

FINNEYTOWN LOCAL SCHOOL DISTRICT
Regular Meeting, July 20, 2020
Remote Zoom Meeting
Open Forum 7:00pm
Regular Meeting 7:30pm

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. FLSD Policy 0165.1

The Finneytown Board of Education met in regular session on Monday, July 20, 2020, via video conference from remote locations, while under the declared COVID-19 pandemic health emergency, as authorized by Ohio House Bill 197. Mr. Gast, Mr. Engleman, Ms. Johnson, Mrs. Rebman and Mrs. Mamphey were present. Administrative staff and members of the viewing public were also present. The President called the meeting to order at 7:30pm.

Oath of Office – New Board Member Appointed for Remainder of Term

The Treasurer, David Oliverio, gave the Oath of Office to Ms. Mamphey:

Ms. Brittany Mamphey, do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio, and that you will faithfully and impartially discharge your duties as a Board member in and for the said Finneytown Local School District, Hamilton County, Ohio to the best of your ability and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office and until your successor is chosen and qualified.

Ms. Mamphey: "I do".

57-20 Mrs. Rebman moved, seconded by Mr. Engleman, the Board approved the agenda as presented. The President declared the motion passed.

58-20 Ms. Johnson moved, seconded by Mrs. Rebman, the Board approved the minutes from the Regular Meeting of June 15, 2020 and the Special Meeting of June 29, 2020. The President declared the motion passed.

Administrative Report

Construction Project Update

Christie Boron, emersion DESIGN LLC, Finneytown K-6 Building Project Manager – presented an update on the status of the District's new K-6 elementary school construction project:

- Timeline
 - Visioning & Educational Specifications – Feb 2020 - May 2020
 - Design Phase – May 2020 - Jan 2021
 - Construction Phase – Oct 2020 - Jul 2022
 - K-6 Elementary Building Opening – Fall 2022
- Process
 - District Visioning
 - Discovering Who We Are
 - Guiding Principles
 - Integration & Facility Impact
 - Community Engagement Sessions
 - Educational Specifications New K-6 Building
 - Educational Programming & Delivery
 - Program Area Analysis
 - Site Analysis
 - Design Phase Process
 - Schematic Design
 - Design Development
 - Construction Documents
 - Construction Phase
 - Early Site Package
 - Main Building Package

District Update

Mrs. Theresa Noe, Superintendent – discussed the following:

- McNulty Stadium Synthetic Turf Update
 - Grass playing field has been dug out and removed
 - Above ground water retention pond installed behind the visitor stands
 - Irrigation system has been installed around the perimeter of the field
 - Concrete curbing inside the track has been installed
 - Soil testing indicates the soil needs to be stabilized
 - Synthetic turf and track refinishing will follow
 - Project remains on target for completion in mid-August.
- 2020-21 Preliminary School Year Calendar
 - The school year beginning and ending dates are as follows:
 - School year ends on May 28, 2021
 - Teachers first day is August 17, 2020
 - Students first day is September 8, 2020
 - All teacher in-service days have been moved to the start of the school year to provide time for equity and remote learning training.
 - The school calendar accommodates transition between full in-person, split session hybrid and remote instructional plans, depending upon the severity

of the alert level in Hamilton County under the Ohio Public Health Alert Advisory System.

- Finneytown School Reopening Preliminary Plan
 - Our primary goal is to keep students and staff safe while providing an excellent quality education.
 - We will continue to review and revise these detailed plans to maximize safety while minimizing (although not eliminating) risk.
 - These plans are well researched and fluid. As the pandemic progresses, these plans will change.
 - The Finneytown reopening plan as it currently stands, consists of two options:
 - 1) Educating students at school on a fluid basis in response to Hamilton County's alert level as identified in the Ohio Public Health Alert Advisory System
 - 2) Educating all students remotely via the new Finneytown Academy.
 - Teacher/parent communications will be standardized to use only one electronic format for the convenience of parents
 - All lessons will be prepared digitally so that they can be delivered remotely when required by the District's predetermined alert level response.

- Ohio Public Health Alert Advisory System Reopening Plan Alignment
 - While our ultimate goal is a full, in-person, return to school, the fact that Hamilton County is a hot spot makes this very difficult.
 - The spread of the virus and the state's subsequent move to a county-by-county alert system has led us to decide to align our plans to the Ohio Public Health Alert Advisory System.
 - Public Emergency Alert Levels
 - Level 1 – Yellow - Active exposure and spread.
 - Level 2 – Orange - Increased exposure and spread. Exercise high degree of caution.
 - Level 3 – Red - Very high exposure and spread. Limit activities as much as possible.
 - Level 4 – Purple - Severe exposure and spread. Only leave home for supplies and services.

 - Finneytown Schools fluid educational model:

Upon board review and discussion, the consensus opinion in terms of instructional model alert level response was as follows:

 - Active Alert Level 1 – Yellow means our primary approach will be All-In-Plan (return to full in-person instruction).

- Increased Alert Level 2 – **Orange** means students and staff move to Hybrid or blended learning to include social distancing of at least 6 feet.
- High Alert Level 3 – **Red** means all students and staff move to eLearning (remote learning) but staff can report to the buildings
- Severe Alert Level 4 – **Purple** means all students and staff move to eLearning (remote learning)

Finneytown Reopening Plan Range of Options:

- **All-In Plan** - All students will attend Finneytown Local Schools Monday through Friday on a normal school bell schedule with additional safety precautions in place. (Level 1 Yellow)
- **Hybrid** - Face to Face and Online instruction. 50% of students (Group A) will attend Finneytown Local Schools 2 days a week, Monday and Tuesday, and the other 50% (Group B) will attend 2 days a week, Thursday and Friday, with safety precautions in place. This plan allows for a reduced number of students in the buildings while providing a combination of in-person and online learning. All students in-person 2 days a week and work from home 3 days a week. (Level 2 Orange)
- **eLearning 2.0** - Students will learn from home using our online learning management system Google Classroom. This option could be implemented at a class, building, or district level when closed (Level 3 Red and Level 4 Purple)
 - Updated, more robust 100% remote learning experience than the spring Remote Learning.
 - Specified schedule with daily teacher interaction
 - eLearning 2.0 will be utilized for hybrid A/B scheduled learning days at home and when we are 100% remote learning from home during high alert periods.
- **Finneytown Reopening Plan Precautions/Safety Measures**
 - Precautions will be taken at all times that students and staff are in our buildings for learning.
 - No groups or gatherings
 - 6' social distance
 - Face masks will be worn by all unless a medical waiver is obtained
 - When possible, students may be taken outside to distance and remove masks for a break
 - Temperatures and symptom checks to be done at home by all, and will also be taken again at school
 - Anyone sick or with a fever must stay home
 - Anyone who gets sick at school will be sent home

- Students and staff cannot return until letter from health department if tested. If not tested, may not return until fever and symptom free for 3 days without medication
- Students and staff who are exposed must quarantine for 14 days (accepted time that most will show symptoms if infected)
- If tested positive, must stay home 10 days and be symptom and fever free 3 days without medications. Must provide letter from health department to return
- Must wash hands properly and often - we will teach
- Must sanitize hands if not able to wash hands
- We will regularly clean and sanitize areas of high touch
- No sharing of any items - pens, pencils, manipulatives, devices, books, etc.
- Students will move as little as possible and adults will move to students when possible
- Lunches will be eaten in classrooms, larger areas for better social distancing, or outside.
- Finneytown Facial Covering Expectations
 - All Teachers and Staff will wear cloth face masks
 - Masks will be worn on buses, in hallways, and in classrooms
 - Mask breaks scheduled when being outside is practical
 - Health appeal process for face covering with district nurses
 - Appeal process and forms available by August 1st
 - Face shields and other measures to be approved through the appeal process
 - District to work with health care professionals and Hamilton County Public Health
- Finneytown Academy – an all remote learning option
 - Students or parents that do not feel comfortable returning to school during the pandemic may sign up for the brand new Finneytown Academy
 - This will be all remote learning – More information will be sent about this
 - Although this is intended to be self-paced and done entirely independently, we will assign a teacher or other staff member to each child.
 - This staff member will be available to work with the student intermittently
 - This staff member will not be “teaching” the content but will try to help with questions.
 - A student must commit to one semester at a time.
 - Once in the Academy, the student cannot switch back to in school delivery until the semester ends
 - Credits can be earned for high school
- Finneytown Transportation School Reopening Change
 - In the past, any student who lived more than a mile from school was eligible to ride a bus. This year that threshold will increase to the state limit of two

- miles. Now, only students who live more than two miles from their school will be eligible to ride the bus.
 - This means our drop off and pick up lines will be longer.
 - We are looking at possibly add crossing guards
 - This will reduce a few bus routes and save money, but, the real reason for this is that we are restricted by social distancing for the number of students who can be on a bus.
 - We have 72 passenger buses. That is 3 to a seat with 24 seats. We were told initially this spring that we would be restricted to 9 students on a bus to keep the 6' distances. That would have made getting students to school on the bus impossible. That has thankfully been updated to 1 student per seat unless there is no threat then it can go to 2 per seat.
 - Siblings can and will sit together.
 - Students will be assigned seats and will load back to front and unload front to back. They will have to be taught the expectations.
 - The seat behind the driver and the first one on the other side must be empty.
 - The back bench is really 2 seats but only one student may ride there.
 - That leaves us with a capacity of 21 students per bus. With the extension to two miles, this will become doable.
 - The driver and students must wear face masks.
 - Sick children will not be allowed to board the bus.
- Finneytown School Sports, Extracurricular, Co-curricular and Public Service Activities
 - Mid-States Band Association has notified schools that there will be no band competitions held this school year.
 - Athletic contests and scrimmages have not yet been approved by the Ohio High School Athletic Association, although teams are allowed to train and practice.
 - District buildings will not be rented or used by outside groups during not school hours until the pandemic is resolved to protect students from additional exposure risks and all to allow extra time for cleaning and sanitizing.
 - Visitors will not be permitted in the school buildings during school hours to protect students from additional exposure risks until the pandemic is resolved.
- Finneytown Bond Construction Neighborhood Zoom Meeting Update
 - The District has invited Finneytown community residents living adjacent to the Brent Elementary site and the Finneytown Secondary Campus stadium site to a special informational Zoom meeting about the construction projects currently underway and in design stages.

Public Address

Due to the length of the presented reports and lateness of the time, public address originally planned for the meeting was postponed for another time. Community members and attendees wishing to address the Board were alternatively invited to send emails to either Mr. Tony Gast, Board President, or Mrs. Terri Noe, Superintendent.

Board Coordination Matters

Ms. Mamphey, discussed the following items:

- Student Handbooks – Requested student handbooks be added to the agenda for discussion at the next meeting, in light of petitions received from the community.
- School Resource Officer – Requested the topic of school resource officers be added to the agenda for discussion at the next meeting.

Mrs. Rebman, discussed the following items:

- Nothing to report.

Mr. Engleman, discussed the following items:

- Springfield Township – At their last meeting, the Township disclosed that a 2.9 mill fire levy and a 2.9 mill police levy are being considered for the November 2020 election. It has been 10 years since each of these were last approved. Fire and police departments are in deficit spending and being subsidized by the general fund.

Ms. Johnson, discussed the following items:

- No report.

Mr. Gast, discussed the following items:

- Black Lives Matter – A focus rally was held this past weekend at the Springfield Township Administration building and at Brent Elementary. The rally was organized by Zac Wuorinen, a recent Finneytown graduate and was well supported by the Finneytown school community

59-20 Mrs. Rebman moved, seconded by Ms. Johnson, that the Board adopt the “Consent Calendar” as follows:

Action by the Board of Education in adoption of the “Consent Calendar” at this point of the agenda means that all items appearing with an asterisk (*) after the title constitute the “Consent Calendar” and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

a) Monthly Financial Report*

b) Depository and Investment Balances as of June 30, 2020*

U.S. Bank	0.0099%	\$ 500,604.66
STAR Ohio	0.5500%	\$ 10,628,117.15
STAR Plus	0.3500%	\$ 2,491,844.29
U.S. Bank (construction fund)	1.6100%	\$ 21,820,447.97
STAR Ohio (construction fund)	0.5500%	\$ 1,933,033.83

c) Interest Earned on Depository and Investment Accounts as of June 30, 2020*

General Fund	\$ 6,452.60
Construction Fund	\$38,811.19

d) Monthly Bond Project Spending and Commitment Report*

[See attached]

e) Approval of Permanent Appropriations Adjustments for the 2019-20 School Year*

The Board approved the following Permanent Appropriations adjustments for the 2019-20 School Year:

BE IT RESOLVED by the Board of Education of the Finneytown Local School District, Hamilton County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2020, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

	<u>TOTAL</u>
<u>GENERAL FUND</u>	
001 General Fund	-36,657
Total General Fund	<u><u>-36,657</u></u>

SPECIAL REVENUE FUNDS

401 Auxiliary Service	-12,966
Total Special Revenue Funds	<u><u>-12,966</u></u>

CAPITAL PROJECTS FUNDS

004 Construction Fund	1,846
Total Capital Projects Funds	<u><u>1,846</u></u>

GRAND TOTAL ALL FUNDS	<u><u>-47,776</u></u>
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f) Approval of Total Amount From All Sources Available for Expenditures and Balances – FY21*

The Board approved the Certificate of the Total Amount From All Sources Available for Expenditures and Balances for the 2020-2021 fiscal year.

g) Approval of Transfers – General Fund to Band Uniform Replacement Fund and Family Involvement Fund FY21*

The Board approve the following transfers of funds:

300-5100-9318	Band Uniform Fund	\$2,000.00
001-7200-910	General Fund	(\$2,000.00)
300-5100-9319	Family Involvement Center Fund	\$1,000.00
001-7200-910	General Fund	(\$1,000.00)

The Band Uniform Fund transfer represents the district annual portion of funds set aside for future band uniform replacement. The Family Involvement Fund transfer represents the district’s annual support of Family Involvement Center activities at Brent and Whitaker elementary buildings.

h) Adoption of Resolution - Establish Petty Cash Accounts*

The Board adopted the following resolution:

RESOLUTION TO ESTABLISH PETTY CASH ACCOUNTS

WHEREAS, Section 3313.291, ORC, permits the Board of Education of a school district to establish petty cash accounts from which the treasurer may draw moneys by signed check for purchases made within the district; and

WHEREAS, the resolution shall specify the maximum amount of money that may be placed in the account and designate the district officials who may draw moneys from the account; and

WHEREAS, the resolution shall specify the requirements and procedures for replenishing the account.

THEREFORE, be it resolved by the Board, that thee following petty cash accounts will be established and replenished on the imprest basis by the district officials authorized for the custody, care and the making of disbursements from the respective accounts:

<u>Petty Cash Fund</u>	<u>Amount</u>	<u>Designated District Official</u>
Treasurer's Office	\$300	Treasurer and/or Accounts Payable Specialist
Brent Elementary	\$100	Brent Principal's Secretary
Whitaker Elementary	\$100	Whitaker Principal's Secretary
Extended Care	\$100	Extended Care Supervisor
	\$600	

i) Approval of Payment - FY20*

The Board approved payment of the following invoice(s) representing purchases that were made prior to the issuance of a valid purchase order of the district:

DATE	VENDOR	AMOUNT
5/1/20	Turnitin LLC (St. Xavier H.S. plagiarism detection service annual per student fee)	\$ 4,965.00
6/1/20	ProQuest LLC (St. Xavier H.S. online subscription service bundle)	\$12,798.81

j) Adoption of Resolution – Establishment of Accounting Fund*

The Board approved the following resolution:

WHEREAS, the Auditor of State has authorized use of the Coronavirus Relief Fund - CRF (Fund 510) to provide funding for states to navigate the impact of the COVID-19 outbreak.

WHEREAS, it is necessary to establish a CRF (Fund 510) to account for the collection and disbursement of these restricted funds by the Finneytown Local School District.

NOW, THEREFORE, BE IT RESOLVED that a fund known as the CRF (Fund 510) is hereby established and created to be used for the purpose stated above, separate and distinct from all other funds of such district.

RC: Ms. Johnson, yes; Mrs. Rebman, yes; Ms. Mamphey, yes; Mr. Engleman, yes; Mr. Gast, yes. The president declared the motion passed.

60-20 Ms. Johnson moved, seconded by Mrs. Rebman, that the Board adopt the “Consent Calendar” as follows:

Action by the Board of Education in adoption of the “Consent Calendar” at this point of the agenda means that all items appearing with an asterisk (*) after the title constitute the “Consent Calendar” and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

a) Acknowledgement of Resignation*

The Board acknowledge the following resignation which has been previously accepted by the Superintendent:

Steve Jones	Elementary Music Teacher	
	effective January 1, 2021	(retirement)

b) Approval of Contracts – One Year Limited Certified*

The Board approve one year limited contracts for the following new certified staff members, effective August 17, 2020 through June 1, 2021:

Kerry Finley School Psychologist
Matthew Oldham Intervention Specialist

c) Approval of Consultant Contract - Intervention Specialist*

The Board approved the following consultant contract:

Michelle Yauss with Finneytown Local School District to provide intervention specialist consulting services to special education students at St. Xavier High School during the 2020-2021 school year in the amount of \$32,352, to be paid using Special Education IDEA-B funds.

d) Approval of Payment – Certified Staff Members*

The Board approved payment to the following certified staff members who will perform duties outside of the regular work schedule, effective August 1, 2020 through June 30, 2021:

Becki Adamson	Kindergarten Pre-Assessments	\$19.87/hr
Angie Creutzinger	Kindergarten Pre-Assessments	\$19.87/hr
Megan Geis	Kindergarten Pre-Assessments	\$19.87/hr
Sharon Morgan	Kindergarten Pre-Assessments	\$19.87/hr
Nancy Rouse	Kindergarten Pre-Assessments	\$19.87/hr
Amanda Stevenson	Kindergarten Pre-Assessments	\$19.87/hr
Carolyn Althoff	LPDC Meetings	\$35.00/hr
Diana Cosco	LPDC Meetings	\$35.00/hr
Angie Creutzinger	LPDC Meetings	\$35.00/hr
Troy Edie	LPDC Meetings	\$35.00/hr
Lori Gehr	LPDC Meetings	\$35.00/hr
Catherine Wilde	LPDC Meetings	\$35.00/hr
Catherine Allen	15 Extended Service Days	\$4,509.60
Stephanie Belschner	15 Extended Service Days	\$4,509.60
Al Bolton	10 Extended Service Days	\$2,932.50
Cathy Counts	15 Extended Service Days	\$7,318.80
Troy Edie	10 Extended Service Days	\$4,731.30
Kerry Finley	10 Extended Service Days	\$2,710.70
Cindy Kron	5 Extended Service Days	\$ 630.85
Cathy McNair	5 Extended Service Days	\$2,205.50
Carol Miller	10 Extended Service Days	\$4,731.30

Nancy Rouse	10 Extended Service Days	\$2,957.10
Emily Styles	15 Extended Service Days	\$6,616.50
Dionna Taylor	5 Extended Service Days	\$1,478.55
Britany Utley	10 Extended Service Days	\$3,326.70
Lara Walker	10 Extended Service Days	\$4,016.70
Whitney Walker	10 Extended Service Days	\$3,154.20
Al Bolton	Dir. of Instructional Technology	\$19,055.00
Troy Edie	Teaching and Learning Coord.	\$2,775.00
Carol Miller	Dean of Students	\$2,775.00

e) Recognition of District Support Organizations*

The Board recognized the following District Support Organizations:

Finneytown Athletic Boosters
Finneytown Elementary PTA
Finneytown Music Parents Association
Finneytown Schools Educational Foundation
Finneytown Secondary PTA

Additionally, the Board recognized the **Finneytown Athletic Association** as an Official Community Partner.

f) Adoption of Resolution – General Liability Insurance for Approved School Support Entities FY21*

The Board approved the following resolution:

WHEREAS, the Finneytown Board of Education contracts for its insurance program through Wells Fargo Insurance Services, underwritten by Wright Specialty/USI Corporation, and

WHEREAS, the Board of Education’s insurance policy contains general liability insurance coverage provisions for ‘school support entities’ that are officially approved and recognized to receive such coverage, and

WHEREAS, the Finneytown Board of Education is legally permitted to purchase a policy of insurance to cover ‘school support entities’ against liability on account of damages or injury to person or property resulting from any act or omission of the organization, and

WHEREAS, the Board of Education's has received application from the Finneytown Elementary PTA, Finneytown Schools Educational Foundation, and the Finneytown Music Parents Association, indicating the necessity of general liability coverage, as well as information from which to conduct a risk assessment, and

WHEREAS, the Board of Education has performed due diligence in reviewing these applications and the risk assessment materials, and found applications that satisfy its requirements, and

WHEREAS, the amount of the general liability coverage is \$1,000,000 per occurrence and \$2,000,000 in aggregate, and the cost of the coverage has been identified as being provided at no additional cost (\$0 premium);

NOW, THEREFORE, BE IT RESOLVED that the Finneytown Elementary PTA, Finneytown Schools Educational Foundation, and the Finneytown Music Parents Association are hereby approved to receive general liability coverage under the Board of Education's policy for the 7/1/20 through 6/30/21 insurance policy year, for which it will be charged \$0 (no cost).

g) Approval of Resolution - Auxiliary Participation*

The Board approved the following resolution of participation:

St. Xavier High School with Hamilton County Educational Service Center to cooperatively provide services for the 2020-2021 school year under the non-public school auxiliary services program.

h) Adoption of Resolution – Intent Not to Provide Career-Technical Education for Students in Grades 7 and 8*

The Board adopted the following resolution:

**RESOLUTION OF INTENT NOT TO PROVIDE
CAREER-TECHNICAL EDUCATION IN GRADE 7 AND 8**

Whereas, effective, September 17, 2014, Am.Sub. H.B. No.87 amends R.C. 3313.90 regarding the provision of career-technical education to students; and

Whereas, effective September 17, 2014, R.C. 3313.90 requires school districts to provide career-technical education to students enrolled in grades seven through twelve; and

Whereas, R.C. 3313.90 also provides that the requirement to provide career-technical education to students enrolled in grades seven and eight can be waived for a particular school year if the school district's board of education adopts a resolution that specifies the district's intent not to provide career-technical education to students enrolled in grades seven and eight for a particular school year and submits that resolution to the Ohio Department of Education by the thirtieth day of September of that school year.

NOW, THEREFORE, BE IT RESOLVED that, while the Board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in grades seven and eight during the 2020-2021 school year.

BE IT FURTHER RESOLVED that the Finneytown Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90.

BE IT FURTHER RESOLVED that the Board directs the Superintendent to submit a copy of this resolution to the Ohio Department of Education by September 30, 2020.

i) Consideration of New and Revised Policies

The Board considered the following new and revised policies, which will be submitted for final approval at the next Regular Meeting of the Board:

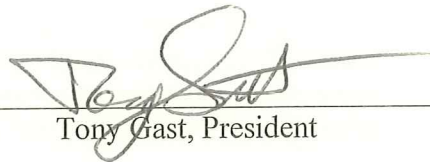
Policy 3220	STANDARDS-BASED TEACHER EVALUATION
Policy 2266	NONDISCRIMINATION ON THE BASIS OF SEX IN DISTRICT PROGRAMS OR ACTIVITIES

RC: Mrs. Rebman, yes; Ms. Mamphey, yes; Mr. Engleman, yes; Mr. Gast, yes; Ms. Johnson, yes. The president declared the motion passed.

The Board discussed an administrative contract revision.

The next regular meeting of the Finneytown Board of Education will take place on Monday, August 17, 2020 at 7:30pm in the Media Center of the Finneytown Secondary Campus, 8916 Fontainebleau Terrace, Cincinnati, OH 45231. Open forum will begin at 7:00pm.

61-20 There being no further business, Ms. Johnson moved, seconded by Mr. Engleman, that the meeting be adjourned. The president declared the meeting adjourned at 9:46pm.



Tony Gast, President

ATTEST:



David Oliverio, Treasurer