

FINNEYTOWN LOCAL SCHOOL DISTRICT
Regular Meeting, June 17, 2024
Brent Board Office Meeting Room
Open Forum 6:00pm
Regular Meeting 6:30pm

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. FLSD Policy 0165.1

1. Call to Order

2. Opening Ceremony

Our mission is to foster academic and social growth for each student in a safe, supportive school environment.

Our vision is to be a learning community that inspires our students and staff to think critically, grow intellectually, and live with integrity.

3. Additions to and Approval of the Agenda

4. Approval of Minutes from the Special Meeting of June 4, 2024

5. Administrative Report

- **Facilities Update**
- **Annual Bullying and Harassment Report**

6. Public Address

7. Review of Action Steps from last month

- 1) Schedule Records Commission meeting prior to June 30 for Board President, Superintendent and Treasurer – Ms. Lee, Dr. Banks, Mr. Oliverio.
- 2) Schedule 5th/6th Grade Band/Orchestra subcommittee meeting, to include two Board members, FMPA, the music department, Principals, Superintendent and others as needed to discuss further plans, changes, compromises and concerns to be addressed – Ms. Lee, Dr. Banks.
- 3) Special Board Meeting on June 4, 6pm, at Brent Board Office Meeting Room – All
- 4) Breakfast and awards ceremony on last day for staff (5/31) – All Board members that can attend.

8. Board Coordination Matters

- **Board Members Reports**
- **Acknowledgement of District Committee Report**
 - Records Commission – Minutes June 7, 2024
 - Finance Committee – Minutes June 10, 2024

9. Financial Matters

9.1 Adoption of the Consent Calendar

It is recommended that the Board adopt the "Consent Calendar" as follows:

Action by the Board of Education in adoption of the "Consent Calendar" at this point of the agenda means that all items appearing with an asterisk (*) after the title constitute the "Consent Calendar" and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

a) Monthly Financial Report*

b) Depository and Investment Balances as of May 31, 2024*

U.S. Bank	0.0902%	\$ 674,775.06
U.S. Bank (construction fund)	0.5800%	\$ 2,853,414.88
STAR Ohio	5.4400%	\$ 23,705,473.74
STAR Ohio (construction #2)	5.4400%	\$ 3,275,634.90
STAR Ohio (construction #1)	5.4400%	\$ 2,011,256.64
STAR Ohio (OFCC state share)	5.4400%	\$ 1,075,685.97

c) Interest Earned on Depository and Investment Accounts as of May 31, 2024*

General Fund	\$115,876.97
Construction Fund	\$ 30,815.45

d) Monthly Bond Project Spending and Commitment Report*

[See attachment]

e) Approval of Payment - FY24*

It is recommended the Board approve payment of the following invoice(s) representing purchases that were made prior to the issuance of a valid purchase order of the district:

DATE	VENDOR	AMOUNT
6/1/24	Edmentum (60 seats for Apex Learning Courses; unlimited enrollment subscription June 6, 2024 – June 6, 2025)	\$8,250.00

f) Approval of Five Year Forecast*

It is recommended that the Board approve the Five Year Forecast.

g) Approval of Transfer* - General Fund to the Capital Projects Fund FY24

It is recommended that the Finneytown Board of Education approve the following transfer made from the General Fund (001) into the Capital Projects Fund (070) for the purpose of accumulating resources for the acquisition, construction and improvement of fixed assets in accordance with Ohio Revised Code Section 5705.13(C).

001-7200-910	General Fund	NTE (\$2,000,000.00)
070-5100-9023	Capital Projects Fund	NTE (\$2,000,000.00)

The Capital Projects Fund transfer represents district support for heretofore unfunded masterplan renovation and new construction projects designed to complement funded portions of the district’s facilities master plan out of current year general fund operating surplus dollars. The anticipated 10-year costs are \$5,500,000.00.

h) Approval of Advances Back to the General Fund* – FY24

It is recommended that the Board approve the following advances back to the General Fund:

001-5220	General Fund	NTE 158,697.91
507-7420-922-9033	ARP ESSER	NTE (\$70,081.51)
516-7420-922-9024	IDEA-B Special Education	NTE (\$48,671.00)
551-7420-922-9024	English Language Learners	NTE (\$ 2,415.00)
572-7420-922-9024	Targeted Assistance	NTE (\$26,116.00)
590-7420-922-9024	Supporting Effective Instr.	NTE (\$11,414.40)

This transaction returns cash temporarily advanced to another fund back to the fund of origination.

i) Approval of the Amended Official Certificate of Estimated Resources*

It is recommended that the Board approve adjustments to the Amended Official Certificate of Estimated Resources through June 30, 2024 to meet statutory requirements.

j) Approval of Permanent Appropriations Adjustments for the 2023-24 School Year*

It is recommended that the Board approve the Permanent Appropriation adjustments through June 30, 2024 to meet statutory requirements.

k) Approval of Year End Adjustments for the 2023-24 School Year*

It is recommended that the Board authorize the Treasurer to utilize the USAS system program that adjusts FYTD Balance Receivable (Revenue) or FYTD Unencumbered Balance (Budget) accounts to zero so that the budgeted amounts are exactly equal to the actual revenues/expenditures plus current encumbrances at 2024 fiscal year end as needed. Changes made to the accounts will be recorded in the USAS AUDITS file.

l) Adoption of Resolution – Temporary Appropriations FY25*

It is recommended that the Board approve the following resolution:

BE IT RESOLVED, by the Finneytown Local School District Board of Education to adopt a Temporary Budget for the 2025 fiscal year, not to exceed one-fourth of the 2024 Budget for each fund, effective July 1, 2024 and to extend for a period not to exceed three months, by which time a Permanent Appropriations measure must be adopted.

9.2 Resolution Requesting the County Auditor to Make Advance Payments of Taxes Pursuant to Ohio Revised Code §321.34

It is recommended that the Board approve the following resolution:

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

Therefore, be it resolved by the Finneytown Local School District, Ohio:

Section 1. That the Auditor and the Treasurer of Hamilton County in accordance with Ohio Revised Code Section 321.34, be requested to draw and pay to the Finneytown Local School District Board of Education upon the written request of David Oliverio, Treasurer, to the County Auditor, funds due in any settlement of collection year 2024 derived from taxes or other sources, payable to the County Treasurer, to the account of the Finneytown Local School District, and lawfully applicable for the purposes of the 2025 fiscal year.

The County Auditor is further requested to determine and separately identify that portion of the total amount requested which is payable to the general fund, bond retirement fund (by authorizing bond issue), permanent improvement fund and classroom facilities maintenance fund on the payment advice.

Section 2. That the Treasurer of the Finneytown Local School District shall forward to the County Auditor a certified copy of this Resolution.

10. Superintendent's Recommendations

10.1 Adoption of the Consent Calendar

It is recommended that the Board adopt the "Consent Calendar" as follows:

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a) Acknowledgement of Resignations*

It is recommended that the Board acknowledge the following resignations, which have been previously accepted by the Superintendent:

Jonathan Engel

5th Grade Teacher
effective May 31, 2024

(personal)

b) Rescission of Contract - One Year Retired/Rehired Classified*

It is recommended that the Board rescind the one year limited contract for the following retired/rehired classified staff member effective August 20, 2024 through June 4, 2025:

Eleanor (Ellie) White Extended Care Aide

c) Approval of Contracts – One Year Limited Certified*

It is recommended that the Board approve one year limited contracts for the following new certified staff members, effective August 19, 2024 through June 4, 2025:

Brahna Satterfield 6th Grade teacher
Lindsey Brinkman Intervention Specialist

d) Approval of Pay Rates for Exempt Employees*

It is recommended that the Board approve the following pay rates for exempt staff members, effective July 1, 2024:

Carrie Klus \$25.75/hr.
Katie Weigand \$30.90/hr.

e) Approval of Payment – Certified Staff Members*

It is recommended that the Board approve payment to the following certified staff members who will perform duties outside of the regular work schedule, effective August 1, 2023 through July 31, 2024:

Michael Kennedy 3 Extended Days
Tammy Dietz 3 Extended Days
Lauren Henline 3 Extended Days
Jennifer Bayless 3 Extended Days

f) Approval of Payment – Certified Staff Members*

Its recommend that the board approve payment to the following certified staff members who will perform duties outside of the regular work schedule, effective June 4, 2024 through August 12, 2024:

Kristen Barnes	ELA Summer Work	\$19.87/hr.
Macy Bruner	ELA Summer Work	\$19.87/hr.
Thomas Budday	ELA Summer Work	\$19.87/hr.
Elizabeth Florea	ELA Summer Work	\$19.87/hr.
Melissa Hawkins	ELA Summer Work	\$19.87/hr.

g) Consideration of New / Revised Policies*

It is recommended that the Board consider the following new/revised policies, which will be presented for final adoption at the next regular meeting of the Board:

0100	DEFINITIONS
2340	FIELD AND OTHER DISTRICT-SPONSORED TRIPS
2623	STUDENT ASSESSMENT AND ACADEMIC INTERVENTION SERVICES
2623.02	THIRD GRADE READING GUARANTEE
3120.04	EMPLOYMENT OF SUBSTITUTES
3140	TERMINATION AND RESIGNATION
4124	EMPLOYMENT CONTRACT
4140	TERMINATION AND RESIGNATION
5310	HEALTH SERVICES
8600	TRANSPORTATION
8600.04	BUS DRIVER CERTIFICATION
8640	TRANSPORTATION FOR NON-ROUTINE TRIPS
8650	TRANSPORTATION BY VEHICLES OTHER THAN SCHOOL BUSES
8660	INCIDENTAL TRANSPORTATION OF STUDENTS BY PRIVATE VEHICLE

h) Approval of Resolution* - AGREEMENT FOR BUILDING 100 RTU REPLACEMENTS AND GYM HVAC ADDITIONS*

The Superintendent recommends that the Board authorize an agreement with Trane U.S., Inc. (the "Contractor") for the Building 100 RTU Replacements and Gym HVAC Additions Project (the "Project").

Rationale:

1. The District identified a need for the Project as a part of the District's response to the COVID-19 pandemic to improve air filtration and circulation.
2. The Work was procured through the General Services Administration ("GSA") in accordance with R.C. 9.48(B)(3), and pursuant to Attorney General Opinion 2024-003, which allows a school district to procure services involving "the installation, maintenance, repair, and like items"

from joint purchasing programs identified in R.C. 9.48, with such "services" being exempt from competitive bidding under R.C. 3313.46

3. Contractor has provided a proposal for the Project in the amount of \$734,820 that was competitively procured by the GSA.
4. Consistent with GSA's competitive procedures to solicit pricing, and in consultation with the District's architect, Elevar, and legal counsel, The Superintendent and Director of Business Operations believe the proposal to be competitive, reasonable, and in the best interests of the District.
5. The District will pay for the Project using federal grant funding made available to the District through the Elementary and Secondary School emergency Relief ("ESSER") fund. Accordingly, this procurement also complies with procurement requirements under 2 CFR § 200.318(e), which encourages non-federal entities to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.
6. The Superintendent recommends the Board authorize an agreement with Contractor in an amount not-to-exceed \$734,820 (the "Contract Sum").
7. The Superintendent also requests authority for the Superintendent and Treasurer to execute change orders on behalf of the Board in a total amount not-to-exceed 10% of the Contract Sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

The Board of Education resolves as follows:

1. Based upon the information provided, the Board finds Contractor to be a responsible contractor possessing the ability to perform successfully under the terms and conditions of the Board's procurement for the Project and finds the selection of Contractor to be competitive, reasonable, and in the best interests of the District for the Project.
2. The Board approves an agreement with the Contractor for the Project in an amount not-to-exceed the Contract Sum.
3. The Board authorizes the Superintendent, Treasurer and Board President to work with legal counsel to negotiate and execute the agreement with the Contractor and to sign any other related documentation, consistent with the intent of this resolution.
4. The Board further authorizes the Superintendent and Treasurer to execute change orders on behalf of the board in a total amount not-to-exceed 10% of the Contract Sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

i) Approval of Resolution* - Auxiliary Participation*

It is recommended that the Board approve the following resolution of participation: St. Vivian School with Hamilton County Educational Service Center to cooperatively provide services for the 2024-2025 school year under the non-public school auxiliary services program.

j) Approval of Insurance Coverage Renewal - Property, Automobile, General Liability, and Umbrella Liability*

It is recommended that the Board approve renewal of the District's Property, Automobile, General Liability, and Umbrella Liability insurance coverage with Liberty Mutual Insurance for the period July 1, 2024 to June 30, 2025 at a cost of \$69,407. Note: General liability, excess umbrella and auto liability insurance coverage on district-owned buses is provided by Petermann and are therefore excluded from this contract.

k) Approval of Alternate School Food Authority Arrangement*

It is recommended that the Board approve the following Alternate School Food Authority Arrangement:

Finneytown Local School District transfers authority to operate specified school meal programs for the students of the district to Milford Exempted Village School District, who accepts all legal and financial responsibility for operating the specified school meal programs, which shall become effective July 1, 2024 and shall remain in effect until July 1, 2025 unless terminated by a prior notice of not less than 60 days from one party to the other. The term of this agreement can be extended upon mutual agreement of the parties and upon approval from the Office of Nutrition.

l) Acceptance of Donations*

A cash donation of \$1,175.71 for marching band from the Finneytown Music Parents Association on April 22, 2024.

A cash donation of \$6,000 for band camp scholarships from the Finneytown Music Parents Association on April 22, 2024.

11. Review of Action Steps

12. Announcements

The next regular meeting of the Finneytown Board of Education will take place on Monday, July 15, 2024 at 6:30pm in the Brent Board Office Meeting Room, 8791 Brent Drive, Cincinnati, OH 45231. Open forum will begin at 6:00pm.

13. Adjournment