

FINNEYTOWN LOCAL SCHOOL DISTRICT
Regular Meeting, July 17, 2023
Secondary Campus Media Center
Open Forum 6:00pm
Regular Meeting 6:30pm

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. FLSD Policy 0165.1

1. Call to Order

2. Opening Ceremony

Our mission is to foster academic and social growth for each student in a safe, supportive school environment.

Our vision is to be a learning community that inspires our students and staff to think critically, grow intellectually, and live with integrity.

3. Additions to and Approval of the Agenda

4. Approval of Minutes from the Regular Meeting of June 20, 2023.

5. Administrative Report

6. Public Address

7. Board Coordination Matters

8. Financial Matters

8.1 Adoption of the Consent Calendar

It is recommended that the Board adopt the "Consent Calendar" as follows:

Action by the Board of Education in adoption of the "Consent Calendar" at this point of the agenda means that all items appearing with an asterisk (*) after the title constitute the "Consent Calendar" and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

a) Monthly Financial Report*

b) Depository and Investment Balances as of June 30, 2023*

U.S. Bank	0.1564%	\$ 930,084.77
U.S. Bank (construction fund)	0.5200%	\$ 3,673,302.31
STAR Ohio	5.2600%	\$ 20,267,920.89
STAR Ohio (construction #2)	5.2600%	\$ 3,126,941.43
STAR Ohio (construction #1)	5.2600%	\$ 1,219,368.20

c) Interest Earned on Depository and Investment Accounts as of June 30, 2023*

General Fund	\$90,334.35
Construction Fund	\$19,287.05

d) Monthly Bond Project Spending and Commitment Report*

e) Approval of Payment - FY23*

It is recommended the Board approve payment of the following invoice(s) representing purchases that were made prior to the issuance of a valid purchase order of the district:

DATE	VENDOR	AMOUNT
6/3/23	Liberty Mutual Insurance (Property, automobile, liability insurance policy deductible)	\$5,000.00

f) Approval of Payment - FY24*

It is recommended the Board approve payment of the following invoice(s) representing purchases that were made prior to the issuance of a valid purchase order of the district:

DATE	VENDOR	AMOUNT
7/1/23	USI Insurance (Property, automobile, liability insurance policy premium 1 st qtr.)	\$13,815.75

g) Approval of Transfers – General Fund to Band Uniform Replacement Fund and Family Involvement Fund FY24*

It is recommended that the Board approve the following transfers of funds:

300-5100-9318	Band Uniform Fund	\$2,000.00
001-7200-910	General Fund	(\$2,000.00)
300-5100-9319	Family Involvement Center Fund	\$1,000.00
001-7200-910	General Fund	(\$1,000.00)

The Band Uniform Fund transfer represents the district annual portion of funds set aside for future band uniform replacement. The Family Involvement Fund transfer represents the district’s annual support of Family Involvement Center activities at Finneytown Elementary buildings.

h) Adoption of Resolution - Establish Petty Cash Accounts*

It is recommended that the Board adopt the following resolution:

RESOLUTION TO ESTABLISH PETTY CASH ACCOUNTS

WHEREAS, Section 3313.291, ORC, permits the Board of Education of a school district to establish petty cash accounts from which the treasurer may draw moneys by signed check for purchases made within the district; and

WHEREAS, the resolution shall specify the maximum amount of money that may be placed in the account and designate the district officials who may draw moneys from the account; and

WHEREAS, the resolution shall specify the requirements and procedures for replenishing the account.

THEREFORE, be it resolved by the Board, that thee following petty cash accounts will be established and replenished on the imprest basis by the district officials authorized for the custody, care and the making of disbursements from the respective accounts:

<u>Petty Cash Fund</u>	<u>Amount</u>	<u>Designated District Official</u>
Treasurer’s Office Specialist	\$300	Treasurer and/or Accounts Payable
Finneytown Elementary Secretary	\$200	Finneytown Elementary Principal’s
Extended Care	\$100	Extended Care Supervisor

\$600

9. Superintendent's Recommendations

9.1 Adoption of the Consent Calendar

It is recommended that the Board adopt the "Consent Calendar" as follows:

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a) Acknowledgement of Resignations*

It is recommended that the Board acknowledge the following resignations, which have been previously accepted by the Superintendent:

Kyle Chambers	Teacher effective June 30, 2023	(personal)
Keila Herbert	Intervention Specialist effective June 30, 2023	(personal)
Hannah Jones	Teacher effective June 30, 2023	(personal)
Brad Pierce	Teacher effective June 30, 2023	(personal)

b) Approval of Contract – One Year Limited Classified*

It is recommended that the Board approve a one year limited contract for the following classified staff members, effective July 10, 2023 through June 30, 2024:

Kim Hoog	Account Specialist	\$50,960.00
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c) Approval of Contract – Consultant*

It is recommended that the Board approve the following Consultant Contract:

Kim Hoog, Consultant, not to exceed 8 days at a per diem rate of \$175.00, effective June 20, 2023 through June 30, 2023

d) Approval of Contracts – One Year Limited Certified*

It is recommended that the Board approve one year limited contracts for the following new certified staff members, effective August 17, 2023 through May 31, 2024:

Victoria Butcher	6 th Grade Social Studies Teacher
Juliah Crepage	3 rd Grade Teacher
Elizabeth Florea	ELA Teacher
Molly Proffitt	Science Teacher
Max Wildenhaus	Social Studies Teacher

e) Approval of Payment – Certified Staff Members*

Its recommend that the board approve payment to the following certified staff members who will perform duties outside of the regular work schedule, effective August 1, 2023 through July 31, 2024:

Angie Creutzinger	PBIS	\$19.87/hr.
Elizabeth Gutierrez	PBIS	\$19.87/hr.
Meredith Cottrell	PBIS	\$19.87/hr.
Lauren Woodward	PBIS	\$19.87/hr.
Doug Dirr	PBIS	\$19.87/hr.
Mathew George	PBIS	\$19.87/hr.
Teyah McEntush	PBIS	\$19.87/hr.
Queyla Gaines	PBIS	\$19.87/hr.
Ryan Richmond	PBIS	\$19.87/hr.
Nancy Rouse	PBIS	\$19.87/hr.
Britany Utley	PBIS	\$19.87/hr.
Marina Deters	PBIS	\$19.87/hr.
Whitney Walker	PBIS	\$19.87/hr.
Andrea Draeger	PBIS	\$19.87/hr.

Lauren Henline	PBIS	\$19.87/hr.
Chad Yeargin	PBIS	\$19.87/hr.

f) Approval of Payment – Certified Staff Members*

Its recommend that the board approve payment to the following certified staff members who will perform duties outside of the regular work schedule, effective August 1, 2022 through July 31, 2023:

Lauren Henline	3 Extended Days	\$1,157.94
Mike Kennedy	3 Extended Days	\$1,330.05
Tammy Dietz	3 Extended Days	\$1,423.95

g) Approval of Payment – Certified Staff Members*

Its recommend that the board approve payment to the following certified staff members who will perform duties outside of the regular work schedule, effective August 1, 2023 through July 31, 2024:

Ryan Richmond	KG Camp	\$19.87/HR.
Karen Bause	KG Camp	\$19.87/HR.
Chuck Grosser	KG Camp	\$19.87/HR.
Marina Deters	KG Camp	\$19.87/HR.
Britany Utley	KG Camp	\$19.87/HR.
Cathy McNair	KG Camp	\$19.87/HR.
Whitney Walker	KG Camp	\$19.87/HR.
Shelley Westerfield	KG Camp	\$19.87/HR.
Craig Dukes	KG Camp	\$19.87/HR.
Kayla Fields	KG Camp	\$19.87/HR.
Sharon Morgan	KG Camp	\$19.87/HR.
Megan Geis	KG Camp	\$19.87/HR.
Angie Creutzinger	KG Camp	\$19.87/hr.
Darla Fiedelvey	KG Camp	\$19.87/hr.
Amanda Vordenberg	KG Camp	\$19.87/hr.
Nancy Rouse	KG Camp	\$19.87/hr.
Katie Elfers	Family Committee	\$19.87/hr.
Britany Utley	Family Committee	\$19.87/hr.
Meredith Cottrell	Family Committee	\$19.87/hr.
Beth Noble	Family Committee	\$19.87/hr.

Matt George	Family Committee	\$19.87/hr.
Diana Cosco	Family Committee	\$19.87/hr.
Taylor Theissen	Family Committee	\$19.87/hr.
Nancy Rouse	Family Committee	\$19.87/hr.
Susan Grady	Family Committee	\$19.87/hr.
Lauren Henline	Family Committee	\$19.87/hr.
Ashley Lewis	Family Committee	\$19.87/hr.
Marina Deters	Family Committee	\$19.87/hr.
Amanda Vordenberg	Family Committee	\$19.87/hr.
Shelly Westerfield	Family Committee	\$19.87/hr.
Patti Ferris	Family Committee	\$19.87/hr.
Chad Yeargin (admin. rep)	Family Committee	\$19.87/hr.

h) Approval of Student Fees - 2023-2024*

It is recommended that the Board approved the updated Student Parking Fees for the 2023-2024 school year:

Additional / Optional Fees:

Student Parking Pass	\$55.00
Painted Parking Spot Fee	\$10.00

i) Approval of School Meal Prices - 2023-2024 School Year*

It is recommended that the Board approve the following school meal prices for the 2023-2024 school year:

	2023-24 <u>BREAKFAST</u>	2023-24 <u>LUNCH</u>
Elementary Regular	\$1.85 (\$.10 increase)	\$2.75
Elementary Tier 1	N/A	\$3.00 (new)
Secondary Regular	\$1.85 (\$.10 increase)	\$3.00
Secondary Tier 1	\$2.25 (new)	\$3.50
Secondary Tier 2	N/A	\$4.25 (\$.25 increase)
Milk	\$0.60	

j) Approval of Insurance Coverage Renewal - Property, Automobile, General Liability, and Umbrella Liability*

It is recommended that the Board approve renewal of the District's Property, Automobile, General Liability, and Umbrella Liability insurance coverage with Liberty Mutual for the period July 1, 2023 to June 30, 2024 at a cost of \$55,263. Note: General liability, excess umbrella and auto liability insurance coverage on district-owned buses is provided by Petermann and are therefore excluded from this contract.

k) Approval of Resolution – BCESC – “Changes” Beckett Springs Partial Hospitalization Program*

It is recommended the Board approve the following contracted service agreement:

Finneytown Local School District with Butler County Educational Service Center (BCESC) to provide school services during the 2023-2024 school year to those students admitted to the “Changes” Beckett Springs Partial Hospitalization Program at the rate of \$68.00 per day for services provided with prior approval from the district.

l) Approval of Resolution – Authorizing Membership in the Ohio Purchasing Council of Governments*

WHEREAS, Chapter 167 of the Ohio Revised Code permits various governmental entities to form a regional council of governments to, among other things, address problems common to members of the regional council of governments; and

WHEREAS, the purpose of The Ohio Purchasing Council (the “COG”) is, among others, to undertake such functions and duties as are permitted by Chapter 167 of the Ohio Revised Code, and the statutory and legal authorities of its members; and

WHEREAS, this purpose is pursued through the combined efforts of the members of the COG; and **WHEREAS**, the Board of Education may more effectively and efficiently provide necessary programs and services by becoming a member of the COG.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Education that:

Section 1. The Board hereby authorizes its President or Treasurer to join The Ohio Purchasing Council.

Section 2. This Board hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall be in full force and effect from and immediately after its adoption.

m) Approval of Agreement - HCESC*

The Board approved the following agreement:

Finneytown Local School District with Hamilton County Educational Service Center to provide early childhood special education collaborative programming for the 2023-2024 school year at a cost of \$157,680.00.

n) Approval of Agreement - HCESC*

The Board approved the following agreement:

Finneytown Local School District with Hamilton County Educational Service Center to provide intensive pre-school special education programming for the 2023-2024 school year at a cost of \$260,056.00.

o) Approval of Agreement - HCESC*

The Board approved the following agreement:

Finneytown Local School District with Hamilton County Educational Service Center to provide itinerant pre-school special education services for the 2023-2024 school year at a cost of \$19,739.00.

p) Recognition of District Support Organizations*

It is recommended that the Board recognize the following District Support Organizations:

Finneytown Athletic Boosters
Finneytown Elementary PTA
Finneytown Music Parents Association
Finneytown Schools Educational Foundation
Finneytown Secondary PTA

Additionally, it is recommended that the Board recognize the Finneytown Athletic Association as an Official Community Partner.

q) Adoption of Resolution – General Liability Insurance for Approved School Support Entities FY24*

It is recommended that the Board approve the following resolution:

WHEREAS, the Finneytown Board of Education contracts for its insurance coverage program through Liberty Mutual Insurance, and

WHEREAS, the Board of Education's insurance policy contains general liability insurance coverage provisions for "school support entities" that are officially approved and recognized to receive such coverage, and

WHEREAS, the Finneytown Board of Education is legally permitted to purchase a policy of insurance to cover "school support entities" against liability on account of damages or injury to person or property resulting from any act or omission of the organization, and

WHEREAS, the Board of Education's has received application from the Finneytown Elementary PTA, Finneytown Schools Educational Foundation, and the Finneytown Music Parents Association, indicating the necessity of general liability coverage, as well as information from which to conduct a risk assessment, and

WHEREAS, the Board of Education has performed due diligence in reviewing these applications and the risk assessment materials, and found applications that satisfy its requirements, and

WHEREAS, the amount of the general liability coverage is \$1,000,000 per occurrence and \$2,000,000 in aggregate, and the cost of the coverage has been identified as being provided at no additional cost (\$0 premium);

NOW, THEREFORE, BE IT RESOLVED that the Finneytown Elementary PTA, Finneytown Schools Educational Foundation, and the Finneytown Music Parents Association are hereby approved to receive general liability coverage under the Board of Education's policy for the 7/1/23 through 6/30/24 insurance policy year, for which it will be charged \$0 (no cost).

r) Acceptance of Donations*

It is recommended that the Board accept the following donation(s):

A cash donation of \$200.00 to the Finneytown High School Art Department from Conover Dental, 9312 Winton Rd., Cincinnati, OH 45231 on June 21, 2023.

s) Approval of Agreement Amendment– Petermann LTD.*

It is recommended that the Board approve a modification to the current agreement with Petermann LTD. for pupil transportation services, extending the agreement for three (3) years, effective July 1, 2023 through June 30, 2026. Amendment Two is effective July 1, 2023.

A one-time billing credit of \$25,000 will be given during the 2023-24 school year. The following annual price increases will be applied:

2023-2024 6.7% increase

2024-2025 3.5% increase

2025-2026 3.5% increase

All other terms and conditions of the original contract remain in effect.

10. Resolution Suspending Employment Contract For A Classified Staff Member*

It is recommended that the Board adopt the following resolution:

RESOLUTION TO SUSPEND AN EMPLOYMENT CONTRACT
FOR A CLASSIFIED STAFF MEMBER IN ACCORDANCE
WITH APPLICABLE LAYOFF PROVISIONS OF THE NEGOTIATED
LABOR AGREEMENT

WHEREAS, the Finneytown Local School District Board of Education (hereafter the "Board") has received a recommendation from the Superintendent of a reduction in force in the classified staff due to a lack of funds, lack of work and/or the reasons set forth in Ohio Revised Code 3319.17.

WHEREAS, the Board has determined that a reduction in force in the classified staff is necessary due to a lack of funds, lack of work and/or the reasons set forth in Ohio Revised Code 3319.17.

WHEREAS, the Board has complied with all applicable requirements of the Reduction in Force provisions of the Negotiated Labor Agreement to include timely notice to the affected members whose contracts of employment are to be suspended.

NOW, THEREFORE, BE IT RESOLVED by the Finneytown Local School District Board of Education as follows:

SECTION I

The contracts of the following members of the classified staff shall be suspended indefinitely effective August 15, 2023 in accordance with Article 9.01 of the Negotiated

Diane Nahallage

Central Duplication Clerk

SECTION II

The Superintendent shall provide notice of said contract suspension to the affected member as soon as possible and said notice shall include notice that his/her employment contract shall be placed on the Priority Reinstatement List in accordance with Article 9.01 of the Negotiated Labor Agreement between the Finneytown Association of Support Staff and the Board.

SECTION III

IT IS FOUND AND DETERMINED that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

11. Approval of Agreements – Finneytown School District Board of Education In Conjunction with the Ohio Facilities Construction Commission

a) Adoption of Resolution –Approval of an Architect/Engineer Agreement with Elevar Design Group*

It is recommended that the Board approve the following resolution:

WHEREAS, the Finneytown Local School District (School District Board) and the Ohio Facilities Construction Commission (Commission) have entered into an agreement to cooperate in the design, construction and closeout of a Classroom Facilities Assistance Program (CFAP) Project; and

WHEREAS, the School District Board and Commission require professional design services and related construction administration services for the construction of the Finneytown New Middle/High School, demolition of the Finneytown High School, demolition of Brent Elementary and demolition of Whitaker Elementary (Project); and

WHEREAS, the School District Board with approval of the Commission, shall competitively bid, or otherwise award, execute and administer contracts for construction on the Project and all other contracts as necessary, in compliance with applicable federal, state and local statutes, ordinances, codes and regulations; and

WHEREAS, the Commission has pre-qualified firms to provide services including, but not limited to, Partnering and Commissioning/Maintenance Planning, from which the School District Board and Commission shall co-select a firm.

WHEREAS, the School District Board and Commission require and have co-selected an Architect/Engineer, the Commission has successfully negotiated a contract, and based on the current budget for the Project, Elevar Design Group has agreed to provide these services for an amount not to exceed \$2,316,473.00.

NOW, THEREFORE, BE IT RESOLVED that the Finneytown Local School District Board of Education approves an agreement with Elevar Design Group to provide design services required for the Project in an amount not to exceed \$2,316,473.00 and authorizes the Board President and Treasurer to enter into such agreement.

b) Adoption of Resolution –Approval of a Consulting Agreement with Four Seasons Environmental, Inc. for Commissioning Services*

It is recommended that the Board approve the following resolution:

WHEREAS, the Finneytown Local School District (School District Board) and the Ohio Facilities Construction Commission (Commission) have entered into an agreement to cooperate in the design, construction and closeout of a Classroom Facilities Assistance Program (CFAP) Project; and

WHEREAS, the School District Board and Commission require professional design services and related construction administration services for the construction of the Finneytown New Middle/High School, demolition of the Finneytown High School, demolition of Brent Elementary and demolition of Whitaker Elementary (Project); and

WHEREAS, the School District Board with approval of the Commission, shall competitively bid, or otherwise award, execute and administer contracts for construction on the Project and all other contracts as necessary, in compliance with applicable federal, state and local statutes, ordinances, codes and regulations; and

WHEREAS, the Commission has pre-qualified firms to provide services including, but not limited to, Partnering and Commissioning/Maintenance Planning from which the School District Board and Commission shall co-select a firm.

WHEREAS, the School District Board and Commission require and have co-selected a commissioning agent, the Commission has successfully negotiated a contract, and based on the current budget for the Project, Four Seasons Environmental, Inc. has agreed to provide these services for an amount not to exceed \$71,657.00.

NOW, THEREFORE, BE IT RESOLVED that the Finneytown Local School District Board of Education approves an agreement with Four Seasons Environmental, Inc. to provide commissioning services required for the Project in an amount not to exceed \$71,657.00 and authorizes the Board President and Treasurer to enter into such agreement.

c) Adoption of Resolution –Approval of a Consulting Agreement with Clearstage Consulting for Commissioning Services*

It is recommended that the Board approve the following resolution:

WHEREAS, the Finneytown Local School District (School District Board) and the Ohio Facilities Construction Commission (Commission) have entered into an agreement to cooperate in the design, construction and closeout of a Classroom Facilities Assistance Program (CFAP) Project; and

WHEREAS, the School District Board and Commission require professional design services and related construction administration services for the construction of the Finneytown New Middle/High School, demolition of the Finneytown High School, demolition of Brent Elementary and demolition of Whitaker Elementary (Project); and

WHEREAS, the School District Board with approval of the Commission, shall competitively bid, or otherwise award, execute and administer contracts for construction on the Project and all other contracts as necessary, in compliance with applicable federal, state and local statutes, ordinances, codes and regulations; and

WHEREAS, the Commission has pre-qualified firms to provide services including, but not limited to, Partnering and Commissioning/Maintenance Planning from which the School District Board and Commission shall co-select a firm.

WHEREAS, the School District Board and Commission require and have co-selected a consultant to provide neutral facilitation services, for the purpose of building cooperative relationships and to avoid or minimize disputes, the Commission has successfully negotiated a contract, and based on the current budget for the Project, Clearstage Consulting has agreed to provide these services for an amount not to exceed \$16,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Finneytown Local School District Board of Education approves an agreement with Clearstage Consulting to provide commissioning services required for the Project in an amount not to exceed \$16,500.00 and authorizes the Board President and Treasurer to enter into such agreement.

12. Review of Action Steps

13. Announcements

The next regular meeting of the Finneytown Board of Education will take place on Monday, August 21, 2023 at 6:30pm in the Media Center of the Finneytown Secondary Campus, 8916 Fontainebleau Terrace, Cincinnati, OH 45231. Open forum will begin at 6:00pm.

14. Adjournment