FINNEYTOWN LOCAL SCHOOL DISTRICT
RECORDS COMMISSION MEETING
Brent Administrative Office
Superintendent's Office
8791 Brent Drive, Cincinnati, OH 45231
June 7, 2024
8:00am

The Finneytown Local School District Records Commission met on Friday, June 7, 2024, in the Brent Administrative Office Building, Superintendent's Office, 8791 Brent Drive, Cincinnati, Ohio, 45231. Ms. Lee, Dr. Banks and Mr. Oliverio were present. The meeting was called to order at 8:02 a.m.

Ms. Lee moved, seconded by Mr. Oliverio, the records commission approved minutes from the May 23, 2023, meeting. The chairman declared the motion passed.

Secretary's Report

Mr. Oliverio gave an overview of local records commission duties:

- To consider updates to the records retention schedule and forward to the Ohio History Connection and Auditor of State for approval, and
- To process requests for the disposal of obsolete public records that require Ohio History Connection and Auditor of State approval.

Mr. Oliverio reported that no Certificate of Records Disposal Forms have been received to act upon.

Adjournment

There being no further business, Ms. Lee moved, seconded by Dr. Banks, the Records Commission was adjourned at 8:04 a.m. The motion received a unanimous "yes" vote. The chairman declared the motion passed.

David Oliverio

David Oliverio, Treasurer