

**FINNEYTOWN LOCAL SCHOOL DISTRICT**  
**Regular Meeting, December 13, 2021**  
**Finneytown Secondary Campus Media Center**  
**Open Forum 7:00pm**  
**Regular Meeting 7:30pm**

The Finneytown Board of Education met in regular session on Monday, December 13, 2021, in the Media Center of the Finneytown Secondary Campus, 8916 Fontainebleau Terrace, Cincinnati, OH 45231. Mr. Engleman, Mrs. Rebman, Ms. Gordon and Mr. Reeb were present. Mr. Gast listened and viewed the meeting remotely. The President called the meeting to order at 7:30pm.

**92-21** Ms. Rebman moved, seconded by Mr. Reeb, that the Board approve the agenda as presented. The President declared the motion passed.

**93-21** Mr. Reeb moved, seconded by Ms. Gordon, that the Board approve the minutes from the Regular Meeting of November 15, 2021. The President declared the motion passed.

**District Update**

**Dr. Laurie Banks, Superintendent** – discussed the following:

- Calendar – District leadership will be reviewing the district calendar options for 2022-2023. There is a strong likelihood that the student year will begin after Labor Day to provide extended time for the transition to Finneytown Elementary. A calendar review via zoom is being planned to get feedback and involve students, staff and community in the conversation. A final calendar will be presented to the Board in January for approval.
- Annual Safety Letter – This annual safety communication will be sent to families in our Community Update going out later this week.
- Consolidated School Report – As required by Ohio Revised Code, this report collects compliance information. In the 2020-2021 school year, the district was unable to screen first-time kindergarten or first grade students, due to COVID-19. The district applied for and received waivers. The district has resumed screenings this school year.

*The Consolidated School Report is required by Ohio Revised Code 3301.68. The information collected is for the 2020-2021 school year. Answering each question is required. If the district reports noncompliance by answering "no" to any question or failing to upload the nutrition report, the district must provide to their board of education, within 30 days, a written explanation for why each item was not completed and a written plan of action for accurately and efficiently addressing the problem.*

### ***School Year 2020-2021***

*Did your district screen first-time kindergarten or first-grade pupils for hearing, vision, speech and communications, health or medical problems and for any developmental disorders pursuant to Ohio Revised Code 3313.673?*

*Finneytown Local School Districts did not screen first-time kindergarten or first-grade pupils for hearing, vision, speech, and communications, and health or medical problems; and for any developmental disorders pursuant to Ohio Revised Code 3313.673 due to COVID-19. Finneytown Local School District, under the leadership of Superintendent Terri Noe, applied for waivers.*

### ***Plan of Action***

*Finneytown Local School District did and will continue to screen first-time kindergarten or first grade pupils for hearing, vision, speech, and communications, and health or medical problems; and for any developmental disorders pursuant to Ohio Revised Code 3313.673. The district nursing staff will monitor for compliance and communicate with the Superintendent any additional needs or supports needed.*

- Secondary Campus Exams – End of course exams begin this week. On Tuesday, December 14<sup>th</sup>, we will be hosting some adorable therapy dogs to help our students (and staff) de-stress before exams.
- Catalyst - We have increased our mental health support with Catalyst this year. The additional paid support allows us to reach more students and minimize the barrier of insurance. We will be sending home a passive consent to families regarding Catalyst's supports in this week's Community Update.
- Branding – Mr. Muchmore will make our branding announcement.

**Mr. Eric Muchmore, Communication and Community Coordinator** – discussed the following:

- The district pivoted on its branding selection process in response to several requests to broaden the pool of options. A committee was formed including staff, students, alumni, community, a Board member and other stakeholders to open up the submission deadline date, select the top 5 options, and put them up for a community-wide vote. A new logo was selected with 53% of the vote. The winning logo was submitted by our Athletic Director, Mr. Gerald Warmack.

### **Public Address**

- Mr. Michael Hamel - Thanked the outgoing board members for their service to the community, wished them good luck, asked them to stay involved, hoping they would continue to attend board meetings from time to time.
- Mr. Jamie Rea - Extended his gratitude to the outgoing board members for putting kids first and their courage in moving the bond issue construction project forward.

### **Board Coordination Matters**

#### **Mr. Reeb, discussed the following items:**

- Secondary PTA – Attended the November 30<sup>th</sup> meeting. Secondary PTA has 61 members. Discussed Wildcat Service, holiday food and turkey distribution, scholarship applications and hygiene products collection. The House System is sponsoring a cornhole tournament. The upcoming staff in-service will focus on PBL and equity. PTA funded Ms. Johnson’s student field trip to the Cincinnati Museum Center “The Science Behind Pixar” exhibit.
- PEM – Attended the annual concert fundraising event. Over \$25,000 was raised for student scholarships. Thanks to Fred Wittenbaum for organizing this event to benefit our graduates.

#### **Ms. Gordon, discussed the following items:**

- Finneytown Athletic Boosters – Attended the December 12<sup>th</sup> meeting. Highlights included: reviewed profit and loss on fall sports, concession stands will be up and running for winter sports season, a new cheerleading advisor was hired, and a parent and student spectator mask discussion.

#### **Mrs. Rebman, discussed the following items:**

- Facilities – The facilities committee did not meet this month. The Core Team meets tomorrow.
- Finance Committee – Met to review the district Five Year Forecast.
- Farewell – It has been an honor to be here and serve this district and community. I plan to stay involved and contribute in ways that I am able.

#### **Mr. Engleman, discussed the following items:**

- Springfield Township – Next meeting is tomorrow at 5:30p.m. The Keep Warder Wild group is disbanding and donating their remaining funds to Springfield Township to help fund the new Nature Preserve.
- Farewell – It has been an honor and a privilege to serve you these last four years. Thank you for your support.

**94-21** Mrs. Rebman moved, seconded by Ms. Gordon, that the Board adopt the “Consent Calendar” as follows:

Action by the Board of Education in adoption of the “Consent Calendar” at this point of the agenda means that all items appearing with an asterisk (\*) after the title constitute the “Consent Calendar” and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

**a) Monthly Financial Report\***

**b) Depository and Investment Balances as of November 30, 2021\***

U.S. Bank	0.0050%	\$ 332,912.22
STAR Ohio	0.0900%	\$ 18,489,515.71
U.S. Bank (construction fund)	0.8700%	\$ 10,578,883.12
STAR Ohio (construction fund)	0.0900%	\$ 5,322,578.71

**c) Interest Earned on Depository and Investment Accounts as of November 30, 2021\***

General Fund	\$ 1,356.81
Construction Fund	\$35,046.77

**d) Monthly Bond Project Spending and Commitment Report\***

[See Attachment]

**e) Approval of the Amended Official Certificate of Estimated Resources\***

The Board approved the Amended Official Certificate of Estimated Resources.

[See Attachment]

**f) Approval of Permanent Appropriation Adjustments for the 2021-22 School Year\***

The Board approved the following Permanent Appropriations resolution for the 2021-22 School Year:

**BE IT RESOLVED** by the Board of Education of the Finneytown Local School District, Hamilton County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2022, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

	<u>TOTAL</u>
<b><u>GENERAL FUND</u></b>	
001 General Fund	3,000,000
<b>Total General Fund</b>	<u>3,000,000</u>
<b><u>SPECIAL REVENUE FUNDS</u></b>	
599 Misc. Federal Grants	2,500
<b>Total Special Revenue Funds</b>	<u>2,500</u>
<b>GRAND TOTAL ALL FUNDS</b>	<u>3,002,500</u>

**g) Approval of Five Year Forecast\***

The Board approved the Five Year Forecast.

**h) Approval of Advances Back to the General Fund - FY22\***

The Board approved the following advances back to the General Fund:

001-5220	General Fund	\$82,169.81
507-7420-922-9021	CARES Act ESSER	(\$24,276.89)
516-7420-922-9021	Special Education Part B	(\$35,240.62)
572-7420-922-9021	Title I	(\$22,652.30)

This transaction returns cash temporarily advanced to other funds back to the fund of origination.

**i) Approval of Payment - FY22\***

The Board approved payment of the following invoice(s) representing purchases that were made prior to the issuance of a valid purchase order of the district:

<b>DATE</b>	<b>VENDOR</b>	<b>AMOUNT</b>
10/7/21	Hamilton County Educational Service Center (Internet Service FY22 1 <sup>st</sup> quarter)	\$ 3,136.00

**RC:** Ms. Gordon, yes; Mrs Rebman, yes; Mr. Reeb, yes; Mr. Engleman, yes. The president declared the motion passed.

**95-21** Mr. Reeb moved, seconded by Mrs. Rebman, that the Board adopt the “Consent Calendar” as follows:

Action by the Board of Education in adoption of the “Consent Calendar” at this point of the agenda means that all items appearing with an asterisk (\*) after the title constitute the “Consent Calendar” and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

**a) Acknowledgement of Resignation\***

The Board acknowledged the following resignation, which had been previously accepted by the Superintendent:

**Randy Kirby** HVAC Technician  
effective December 13, 2021 (see item 9.1b)

**b) Approval of Contract – One Year Limited Classified\***

The Board approved a one year limited contract for the following classified staff member, effective December 13, 2021 through June 30, 2022:

**Randy Kirby** Maintenance and Facilities Technician  
effective December 13, 2021

**c) Approval of Contracts – Supplemental 2021-2022\***

The Board approved the following supplemental contracts, effective August 1, 2021 through June 30, 2022:

<b>Kenneth Duke</b>	Head Coach, MS Football	\$2,200.00
<b>Kayla Fields</b>	Director, Elementary Chorus	\$1,632.00
<b>Queylah Gaines</b>	Head Coach, Var. Cheerleading - Basketball	\$998.00
<b>Zach Jung</b>	Musical Theatre Choreographer	\$921.00
<b>Zach Jung</b>	Musical Theatre Director	\$1,632.00
<b>Zach Jung</b>	Musical Theatre Producer	\$1,190.00
<b>Kayla Lowe</b>	Advisor, MS Yearbook	\$729.00
<b>Chris Williams</b>	Head Coach, Freshman Basketball	\$2,016.00

**d) Approval of Payment Revision- Staff Member\***

The Board approved a revised payment to the following staff member who will perform duties outside of the regular work schedule, effective August 1, 2021 through June 30, 2022:

<b>Lauren Henline</b>	Mentor (Joanna Kelly) (originally approved as \$1,000.00)	\$500.00
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**e) Approval of Payment - Staff Members\***

The Board approved payment to the following staff members who will perform duties outside of the regular work schedule, effective August 1, 2021 through June 30, 2022:

<b>Lillie Healy</b>	OPEPP Project	\$250.00
<b>Kayla Lowe</b>	Mentor (Queylah Gaines)	\$500.00
<b>Kayla Lowe</b>	Mentor (Duha Salem)	\$500.00
<b>Amanda Stevenson</b>	OPEPP Project	\$250.00

**f) Approval of Family and Medical Leave\***

The Board approved the following Family Medical Leave:

**Renae Brown**, Regular Education Assistant, beginning November 30, 2021, and continuing through approximately December 31, 2021.

**g) Resolution Verifying Elementary Assistant Principal Assignment\***

The Board approved the following resolution verifying the assignment of Elementary Assistant Principal:

WHEREAS, Gerald Warmack is currently employed by the Finneytown Local School District as Athletic Director, and

WHEREAS, the Finneytown Local School District wishes to assign part-time Elementary Assistant Principal responsibilities for grades K-6 to Gerald Warmack, and

WHEREAS the Ohio Department of Education allows for the issuance of an Alternative Principal License, a three-year nontraditional licensure pathway

which allows candidates to work in an Ohio school as a principal or assistant principal while completing requirements under Ohio law for a professional principal license,

THEREFORE, be it resolved by the Finneytown Local School District Board of Education that Gerald Warmack will assume a position as part-time Elementary Assistant Principal for grades K-6 upon the issuance of an Alternative Principal License by the Ohio Department of Education.

**h) Approval of Substitute Teachers Provided by Comprehensive Substitute Solutions\***

The Board approved the following substitute teachers who are employed by Comprehensive Substitute Solutions and may be assigned to fill absences for the Finneytown Local School District, effective December 8, 2021:

Babatu, Kwesi	Harris, Jordan	Price, Tanya
Barnes, Cheryl	Heisel, Leah	Richey, Sheila
Barnes, Roosevelt	Hill, Gloria	Robinson, Marilyn
Barnes, Sarah	Howard, Latrice	Rone, Jessica
Barnett, Althea	Hughes Jr., George	Ruffner, Sara
Bell, Danny	Israel, Shamauel	Salem, Duha
Binford, Cornelia	Jackson, Endia	Schneider, Cindy
Blanks, Earl	Jenkins, Shannon	Schuler, Emily
Brinkman, Rosa	Jones, Darrell	Shaw, Phyllis
Calhoun, Brenda	Laird, Maggie	Sithe, Adam
Cargile, Joyce	Marshall, Gwen	St.Hilaire, Melissa
Causey, Mikal	Martin, Artis	Stegman, Jessica
Colvin, Gayle	Miller, Mari Kay	Straughn, Emily
Connor, Kathryn	Myers, Johnnie	Sullivan, Clyde
Copeland, David	Neri, McKenzie	Utrecht, Kimberly
Davis, Gordon	Nitti, Danielle	VonderHaar, Susan
Davis, Rollins	Obert, Jennifer	Walton, Ronald
Davis, Samantha	Oliver, Verneda	Ward, Melanie
Dietz, John	Parham, Ebony	Whitaker, Richard
Evans, Deborahgh	Partee Johnson, Dionne	Williams, Carla
Evans, Patricia	Phillips, Ciera	Williams, Tracey
Gaines, Queylah	Phipps, Marilyn	Wise, Donnise
Gaski, Karen	Pollington, Connie	Yisrael, Nesya



**i) Approval of Payment - Staff Appreciation\***

The Board approved a \$10 gift card staff appreciation gift incentive for qualifying district employees to be paid from the Board Sunshine Fund (001-2310-880). Recipients are:

Grant Anderson	Patty D’Arcy	Grace Rambo
Meredith Baker	Jennifer Dinan	Whitney Walker
Mary Beavan	Cindy Kron	Gerald Warmack
Al Bolton	Sharon Morgan	Ellie White
Nancy Buescher		

**j) Approval of Change Orders\***

The Board approved the following change orders for the new K-6 Elementary construction project:

- 1) Change Order #S30 – Skanska Contract**  
Add \$4,476.32 for a sink in the Stage area per the response to RFI #044. The cost includes the sink and faucet, as well as waste, vent, and water pipe. The change order was reviewed with emersion and adjusted. Copper was reduced to 100’; insulation for the pipe was added.
- 2) Change Order #S33 – Skanska Contract**  
Add \$4,885.61 to run natural gas pipe to the generator per the response to RFI #058. The change order also includes the addition of a main line gas regulator. The change order was reviewed in detail with emersion prior to their acceptance.
- 3) Change Order #S37 – Skanska Contract**  
Add \$44,085.78 to change the toilet partition product line from Bobrick Sierra to Scranton Aria. The GMP included a qualification that the price was based on using Bobrick Sierra, which was listed in the product specifications. However, the Scranton Aria toilet partitions were the only product listed in the specifications that worked with the design, resulting in an additional cost to change manufacturers.
- 4) Change Order #S38 – Skanska Contract**  
Add \$4,391.97 to increase the typical toilet stall depth from 5’0” to 5’6” per Bulletin #04 (refer to last page of the attached file). Since the ceramic wall tile matches the depth of the toilet stalls, additional ceramic wall tile is also necessary.

- 5) **Change Order #S39 – Skanska Contract**  
Add \$9,626.23 to purchase the shower stall for the Special Ed bathroom per RFI #055. The change order also includes shower accessories (grab bars, seat) and in-wall blocking to mount the accessories.
- 6) **Change Order #S42 – Skanska Contract**  
Add \$844.00 to update the messaging on the exterior post and panel signs. Refer to the drawings included at the end of the change order. As a result of the revised messaging, the post and panel signage changed size. The change order also includes a reflective traffic sign to identify the loading area behind the school. Refer to the sample at the bottom of this email chain. The traffic sign was approximately \$2,500 less expensive than a comparable post and panel sign.
- 7) **Change Order #S43 – Skanska Contract**  
Add \$12,405.15 and CMR Contingency Authorization Request AR-0005 to purchase Alternate #16 Gym Divider Curtain. CO-0043 is a change order that matches the alternate price from the Building GMP Amendment. AR-0005 covers the cost escalation from when the GMP was approved until now; the added cost is charged against Skanska's CMR contingency.
- 8) **Change Order #S44 – Skanska Contract**  
Subtract \$3,207.19 to revise the library furniture package. Based on a request from the District, two search terminals were deleted and replaced with two shelving units. In addition, the mobile book truck changed from 36" wide to 30" wide and four shelving units changed from 27" wide to 36" wide. The net result of these changes is a credit back to the District.
- 9) **Change Order #S45 – Skanska Contract**  
Add \$3,166.19 to resolve a clash between the acoustical ceiling elevation and the exterior storefronts. At two locations in the buildings, the exterior storefront windows are taller than the adjacent ceilings. Per the response to RFI #063, the solution is to add drywall bulkheads to terminate the low ceiling elevation prior to the storefronts.
- 10) **Change Order #S46 – Skanska Contract**  
Add \$2,284.02 to add in-wall blocking for future wall-hung furniture in the Admin. Suite offices. The blocking will be used to support storage cabinets hung over the desks.
- 11) **Change Order #S47 – Skanska Contract**  
Add \$5,256.77 to add a conduit between Finneytown Elementary and Brent Elementary for future use for dark fiber. The change order includes the conduit only; all cable and fiber are excluded.

**k) Adoption of Revised Bylaw\***

The Board adopted the following revised bylaw, which was presented for initial consideration at the regular meeting of the Board on November 15, 2021:

0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

**l) Approval of Membership and Payment – OSBA\***

The Board approved payment for membership in OSBA for 2022:

<b>Membership Dues</b>	<b>\$5,885.00</b>
<b>OSBA Briefcase Electronic Subscription</b>	<b>\$ <u>free</u></b>
<b>Membership Total</b>	<b>\$5,885.00</b>

**m) Acceptance of Donations\***

The Board accepted the following donations:

A cash donation of \$100.00 to the Finneytown Local School District Secondary Campus Art Department from Conover Family Dental Inc., 9312 Winton Rd., Cincinnati, OH 45231 on December 1, 2021.

A \$400 cash donation from an anonymous source for the Finneytown Local School District social work fund on December 7, 2021.

The Board will hold its annual Organizational Meeting and Budget Hearing on January 12, 2022 at 5:00pm in the Media Center of the Finneytown Secondary Campus, 8916 Fontainebleau Terrace, Cincinnati, OH 45231.

The next regular meeting of the Finneytown Board of Education will take place on Tuesday, January 18, 2022 at 7:30pm in the Media Center of the Finneytown Secondary Campus, 8916 Fontainebleau Terrace, Cincinnati, OH 45231. Open forum will begin at 7:00pm.

**96-21** There being no further business, Mrs. Rebman moved, seconded by Ms. Gordon, that the meeting be adjourned. The president declared the meeting adjourned at 8:18pm.

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Chadwick G. Engleman, President

ATTEST:

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David L. Oliverio, Treasurer