

## FINNEYTOWN LOCAL SCHOOL DISTRICT

Regular Meeting, February 19, 2019

Secondary Campus Media Center

Open Forum 7:00pm

Regular Meeting 7:30pm

The Finneytown Board of Education met in regular session on Tuesday, February 19, 2019 in the Media Center of the Finneytown Secondary Campus, 8916 Fontainebleau Terrace, Cincinnati, OH 45231. Mr. Gast, Mrs. Rebman, Ms. Johnson, Mr. Stuhldreier and Mr. Engleman were present. The President called the meeting to order at 7:30p.m.

**15-19** Mr. Engleman moved, seconded by Mr. Stuhldreier, that the Board approve the minutes from the Regular Meeting of January 22, 2019. The President declared the motion passed.

### Presentations / Recognitions

#### **Student Presentation**

**Mr. Grant Anderson, Whitaker Elementary Principal** – introduced Ms. Lewis and her students who demonstrated Circles, an element of the Restorative Practices initiative. Restorative Practice (RP) aims to build communities that are supported by clear agreements, authentic communication, and specific tools to bring issues and conflicts forward in a helpful way. RP serves the cause of fairness and justice, and aligns with the district's strategic plan, creating a safe learning environment.

#### **Brent Elementary Award Recognition**

Mrs. Gerber, Principal of Brent Elementary, received The Ohio State Board of Education's *Overall A Award* on behalf of Brent Elementary for its high academic performance on the 2017-18 state report card.

### Administrative Report

**Mrs. Theresa Noe, Superintendent** – discussed the following:

- Calendar of Upcoming Events –
  - PTA Reflections Desserts Night – February 20<sup>th</sup>
  - World Culture Night – February 21<sup>st</sup>
  - Middle School Musical – March 8<sup>th</sup> & 9<sup>th</sup>
- Introduced Dr. Laurie Banks, Director of Students Services, for a report on student services, special education and the special education profile.

**Dr. Laurie Banks, Director of Student Services** – discussed the following:

- Finneytown student services include: Title I, English Learner, Special Education, Gifted, Multi-Tiered Systems of Support (MTSS), School Counseling, and Mental Health.
- Alignment of student services with the district's mission, vision and strategic plan has been a major focus over the past two years.
- The Ohio Department of education's special education profile was reviewed.

- Distributed and briefly discussed: Title I Services Handbook, Title I Parent Survey, Title I Needs Assessment Survey, English Learner Handbook, ESL Qualification Letter, Parent Notification of Student Placement English Language Development Program, Special Education Services and Supports, Gifted Education Service Model, Student Support Team (SST) Guide for Families.

**Mrs. Theresa Noe, Superintendent** – discussed the following:

- Administrators, teachers and students are gearing up for state testing.
- English Learner testing started in February.
- Alternative testing for special education students also started in February.

#### **Public Address**

None

#### **Board Coordination Matters**

**Ms. Johnson, discussed the following items:**

- Finneytown Music Parents Association – met February 11<sup>th</sup>
  - Upcoming music concerts schedule:
    - March 12<sup>th</sup> – Band/Orchestra/Choir concert at 7pm
    - April 4<sup>th</sup> – Voices of Whitaker recital at 7pm
  - Cincinnati Percussion Festival – Finneytown is making plans to host its first Cincinnati Percussion Festival on June 8<sup>th</sup> from 9am to 9pm. It will be open to student musicians across the city. It will be funded by participation and concert admission fees. This is expected to be a really big event.
  - Band Camp – the new location and closer facilities at Wilmington College will allow band camp week to be shortened by one day this year.
  - Concert Band – solo opportunities will be made available to students at all grade levels.
- Finneytown Schools Educational Foundation – Next meeting is tomorrow, February 20<sup>th</sup>.

**Mrs. Rebman, discussed the following items:**

- Curriculum Committee – did not meet.
- Wellness Committee – did not meet.
- Finneytown Athletic Association – Unable to attend due to a scheduling conflict.
- Finneytown Civic Association – Did not meet.

**Mr. Engleman, discussed the following items:**

- Personnel Committee – meet with the superintendent and treasurer February 11<sup>th</sup>
- Finance Committee – meet with the superintendent and treasurer February 11<sup>th</sup>
- Secondary PTA – did not meet since our last meeting
  - Next meeting will be February 26<sup>th</sup> at 7pm in the secondary campus media center.

- Finneytown Boosters Association – next on January 27<sup>th</sup>.
  - Purchasing a new Slushee machine to replace the broken machine
  - Baseball and softball scoreboard projects are moving forward and good communication with the district has been promised.
  - The Athletic Director will submit spring sport grant requests at the next meeting.
  - Boosters donated a bag of chips for each student who attended the *Beat the Record* night.
  - Preparations are taking place for spring sports
  - Greek Festival parking preparations and planning is taking place.
  - Next meeting will be March 3<sup>rd</sup> at 7:00pm in the Secondary Campus Media Center.

**Mr. Stuhlreyer, discussed the following items:**

- Safety & Security Committee – attended
  - The BWC safety and security grant was denied. District was told to remove the classroom lockdown equipment from the grant and resubmit. The lockdown equipment is not on BWC's approved equipment list.
  - Discussed making a request to Springfield Township police for a greater presence on Winton Road in front of Whitaker Elementary at student dismissal and pickup for improved student and car safety.
  - Next meeting March 14th, 9am, Brent Elementary.
- Finneytown Elementary PTA – attended
  - World Culture Night will be Thursday, February 21st.
  - Next meeting will be March 6th, 7pm, Brent Elementary.
- Springfield Township Board of Trustees –
  - The Winton Road lane addition / paving project from the YMCA to Fleming road has begun. The project is expected to be completed by the end of the year. Other nearby road work includes the bridge crossing the lake at Winton Woods Park and North Bend Road, Daly to Center Hill.
- Legislative Liaison – updates
  - No significant legislation news at this time.
  - Governor DeWine's budget will be coming out soon.

**Mr. Gast, discussed the following items:**

- Personnel Committee – meet with the superintendent and treasurer February 11<sup>th</sup>
- Public Records – Emails sent to the Board of Education from community members concerning school business are public records and subject to public records request. Mr. Oliverio serves as the Public Records Officer for the district.

**Mr. David Oliverio, Treasurer – discussed public records law as follows:**

- A public record is any item that: 1) contains information on a stored medium, 2) is created, received or sent under the jurisdiction of the public office, and 3)

documents the organization, functions, policies, decisions, procedures, operations, or other activities of the office.

- Public records would include records stored on paper, computer, tape recording, video, email, etc.
- Public records must be maintained by the local government and made available for inspection during business hours.
- Copies of public records can be requested and made available to the requester at cost.
- Record request responses are to be provided promptly, but within reason, depending upon the records requested.
- Record requests must be given with sufficient clarity and specificity to allow proper identification of the records.
- Local governments have an obligation to disclose existing records, not to create records that did not previously exist.
- Not all records are subject to the public records law and public disclosure. The district has a responsibility to respect the privacy rights of its students and employees.
- The district will redact confidential or other information specifically protected from public disclosure before responding to a public records request.
- To *redact* means to black-out or remove the non-public information from a public record.
- A legal reference authorizing non-disclosure will be provided for information that is redacted or withheld in response to a records request.
- Examples of protected private information would include: social security numbers, personal contact information maintained for administrative convenience, medical records, student records containing personally identifiable information, which is not specifically identified as student directory information.
- The public records retention schedule specifies how long public records are kept.

**16-19** Ms. Johnson moved, seconded by Mr. Engleman, that the Board adopt the “Consent Calendar” as follows:

Action by the Board of Education in adoption of the “Consent Calendar” at this point of the agenda means that all items appearing with an asterisk (\*) after the title constitute the “Consent Calendar” and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

**a) Monthly Financial Report\***

**b) Depository and Investment Balances as of January 31, 2019\***

U.S. Bank	0.0305%	\$ 2,769,128.54
STAR Ohio	2.5400%	\$ 6,284,240.61
STAR Plus	2.4900%	\$ 2,478,243.32

**c) Interest Earned on Depository and Investment Accounts as of January 31, 2019\***

General Fund	\$ 18,120.58
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RC: Mr. Gast, yes; Ms. Johnson, yes; Mrs. Rebman, yes; Mr. Stuhlreyer, yes; Mr. Engleman, yes. The president declared the motion passed.

**17-19** Mrs. Rebman moved, seconded by Mr. Engleman, that the Board adopt the “Consent Calendar” as follows:

Action by the Board of Education in adoption of the “Consent Calendar” at this point of the agenda means that all items appearing with an asterisk (\*) after the title constitute the “Consent Calendar” and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

**a) Approval of Contracts – Supplemental 2018-2019\***

The Board approved the following supplemental contracts, effective August 1, 2018 through June 30, 2019:

<b>David Backer</b>	Dept. Chairperson, Math	\$1,688.00
<b>Michael Beasley</b>	Head Coach, 7th Gr. Boys Basketball	\$2,500.00
<b>Michael Beasley</b>	Head Coach, 8th Gr. Boys Basketball	\$3,000.00
<b>Johanna Bransford</b>	Head Coach, 8th Gr. Girls Basketball	\$1,582.00
<b>Shannon Cleghorn</b>	Dean, Ebenezer House	\$2,900.00
<b>Lauren Cornele</b>	Dept. Chairperson, Foreign Language	\$1,688.00
<b>Lauren Cornele</b>	Dean, Telford House	\$2,900.00
<b>Cathy Counts</b>	Dept. Chairperson, Counseling	\$1,688.00
<b>Charles Crawley</b>	Co-Dept. Chairperson, Social Studies	\$844.00
<b>Heather Howard</b>	Advisor, House System	\$2,000.00
<b>Heather Howard</b>	Dept. Chairperson, Health/PE	\$1,688.00

<b>Kelly Klumb</b>	Dept. Chairperson, Science	\$1,688.00
<b>Aaron Palmer</b>	Technical Director, Jump Start Theater	\$1,090.00
<b>Martha Westover-Mayer</b>	Brent Coordinator Family & Comm. Engagement	\$400.00

**b) Approval of Family and Medical Leave\***

The Board approved the following Family Medical Leaves:

**Rena Brown**, Regular Education Assistant, beginning January 12, 2019, and continuing over the next twelve months on an intermittent basis for a maximum period of twelve weeks.

**Nicole Raasch**, Teacher, beginning January 28, 2019, and continuing for a maximum period of twelve weeks.

**Tammy Dietz**, Teacher, beginning March 25, 2019, and continuing for a period of approximately four to six weeks.

**c) Adoption of Resolution to Terminate the Employment of a Classified Employee\***

The Board adopted the following resolution, terminating the employment of a classified employee:

THE BOARD FINDS that **Candace Hopkins** has been employed by the Finneytown Local School District Board of Education as a Secretary since February 20, 2018, and that such period of service constitutes less than twelve (12) months. The Board further finds that Article 9.0202 of the Master Agreement between the Board and FASP permits the termination of an employee during the twelve month probationary without cause.

THEREFORE it is resolved, upon the recommendation of the Superintendent, that **Candace Hopkins'** employment with the Finneytown Local School District be terminated, effective February 6, 2019. The Treasurer shall provide written notice of this termination to **Candace Hopkins**.

IT IS FOUND AND DETERMINED that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board that resulted in such formal action were adopted in meetings open to the public, in compliance with applicable requirements of the Ohio Revised Code.

**d) Approval of Insurance Coverage Renewal - Property, Automobile, General Liability, and Umbrella Liability\***

The Board approved renewal of the District's Property, Automobile, General Liability, and Umbrella Liability insurance coverage with Wright Specialty/USI for the period July 1, 2019 to June 30, 2020. Note: District owned buses are insured via the Petermann contract.

**e) Approval of Overnight Student Trip\***

The Board approved the following overnight student trip:

**Michigan Speech Coaches, Inc. Mackinac Tournament**

Destination: Mackinac Island, MI

Depart: Friday, May 17, 2019

Return: Sunday, May 19, 2019

Transportation: District Van, driven by staff members certified as drivers

Supervision: Two staff members

Anticipated Cost per Student (limit of 7): \$345.00

**f) Approval of 2019-2020 School Calendar\***

The Board approved the following 2019-2020 school calendar (revised since its initial consideration on December 17, 2018):

August 16, Friday	Staff In-Service Day
August 19, Monday	Staff In-Service Day
August 20, Tuesday	Staff In-Service Day
August 21, Wednesday	First Day for Students (staggered)
September 2, Monday	Labor Day - No School
October 14, Monday	Staff In-Service Day - No School
October 18, Friday	1st Quarter Ends (41 days)
November 1, Friday	Staff In-Service Day - No School
November 4, Monday	Staff In-Service Day - No School
November 27, Wednesday	Conf. Release Day-No School
November 28 & 29, Thursday & Friday	Thanksgiving Break - No School
December 20, Friday	2nd Quarter Ends (40 days)
December 23, Monday-January 3, Friday	Winter Break - No School
January 6, Monday	School Resumes
January 17, Friday	Staff In-Service Day - No School

January 20, Monday	MLK, Jr. Day - No School
February 14, Friday	Conf. Release Day - No School
February 17, Monday	Presidents Day - No School
March 20, Friday	3rd Quarter Ends (51 days)
March 23, Monday-March 27, Friday	Spring Break - No School
March 30, Monday	School Resumes
April 13, Monday	Staff In-Service Day - No School
May 25, Monday	Memorial Day - No School
May 29, Friday	Last Day for Students
	4th Quarter Ends (43 days)
June 1, Monday	Staff In-Service Day
	Last Day for Staff

*Note: Easter Sunday is April 12, 2020.*

**g) Acceptance of Donation\***

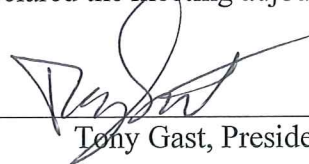
The Board accepted the following donation:

A cash donation of \$56.54 to Brent Elementary on February 2, 2019 for the purchase of playground balls from the Finneytown Elementary PTA.

**RC:** Ms. Johnson, yes; Mrs. Rebman, yes; Mr. Stuhlreyer, yes; Mr. Engleman, yes; Mr. Gast, yes. The president declared the motion passed.

The next regular meeting of the Finneytown Board of Education will take place on Monday, March 25, 2019 at 7:30pm in the Media Center of the Finneytown Secondary Campus, 8916 Fontainebleau Terrace, Cincinnati, OH 45231. Open forum will begin at 7:00pm.

**18-19** There being no further business, Ms. Johnson moved, seconded by Mr. Stuhlreyer, that the meeting be adjourned. The president declared the meeting adjourned at 9:11pm.



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Tony Gast, President

ATTEST:



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David Oliverio, Treasurer