

## **FINNEYTOWN LOCAL SCHOOL DISTRICT**

**Regular Meeting, June 15, 2020**

**Zoom Remote Meeting**

**Open Forum 7:00pm**

**Regular Meeting 7:30pm**

The Finneytown Board of Education met in regular session on Monday, June 15, 2020, via video conference from remote locations, while under the declared COVID-19 pandemic health emergency, as authorized by Ohio House Bill 197. Mr. Gast, Mr. Engleman, Mrs. Rebman and Ms. Johnson were present. Administrative staff and members of the viewing public were also present. The President called the meeting to order at 7:31pm.

**45-20** Mr. Engleman moved, seconded by Mrs. Rebman, the Board approved the agenda as presented. The President declared the motion passed.

**46-20** Mrs. Rebman moved, seconded by Mr. Engleman, the Board approved the minutes from the Regular Meeting of May 18, 2020. The President declared the motion passed.

### **Condolences**

Mrs. Noe, Superintendent, expressed the district's sadness upon receiving news that long time teacher, since 2001, Amy Reynolds, passed away this morning. She taught social studies and special education at the Secondary Campus. She taught at Whitaker earlier in her Finneytown career. She will desperately be missed.

### **Administrative Report**

**Mrs. Theresa Noe, Superintendent** – discussed the following:

- Administrative Team Retreat – The administrative team started equity training, called One Degree Shift. This training will be shared with staff, students and community.
- Community Discussion – An open discussion is being planned in follow up to the letter sent out by the Superintendent and Board President, concerning issues that affect our community.
- School Reopening Guidelines – Our goal is to bring all students back to school. Current restrictions make this very difficult and include: students must be six feet apart, less than 10 in a group, masks required, more hand washing, temperature taken before students enter the building, hourly sanitizing bathrooms and lockers and doorknobs, must be symptom free to attend school (no cough, fever, trouble breathing, sore throats or running noses), must be symptom free while unmedicated for three days before returning after showing symptoms, students cannot be served lunches in the cafeteria.
- School Reopening Options: 1) All students return to traditional school 5 days per week, 2) Remote instruction for students unable to come back due to health concerns, 3) Blended learning which rotates and spreads out students over alternating days or times, so that physical distance requirements can be

maintained. Staffing and contracted services will be determined by the model ultimately implemented. Staff with high health risks may be unable to return to school. Blended learning or remote learning plans must be submitted to the state of Ohio.

- Sports restart – The Governor has reopened closed athletic fields and allowed skills practice. No-impact and low-impact sports to begin practicing within established parameters. Indoor sports are riskier than fresh air outdoor sports. Transportation to games will present problems due to physical distancing requirements.
- State Budget Cuts – The state was forced to reduce school district funding due to lost revenues caused by the economic shutdown necessitated by the pandemic. Finneytown lost one-quarter of a million dollars from the 2019-20 school year. The Finneytown district is anticipating a \$1 million cut in the 2020-21 school year. The district has suspended some services to save money while schools are closed, including custodial services.
- Music program – The health commissioner has identified singing as a higher risk, super-emitting activity. At this time, no singing will be permitted in the schools. Orchestra has been approved. Band instrument risks are still be assessed for indoor and outdoor applications.
- Student Transportation – Bus transportation has become very challenging as a result of the physical distancing guidelines. A six-foot distance requirement severely impedes a district's ability to transport students and would allow only 9 students per bus. There aren't enough buses or time to get all of our students to school under these restrictions. Considerations to reduce physical distances are being considered by the state. Guidelines also recommend temperatures be taken before students are permitted on the bus. Logistical problems would be created for students with symptoms not permitted to ride the bus if a parent is not at the stop, to take them back home.
- Financial COVID Task Force – Was convened, including staff, students, community members, administration and board members. Guidelines, scenarios and financial implications are being assessed. The task force has recommended the district change its transportation policy from a 1-mile to a 2-mile limit for bus transportation to and from school in response to distance restrictions, capacity limitations and financial costs. A 2-mile limit would reduce eligible riders to approximately 180, making bus transportation possible in a reopening scenario. This change requires a school district policy update.
- New Guidance – Governor DeWine is expected to provide additional guidelines and clarification on school reopening next week. The district is waiting for this information before committing to a reopening decision.
- Math Adoptions – New books are here and teachers are beginning planning and lesson preparation.
- Synthetic Turf Project – The project has begun. A significant amount of dirt was removed to make room for the turf. Underlying ground stability is being tested.

- New Elementary – Design work continues. Building systems are being reviewed this week. Preliminary plans are being generated and will be shared with the community for input. Educational specifications reports are being prepared for submission.

### **Public Address**

The Board temporarily suspended public participation for virtual meetings. Public address is not a state requirement. The Board of Education hopes to have Public Address back in place for the July regular meeting.

### **Board Coordination Matters**

**Mr. Engleman, discussed the following items:**

- Springfield Township – Met last week on May 8<sup>th</sup>. No action was taken pertinent to the school district. The township is holding in-person board meetings that observe physical distancing guidelines. The township is allowing public address. The township is operating in an emergency spending mode only.
- Facilities – No meetings since the last board meeting. A core team meeting and new elementary building system design kickoff meetings for plumbing, mechanical, electrical, technology and food services are scheduled for this week.

**Mrs. Rebman, discussed the following items:**

- Finneytown Athletic Boosters – Met on June 7<sup>th</sup>. The baseball fundraiser netted \$2755. The synthetic turf installation is underway. Discussion included: a new membership form, online membership, concession products and the budget. Next meeting is August 2<sup>nd</sup>. Meeting time is being changed to 5:30 p.m. on the first Sunday of the month.
- Finneytown Music Parents Association (FMPA) – Band camp has been completely cancelled due to the coronavirus. Contests have also been cancelled as transportation is virtually impossible for 100 kids at 10 kids per bus. Volunteer signed up for school meal pick up on Thursday, July 23<sup>rd</sup>. The next meeting is August 10<sup>th</sup>.
- Finance Committee – Reviewed the district's Five Year Forecast and assumptions. EdChoice was been removed from the forecast. Some COVID-19 related impacts have been included. A quarter million dollars in state funding was cut from this year. A \$1 million state budget funding cut is projected for next year. The district will attempt to reduce expenditures so as to continue to live within our means.

**Ms. Johnson, discussed the following items:**

- Finneytown Athletic Association (FAA) – The meeting scheduled for June 14<sup>th</sup> was cancelled.
- Finneytown Schools Educational Foundation – Will meet Thursday, June 18<sup>th</sup>.

**Mr. Gast, discussed the following items:**

- Facilities – Building systems, technology and food service design meetings are this Wednesday.
- COVID Financial Task Force – Participating in weekly meetings to look at financial impacts and options available to Finneytown schools associated with COVID-19. At this point it is difficult to go too far down any paths without final guidance from the state. Some difficult decisions will need to be made. We'll have to move fairly quickly on decisions, once we get the information we are waiting on. We won't always be happy with our choices. We will be relying upon our dedicated staff to evaluate the best prospects and to cooperate with neighboring districts where beneficial. We'll work to deliver the best education that we can, constantly evaluating our options and costs as situations arise. We've committed to the community not to run an operating levy right after running a bond levy, and we'll do that the best we can, realizing the reality that it will be more expensive to deliver a reasonable education during these times. We appreciate the support we're getting. As you have ideas, please let us know.

**Reschedule December 21, 2020 Board Meeting**

The Board agreed to move the December 21, 2020 regular board meeting to December 14<sup>th</sup> because the original date fell during winter break.

47-20 Mrs. Rebman moved, seconded by Mr. Engleman, that the Board adopt the "Consent Calendar" as follows:

Action by the Board of Education in adoption of the "Consent Calendar" at this point of the agenda means that all items appearing with an asterisk (\*) after the title constitute the "Consent Calendar" and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

**a) Monthly Financial Report\***

**b) Depository and Investment Balances as of May 31, 2020\***

U.S. Bank	0.0098%	\$ 125,496.06
STAR Ohio	0.6500%	\$ 12,296,275.52
STAR Plus	0.4600%	\$ 2,491,134.48
U.S. Bank (construction fund)	1.6600%	\$ 21,784,623.42
STAR Ohio (construction fund)	0.6500%	\$ 2,347,355.34

c) **Interest Earned on Depository and Investment Accounts as of May 31, 2020\***

General Fund	\$ 8,713.35
Construction Fund	\$ 9,314.87

d) **Approval of Five Year Forecast\***

The Board approved the Five Year Forecast.

e) **Approval of the Amended Official Certificate of Estimated Resources\***

The Board approved the Amended Official Certificate of Estimated Resources.

f) **Approval of Permanent Appropriations Adjustments for the 2019-20 School Year\***

The Board approved the following Permanent Appropriations resolution for the 2019-20 School Year:

**BE IT RESOLVED** by the Board of Education of the Finneytown Local School District, Hamilton County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2020, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

	<u>TOTAL</u>
<b><u>GENERAL FUND</u></b>	
001 General Fund	-485,388
<b>Total General Fund</b>	<u>-485,388</u>
<b><u>SPECIAL REVENUE FUNDS</u></b>	
018 Public School Support	-12,707
019 Other Grants	-92,410
300 Student Activity	-116,172
401 Auxiliary Service	-29,905
467 Student Wellness & Success	-120,260
499 Misc. State Grants	-48,621

516 Special Education, Part B	-278,124
551 Limited English Proficient	-7,100
572 Title I	-101,557
590 Improving Teacher Quality	-28,553
599 Misc. Federal Grants	-22,809
<b>Total Special Revenue Funds</b>	<b><u>-858,218</u></b>

**DEBT SERVICE FUNDS**

002 Bond Retirement	-1,006,131
<b>Total Debt Service Funds</b>	<b><u>-1,006,131</u></b>

**CAPITAL PROJECTS FUNDS**

003 Permanent Improvement	-392,988
004 Construction Fund	-2,277,007
<b>Total Capital Projects Funds</b>	<b><u>-2,669,995</u></b>

**ENTERPRISE FUNDS**

006 Food Service	-1,880
009 Uniform Supplies	-163,745
<b>Total Enterprise Funds</b>	<b><u>-165,625</u></b>

**FIDUCIARY FUNDS**

022 District Agency	-5,987
200 Student Activity	-56,517
<b>Total Fiduciary Funds</b>	<b><u>-62,504</u></b>

<b>GRAND TOTAL ALL FUNDS</b>	<b><u>-5,247,861</u></b>
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**g) Approval of Year End Adjustments for the 2019-20 School Year\***

The Board authorized the Treasurer to utilize the USAS system program that adjusts FYTD Balance Receivable (Revenue) or FYTD Unencumbered Balance (Budget) accounts to zero so that the budgeted amounts are exactly equal to the actual revenues/expenditures plus current encumbrances at 2020 fiscal year end as needed. Changes made to the accounts will be recorded in the USAS AUDITS file.

**h) Adoption of Resolution – Temporary Appropriations FY20\***

The Board approved the following resolution:

BE IT RESOLVED, by the Finneytown Local School District Board of Education to adopt a Temporary Budget for the 2021 fiscal year, not to exceed one-fourth of the 2020 Budget for each fund, effective July 1, 2020 and to extend for a period not to exceed three months, by which time a Permanent Appropriations measure must be adopted.

**RC:** Mr. Engleman, yes; Ms. Johnson, yes; Mrs. Rebman, yes; Mr. Gast, yes. The President declared the motion passed.

**48-20** Ms. Johnson moved, seconded by Mrs. Rebman, that the Board adopt the following Resolution requesting the County Auditor to make advance payments of taxes pursuant to Ohio Revised Code §321.34:

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

THEREFORE, be it resolved by the Finneytown Local School District, Ohio:

**Section 1.** That the Auditor and the Treasurer of Hamilton County in accordance with Ohio Revised Code Section 321.34, be requested to draw and pay to the Finneytown Local School District Board of Education upon the written request of David Oliverio, Treasurer, to the County Auditor, funds due in any settlement of collection year 2020 derived from taxes or other sources, payable to the County Treasurer, to the account of the Finneytown Local School District, and lawfully applicable for the purposes of the 2021 fiscal year.

The County Auditor is further requested to determine and separately identify that portion of the total amount requested which is payable to the general fund, bond retirement fund and permanent improvement fund on the payment advice.

**Section 2.** That the Treasurer of the Finneytown Local School District shall forward to the County Auditor a certified copy of this Resolution.

**RC:** Mrs. Rebman, yes; Mr. Engleman, yes; Mr. Gast; yes Ms. Johnson, yes. The president declared the motion passed.

**49-20** Mrs. Rebman moved, seconded by Ms. Johnson that the Board adopt the “Consent Calendar” as follows:

Action by the Board of Education in adoption of the “Consent Calendar” at this point of the agenda means that all items appearing with an asterisk (\*) after the title constitute the “Consent Calendar” and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

**a) Acknowledgement of Resignation\***

The Board acknowledged the following resignation which had been previously accepted by the Superintendent:

<b>Kylie Carbol</b>	Psychologist effective June 1, 2020	(personal)
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**b) Approval of Contracts – One Year Limited Certified\***

The Board approved one year limited contracts for the following new certified staff members, effective August 17, 2020 through June 1, 2021:

<b>Kayla Fields</b>	Music Teacher
<b>Anna Christy</b>	English/Language Arts Teacher
<b>Jacynda Barton</b>	English/Language Arts Teacher

**c) Rescind One Year Limited Contract\***

The Board rescinded a one year limited contract for the following returning certified staff member, originally approved on May 18, 2020 (see item 9.1d):

**Catherine Wilde**

**d) Approval of Contract – Certified Continuing\***

The Board approved a continuing contract for the following returning certified staff member, effective August 17, 2020:

**Catherine Wilde**



**e) Approval of Payment – Certified Staff Members\***

The Board approved payment to the following certified staff members who will perform duties outside of the regular work schedule, effective August 1, 2019 through July 31, 2020:

<b>David Backer</b>	Math Curriculum Committee	\$20.00/hr
<b>Jen Bayless</b>	Math Curriculum Committee	\$20.00/hr
<b>Heather Burkhardt</b>	Math Curriculum Committee	\$20.00/hr
<b>Tammy Dietz</b>	Math Curriculum Committee	\$20.00/hr
<b>Megan Geis</b>	Math Curriculum Committee	\$20.00/hr
<b>Sarah Ginn</b>	Math Curriculum Committee	\$20.00/hr
<b>Mary Pat Grosser</b>	Math Curriculum Committee	\$20.00/hr
<b>Patrick McGuire</b>	Math Curriculum Committee	\$20.00/hr
<b>Angie Monk</b>	Math Curriculum Committee	\$20.00/hr
<b>Kelly Moorman</b>	Math Curriculum Committee	\$20.00/hr
<b>Grace Rambo</b>	Math Curriculum Committee	\$20.00/hr
<b>Taylor Theissen</b>	Math Curriculum Committee	\$20.00/hr
<b>Dionna Taylor</b>	5 Extended Service Days	\$1,388.00

**f) Resolution Suspending a Certificated Staff Limited Contract\***

The Board adopted the following resolution:

**RESOLUTION TO SUSPEND A CERTIFICATED STAFF CONTRACT  
IN ACCORDANCE WITH APPLICABLE REDUCTION IN FORCE  
PROVISIONS OF THE NEGOTIATED LABOR AGREEMENT**

**WHEREAS**, the Finneytown Local School District Board of Education (hereafter the “Board”) has received a recommendation from the Superintendent of a reduction in force in the certificated staff due to a decline in the number of pupils enrolled in the District and/or a given subject area; and

**WHEREAS**, the Board has determined that a reduction in force in the certificated staff is necessary as a result of a decline in the number of pupils enrolled in the District and/or a given subject area in accordance with the provisions of Article 3.05 of the Negotiated Labor Agreement; and

**WHEREAS**, the Board has complied with all applicable requirements of the Reduction in Force provisions of the Negotiated Labor Agreement to include

timely notice to the affected member whose contract of employment is to be suspended.

**NOW, THEREFORE, BE IT RESOLVED** by the Finneytown Local School District Board of Education as follows:

**SECTION I**

The contract of the following member of the certificated staff shall be suspended indefinitely effective July 31, 2020 in accordance with Article 3.05 of the Negotiated Labor Agreement:

**Mr. Patrick Louis, Physical Education Teacher**

**SECTION II**

The Superintendent shall provide notice of said contract suspension to the affected member as soon as possible and said notice shall include notice that his/her employment contract shall be placed on the Priority Reinstatement List in accordance with Article 3.0506 of the Negotiated Labor Agreement between the FEA and the Board.

**SECTION III**

**IT IS FOUND AND DETERMINED** that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

**g) Approval of Resolution - Auxiliary Participation\***

The Board adopted the following resolution of participation:

St. Vivian School and Central Baptist Academy with Hamilton County Educational Service Center to cooperatively provide services for the 2020-2021 school year under the non-public school auxiliary services program.

**h) Approval of Agreement - HCESC\***

The Board approved the following agreement:

Finneytown Local School District with Hamilton County Educational Service Center to provide specific special services and instructional services for the 2020-2021 school year.

The projected cost is \$624,035 to the General Fund and \$700,249 to all funds.

**i) Approval of Agreement - HCESC\***

The Board approved the following agreement:

Finneytown Local School District with Hamilton County Educational Service Center to provide 370 FTE days of technology services to the district, including technology coordination, network support, workstation support – break/fix, and professional development for the 2020-2021 school year at a cost of \$97,452.

**j) Approval of Change Order Revision\***

The Board approved the following change order revision:

**Change Order #2 - AstroTurf Stadium Project**

Change amount from \$49,868.00 to \$57,302 for new storm water pipe and above grade retention system to meet Hamilton County requirements

**k) Consideration of Policy Revision\***

The Board considered revisions to the following policy, which will be presented for final adoption at a future meeting of the Board:

**Policy 8600**            Transportation

**l) Adoption of New and Revised Policies**

The Board adopted the following new and revised policies, which were submitted for first consideration at the Regular Meeting of the Board on May 18, 2020:

**Policy 1520**            Employment of Administrators

**Policy 2464**            Gifted Education and Identification

**Policy 3120**            Employment of Professional Staff

<b>Policy 3120.04</b>	Employment of Substitutes
<b>Policy 3120.05</b>	Employment of Personnel in Summer School and Adult Education Programs
<b>Policy 3120.08</b>	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
<b>Policy 4120</b>	Employment of Classified Staff
<b>Policy 4120.08</b>	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
<b>Policy 4124</b>	Employment Contract
<b>Policy 4162</b>	Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions
<b>Policy 5460</b>	Graduation Requirements
<b>Policy 5460.02</b>	Students at Risk of Not Qualifying for a High School Diploma
<b>Policy 6107</b>	Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures
<b>Policy 8420.01</b>	Pandemics and Other Medical Emergencies

**m) Acceptance of Donations\***

The Board accepted the following donation(s):


Two (2) Hewlett Packard Enterprises Aruba Education Connectivity Kits including AP-365 outdoor access point, pole and sensor and 6 months exchange foundation care at \$2,678.50 for a total of \$5,357.00 on May 18, 2020.

A \$50.00 cash donation to the Finneytown High School art department for art supplies from Conover Dental, 9312 Winton Rd, Cincinnati, OH 45231, donated on May 28, 2020.

**RC:** Ms. Johnson, yes; Mrs. Rebman, yes; Mr. Stuhlreyer, yes; Mr. Engleman, yes; Mr. Gast, yes. The president declared the motion passed.

The next regular meeting of the Finneytown Board of Education will take place on Monday, July 20, 2020 at 7:30pm in the Media Center of the Finneytown Secondary Campus, 8916 Fontainebleau Terrace, Cincinnati, OH 45231. Open forum will begin at 7:00pm.


**50-20** There being no further business, Mr. Engleman moved, seconded by Ms. Johnson, that the meeting be adjourned. The president declared the meeting adjourned at 8:35pm.



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Tony Gast, President

ATTEST:



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David Oliverio, Treasurer

