19.87/hr.

Jenny Weirich	KG Camp	\$19.87/hr.
Peggy Battistone	KG Camp	\$19.87/hr.
Leslie Grevas	KG Camp	\$19.87/hr.
Whitney Walker	KG Camp	\$19.87/hr.
Shelley Westerfield	KG Camp	\$19.87/hr.
Jenny Brunsman	KG Camp	\$19.87/hr.
Cathy McNair	KG Camp	\$19.87/hr.
Megan Geis	KG Camp	\$19.87/hr..
Angie Creutzinger	KG Camp	\$19.87/hr.
Amanda Vordenberg	KG Camp	\$19.87/hr.
Nancy Rouse	KG Camp	\$19.87/hr.
Caroline Slone	KG Camp	\$19.87/hr.
Kristin Barnes	Hiring Team	\$19.87/hr.
Lara Walker	Hiring Team	\$19.87/hr.
Kate Picthford	Hiring Team	\$19.87/hr.
Dave Backer	Hiring Team	\$19.87/hr.
Megan Geis	Hiring Team	\$19.87/hr.

Kayla Fields	Hiring Team	\$19.87/hr.
Queylah Gaines	Hiring Team	\$19.87/hr.
Ashley Lewis	Hiring Team	\$19.87/hr.

g) Acknowledge of School Meal Prices - 2024-2025 School Year*

It is recommended that the Board acknowledge participation in the Community Eligibility Provision (CEP) and the following school meal prices for the 2024-2025 school year:

Extra Entree Price:

Breakfast extra \$1.65

Elementary extra lunch entree \$2.40

Middle School/High School extra lunch entree \$2.90 & \$3.65

Milk extra \$0.60

h) Adoption of New / Revised Policies*

It is recommended that the Board consider the following new/revised policies, which will be presented for final adoption at the next regular meeting of the Board:

0100	DEFINITIONS
2340	FIELD AND OTHER DISTRICT-SPONSORED TRIPS
2623	STUDENT ASSESSMENT AND ACADEMIC INTERVENTION SERVICES
2623.02	THIRD GRADE READING GUARANTEE
3120.04	EMPLOYMENT OF SUBSTITUTES
3140	TERMINATION AND RESIGNATION
4124	EMPLOYMENT CONTRACT
4140	TERMINATION AND RESIGNATION
5310	HEALTH SERVICES

- 8600 TRANSPORTATION**
- 8600.04 BUS DRIVER CERTIFICATION**
- 8640 TRANSPORTATION FOR NON-ROUTINE TRIPS**
- 8650 TRANSPORTATION BY VEHICLES OTHER THAN SCHOOL BUSES**
- 8660 INCIDENTAL TRANSPORTATION OF STUDENTS BY PRIVATE
 VEHICLE**

i) Approval of Resolution – APPROVING DESIGN DEVELOPMENT STAGE SUBMISSIONS AND LFI MOU AUTHORIZING THE DESIGN PROFESSIONAL TO PROCEED WITH THE CONSTRUCTION DOCUMENTS PHASE FOR THE NEW FINNEYTOWN 7-12 MIDDLE/ HIGH SCHOOL PROJECT

The Superintendent recommends approval of the design development stage submissions and LFI MOU, authorizing the design professional to proceed with the construction documents phase for the New Finneytown 7-12 Middle/ High School Project (the "Project").

Rationale:

1. The Board previously authorized the Project to move forward.
2. The Board's Architect, Elevar Design Group (the "Architect"), prepared the design development stage submission for the Project.
3. Skanska USA Building Inc., the Construction Manager at Risk for the Project, (the "CMR"), reviewed the documents prepared by the Architect, provided comments, and prepared a corresponding estimate for the construction costs.
4. District representatives then met with the Architect and CMR to review the design development stage submission and estimate. District representatives confirmed that the design aligns with the intent for the Project and the estimate aligns with the budget sufficiently for this stage of the Project.
5. The Superintendent recommends approval of the design development stage submission documents prepared by the Architect and CMR, and recommends authorizing the Architect and CMR to proceed with the construction documents stage for the Project.

The Board of Education resolves as follows:

1. The design development stage submissions prepared for the Project are approved.
2. The Architect and CMR are authorized to proceed to the construction documents stage for the Project.

j) Adoption of Resolution – Community Eligibility Provision Participation

It is recommended that the Board adopt the following resolution:

RESOLUTION OF THE FINNEYTOWN LOCAL SCHOOL DISTRICT REGARDING THE COMMUNITY ELIGIBILITY PROVISION OF THE HEALTHY, HUNGER-FREE KIDS ACT OF 2010

WHEREAS, the Board, recognizes the need to increase access to free school meals for students living in poverty,

WHEREAS, the Board, participates in the National School Lunch and Breakfast Programs,

WHEREAS, The Healthy, Hunger Free Kids Act of 2010 includes the Community Eligibility Provision (CEP), 42 U.S.C.A. § 1759(a), allowing qualifying districts with the highest poverty rates to serve all students free meals without the burden of collecting household applications, saving time and money for schools and families,

WHEREAS, the Board, has determined that Finneytown Elementary, and Finneytown Middle School/High School met the minimum percentage of students necessary to qualify for free meals in the preceding school year,

WHEREAS, the Board, has approved an Alternate School Food Authority Arrangement with Milford Exempted Village School District for operation of the district's specified school meal programs, and Milford has applied and received approval to participate in the CEP program on behalf of the Board, beginning in the 2024-2025 school year and continuing at least through the 2027-2028 school year,

THEREFORE, BE IT RESOLVED that the Board agrees to comply with the terms of CEP participation and agrees to serve free lunches and breakfasts to all students in participating schools.

BE IT FURTHER RESOLVED that household income forms (no longer needed for free meals, but), necessary for qualification of student fee waivers, and to maintain/increase E-rate discounts and other dependent federal grant funding received by the Board, are hereby authorized and ordered to be collected by the appropriate school district officials.

k) Approval of Agreement - HCESC*

The Board approved the following agreement:

Finneytown Local School District with Hamilton County Educational Service Center to provide early childhood special education collaborative programming for the 2024-2025 school year at a cost of \$165,568.00.

l) Approval of Agreement - HCESC*

The Board approved the following agreement:

Finneytown Local School District with Hamilton County Educational Service Center to provide intensive pre-school special education programming for the 2024-2025 school year at a cost of \$307,188.00.

m) Approval of Agreement - HCESC*

The Board approved the following agreement:

Finneytown Local School District with Hamilton County Educational Service Center to provide itinerant pre-school special education services for the 2024-2025 school year at a cost of \$32,953.00.

n) Recognition of District Support Organizations*

It is recommended that the Board recognize the following District Support Organizations:

Finneytown Athletic Boosters
Finneytown Elementary PTA
Finneytown Music Parents Association
Finneytown Schools Educational Foundation
Finneytown Secondary PTA

Additionally, it is recommended that the Board recognize the **Finneytown Athletic Association** as an Official Community Partner.

o) Adoption of Resolution – General Liability Insurance for Approved School Support Entities FY25*

It is recommended that the Board approve the following resolution:

WHEREAS, the Finneytown Board of Education contracts for its insurance coverage program through Liberty Mutual Insurance, and

WHEREAS, the Board of Education's insurance policy contains general liability insurance coverage provisions for "school support entities" that are officially approved and recognized to receive such coverage, and

WHEREAS, the Finneytown Board of Education is legally permitted to purchase a policy of insurance to cover "school support entities" against liability on account of damages or injury to person or property resulting from any act or omission of the organization, and

WHEREAS, the Board of Education's has received application from the Finneytown Elementary PTA, Finneytown Secondary PTA, Finneytown Schools Educational Foundation, and the

Finneytown Music Parents Association, indicating the necessity of general liability coverage, as well as information from which to conduct a risk assessment, and

WHEREAS, the Board of Education has performed due diligence in reviewing these applications and the risk assessment materials, and found applications that satisfy its requirements, and

WHEREAS, the amount of the general liability coverage is \$1,000,000 per occurrence and \$3,000,000 in aggregate, and the cost of the coverage has been identified as being provided at no additional cost (\$0 premium);

NOW, THEREFORE, BE IT RESOLVED that the Finneytown Elementary PTA, Finneytown Secondary PTA, Finneytown Schools Educational Foundation, and the Finneytown Music Parents Association are hereby approved to receive general liability coverage under the Board of Education's policy for the 7/1/24 through 6/30/25 insurance policy year, for which it will be charged \$0 (no cost).

11. Review of Action Steps

12. Announcements

The next special meetings will take place on Saturday, July 27, 2024 at 9:00am and Sunday, July 29, 2024 at 2:00pm in the Brent Board Office Meeting Room, 8791 Brent Drive, Cincinnati, OH 45231. The regular meeting of the Finneytown Board of Education will take place on Monday, August 19, 2024 at 6:30pm in the Brent Board Office Meeting Room, 8791 Brent Drive, Cincinnati, OH 45231. Open forum will begin at 6:00pm.

13. Adjournment