

**FINNEYTOWN LOCAL SCHOOL DISTRICT**  
**Regular Meeting, July 18, 2022**  
**Finneytown Secondary Campus Media Center**  
**Open Forum 6:00pm**  
**Regular Meeting 6:30pm**

The Finneytown Board of Education met in regular session on Monday, July 18, 2022, in the Media Center of the Finneytown Secondary Campus, 8916 Fontainebleau Terrace, Cincinnati, OH 45231. Ms. Lee, Ms. McMullen, Mr. Rea and Mr. Reeb were present. The Vice President called the meeting to order at 6:30pm.

**98-22** Ms. McMullen moved, seconded by Mr. Reeb, that the Board approve the agenda as presented. The Vice President declared the motion passed.

**99-22** Mr. Rea moved, seconded by Ms. McMullen, that the Board approve the minutes from the Regular Meeting of June 20, 2022 and the Special Meetings on June 22, 2022, June 30, 2022, July 9, 2022 and July 10, 2022. The Vice President declared the motion passed.

**Administrative Report**

**Dr. Jen Dinan, Assistant Superintendent** – discussed the following:

- Dr. Banks is working on a Community Update and a Staff Update to be sent out in early August to include information about our new hirings, some restructuring and our kickoff event for the new building.

**Public Address**

**Malcolm Timmons**

Encouraged the Board to consider Air Surface Pro HVAC indoor air cleaning systems to combat COVID and other respiratory conditions.

**Board Coordination Matters**

**Discussion – Diversity Equity and Inclusion Committee Creation**

- At its 7/9/22 retreat, the Board discussed the creation of a Board Committee for the purpose of facilitating dialogue and conversation within our diverse communities to better understand our needs and opportunities around diversity, equity, and inclusion
- As an official board committee, all meetings will be announced as to time and place and open to the public
- An application process is being drafted for the selection of two volunteer community members to serve as the leaders of this committee.
- These leaders will choose their own core team, who will then reach out to the diverse groups of our community regarding what they think is important, and where we need to improve
- Nominations for the name of this new committee included:
  - Finneytown Active Community Engagement (FACE) Committee
  - All Wildcats Succeed Committee
  - Finneytown We Stand Committee
  - Finneytown Diversity Network Committee
  - Beyond Differences Finneytown Committee

- Wildcats Diversity Network Committee
- Wildcat Tapestry Committee
- Beyond Wildcat Differences Committee
- We Are Finneytown Committee
- Upon further discussion, *Beyond Differences Finneytown* was chosen as the official name
- Applications will be posted soon

**Ms. McMullen, discussed the following items:**

- Board Retreat – I was very excited about the Board Retreat we just had. Special thanks to those who came out to participate with us and helped make it possible: Mr. Anderson, Mr. Muchmore, Mr. Oliverio, Dr. Banks.
- Podcast Event – I heard a very good podcast by Dr. Paul Johnson, Professor Bowling Green University, on how Boards can effectively provide support to their superintendent and develop a hand and glove relationship. The podcast also stressed the importance of continuing education.
- Tax Free Weekend – starts August 5<sup>th</sup> at noon and runs through August 7<sup>th</sup>.

**Mr. Rea, discussed the following items:**

- Last month's "No" vote – I did not explain at the time, but feel I should explain the reason behind my vote. The no vote was not about the salary. It was about the position title and the job description, and I feel it is fiscally irresponsible for the school district to have that position.
- Committees – Nothing to report.

**Mr. Reeb, discussed the following items:**

- Board Retreat – Thanks to board members and administrators who gave of their time to come out and participate in the board retreat on Saturday and Sunday. We got the ball rolling on some great conversations and work we need to do.
- Finneytown Music Parents Association – I was unable to attend the meeting.
- Long Range Facilities Committee – Did not meet this month. I want to reiterate - the school district was notified that it will not get funding for our Ohio Facilities Construction Commission building project for the next six months to one year.

**Ms. Lee, discussed the following items:**

- Long Range Facilities Committee – The state school building construction funding that we are waiting on is for both the Elementary and Secondary Project. The state entered into an agreement with the district to pay 60% of the co-funded cost for both projects. There was no guaranteed date as to when the funding would occur. This has been a point of contention with some members of the community. The reason we were able to start construction on the Elementary is that, as the smaller building, the district could cover its entire cost with our 40% share of the entire project.
- Finneytown Music Parents Association – I was unable to attend this meeting. They are having a Golf Outing Fundraiser, which looks to be a really great time.
- Personnel Committee – Has met twice in the last month reviewing the organizational chart and role changes. The committee is also working on a

project, hopefully to be presented next month, we think all staff is going to appreciate.

- OSBA
  - Board Guidebook – is in process; we should be receiving a draft soon.
  - Board Self-Assessment – We determined the first step is to develop our goals for the upcoming year, which is planned for September.
  - OSBA upcoming events include:
    - 11/13 -11/15 Capital Conference (registration opens 7/25).
    - 8/7 Open House @ 2pm at Tristar Career Compact
    - 8/2 – 8/4 2022 Annual Ohio School Safety Summit (free and in-person)
    - 8/10 Accelerating Student Success Through Board Policy (webinar)
    - 8/25 August Townhall
  - June OSBA Townhall meeting – recorded and available on the OSBA website covered school safety

**100-22** Mr. Reeb moved, seconded by Ms. McMullen, that the Board adopt the "Consent Calendar" as follows:

Action by the Board of Education in adoption of the "Consent Calendar" at this point of the agenda means that all items appearing with an asterisk (\*) after the title constitute the "Consent Calendar" and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

**a) Monthly Financial Report\***

**b) Depository and Investment Balances as of June 30, 2022\***

|                               |         |                  |
|-------------------------------|---------|------------------|
| U.S. Bank                     | 0.0050% | \$ 681,278.60    |
| STAR Ohio                     | 1.1500% | \$ 17,092,315.55 |
| STAR Ohio (construction #2)   | 1.1500% | \$ 3,005,890.51  |
| U.S. Bank (construction fund) | 0.5900% | \$ 4,885,495.77  |
| STAR Ohio (construction #1)   | 1.1500% | \$ 2,446,409.64  |

**c) Interest Earned on Depository and Investment Accounts as of June 30, 2022\***

General Fund           \$ 16,670.55  
 Construction Fund   \$ 6,109.29

**d) Monthly Bond Project Spending and Commitment Report\***

**[See attachment]**

**e) Approval of Permanent Appropriations Adjustments for the 2021-22 School Year\***

The Board approved the following Permanent Appropriations adjustments for the 2021-22 School Year:

BE IT RESOLVED by the Board of Education of the Finneytown Local School District, Hamilton County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2022, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

|                                      | <u>TOTAL</u>    |
|--------------------------------------|-----------------|
| <b><u>GENERAL FUND</u></b>           |                 |
| 001 General Fund                     | -638,669        |
| <b>Total General Fund</b>            | <u>-638,669</u> |
| <b><u>SPECIAL REVENUE FUNDS</u></b>  |                 |
| 019 Other Grants                     | -502            |
| 300 Student Activity                 | -17             |
| 401 Auxiliary Service                | 12              |
| 499 Misc. State Grants               | 124             |
| 507 CARES Act ESSER                  | 55,993          |
| 516 Special Education, Part B        | 3,817           |
| <b>Total Special Revenue Funds</b>   | <u>59,429</u>   |
| <b><u>CAPITAL PROJECTS FUNDS</u></b> |                 |
| 004 Construction Fund                | -86             |
| <b>Total Capital Projects Funds</b>  | <u>-86</u>      |
| <b><u>ENTERPRISE FUNDS</u></b>       |                 |
| 009 Uniform Supplies                 | -5              |

|                               |          |
|-------------------------------|----------|
| <b>Total Enterprise Funds</b> | -5       |
| <br>                          |          |
| <b><u>FIDUCIARY FUNDS</u></b> |          |
| 200 Student Activity          | 14       |
| <br>                          |          |
| <b>Total Fiduciary Funds</b>  | 14       |
| <br>                          |          |
| <b>GRAND TOTAL ALL FUNDS</b>  | -579,317 |

**f) Approval of Transfers – General Fund to Band Uniform Replacement Fund and Family Involvement Fund FY23\***

The Board approved the following transfers of funds:

|               |                                |              |
|---------------|--------------------------------|--------------|
| 300-5100-9318 | Band Uniform Fund              | \$2,000.00   |
| 001-7200-910  | General Fund                   | (\$2,000.00) |
| <br>          |                                |              |
| 300-5100-9319 | Family Involvement Center Fund | \$1,000.00   |
| 001-7200-910  | General Fund                   | (\$1,000.00) |

The Band Uniform Fund transfer represents the district annual portion of funds set aside for future band uniform replacement. The Family Involvement Fund transfer represents the district’s annual support of Family Involvement Center activities at Brent and Whitaker elementary buildings.

**g) Adoption of Resolution - Establish Petty Cash Accounts\***

It is recommended that the Board adopt the following resolution:

**RESOLUTION TO ESTABLISH PETTY CASH ACCOUNTS**

WHEREAS, Section 3313.291, ORC, permits the Board of Education of a school district to establish petty cash accounts from which the treasurer may draw moneys by signed check for purchases made within the district; and

WHEREAS, the resolution shall specify the maximum amount of money that may be placed in the account and designate the district officials who may draw moneys from the account; and

WHEREAS, the resolution shall specify the requirements and procedures for replenishing the account.

THEREFORE, be it resolved by the Board, that thee following petty cash accounts will be established and replenished on the imprest basis by the district officials

authorized for the custody, care and the making of disbursements from the respective accounts:

| <u>Petty Cash Fund</u> | <u>Amount</u> | <u>Designated District Official</u>          |
|------------------------|---------------|--|
| Treasurer's Office     | \$300         | Treasurer and/or Accounts Payable Specialist |
| Finneytown Elementary  | \$200         | Finneytown Elementary Principal's Secretary  |
| Extended Care          | <u>\$100</u>  | Extended Care Supervisor                     |
|                        | \$600         |  |

**h) Approval of Advance – From the General Fund FY22\***

The Board approved the following advances from the General Fund:

|               |                                   |               |
|---------------|-----------------------------------|---------------|
| 001-7410-921  | General Fund                      | (\$16,190.43) |
| 461-5210-9022 | High Schools That Work            | \$2,328.95    |
| 507-5210-9022 | ESSER II                          | \$3,165.62    |
| 507-5210-9031 | ESSER I                           | \$9,951.73    |
| 587-5210-9022 | Early Childhood Special Education | \$ 744.13     |

This movement of funds represents a temporary advance to cover a temporary cash deficit position.

**RC:** Ms. McMullen, yes; Mr. Rea, yes; Mr. Reeb, yes; Ms. Lee, yes. The president declared the motion passed.

**101-22** Ms. McMullen moved, seconded by Mr. Rea, that the Board adopt the "Consent Calendar" as follows:

Action by the Board of Education in adoption of the "Consent Calendar" at this point of the agenda means that all items appearing with an asterisk (\*) after the title constitute the "Consent Calendar" and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

**a) Acknowledgement of Resignations\***

The Board acknowledged the following resignations, which have been previously accepted by the Superintendent:

|                            |   |
|----------------------------|---|
| <b>Jacynda Barton</b>      | 8 <sup>th</sup> Grade ELA Teacher<br>effective July 1, 2022 |
| <b>Stephanie Belschner</b> | Guidance Counselor<br>effective June 30, 2022               |

**Julie Galbraith** Intervention Specialist  
effective July 1, 2022

**Tim Wagner** Director of Operations  
effective July 31, 2022

**b) Approval of Contract - Administrative\***

The Board approved the following Administrative Contract, effective August 1, 2022 through July 31, 2024:

**Chad Yeargin** Assistant Principal \$80,500.00

**c) Approval of Contracts – One Year Limited Certified\***

The Board approved one year limited contracts for the following new certified staff members, effective August 30, 2022 through June 12, 2023:

**Evienne Epifano** Social Studies Teacher  
**Daniel Geisel** Music Teacher (Orchestra)  
**Rachael Gosdin** French Teacher  
**Michael Grote** Intervention Specialist

**d) Approval of Contract – One Year Limited Exempt\***

The Board approved the following one year limited exempt contract, effective July 1, 2022 through June 30, 2023:

**Joe Vlachos** Network Administrator \$73,000.00

**e) Approval of Contract Revision – Limited Exempt\***

The Board approved the following Limited Exempt contract revision, effective July 1, 2022 through June 30, 2024:

**Chris Callahan** Technology Specialist \$27.15/hr

**f) Approval of Payment – Certified Staff Members\***

The Board approved payment to the following certified staff members who will perform duties outside of the regular work schedule, effective August 1, 2021 through July 31, 2022:

|                        |                         |            |
|------------------------|-------------------------|------------|
| <b>Jacynda Barton</b>  | ELA Team Based Meetings | \$19.87/hr |
| <b>Thomas Budday</b>   | ELA Team Based Meetings | \$19.87/hr |
| <b>Melissa Hawkins</b> | ELA Team Based Meetings | \$19.87/hr |
| <b>Hannah Jones</b>    | ELA Team Based Meetings | \$19.87/hr |
| <b>Joanna Kelly</b>    | ELA Team Based Meetings | \$19.87/hr |
| <b>Kayla Miller</b>    | ELA Team Based Meetings | \$19.87/hr |
| <b>Janelle Sowders</b> | ELA Team Based Meetings | \$19.87/hr |

**g) Approval of Payment – Certified Staff Members\***

The Board approved payment to the following certified staff members who will perform duties outside of the regular work schedule, effective August 1, 2022 through July 31, 2023:

|                         |                                     |            |
|-------------------------|-------------------------------------|------------|
| <b>Thomas Budday</b>    | ELA Team Based Meetings             | \$19.87/hr |
| <b>Melissa Hawkins</b>  | ELA Team Based Meetings             | \$19.87/hr |
| <b>Hannah Jones</b>     | ELA Team Based Meetings             | \$19.87/hr |
| <b>Joanna Kelly</b>     | ELA Team Based Meetings             | \$19.87/hr |
| <b>Kayla Miller</b>     | ELA Team Based Meetings             | \$19.87/hr |
| <b>Janelle Sowders</b>  | ELA Team Based Meetings             | \$19.87/hr |
| <b>Kelly Cobb</b>       | 7 <sup>th</sup> Grade Team Meetings | \$19.87/hr |
| <b>Kayla Miller</b>     | 7 <sup>th</sup> Grade Team Meetings | \$19.87/hr |
| <b>Ali McCrea</b>       | 7 <sup>th</sup> Grade Team Meetings | \$19.87/hr |
| <b>Lynn Volz</b>        | 7 <sup>th</sup> Grade Team Meetings | \$19.87/hr |
| <b>Shannon Backer</b>   | Literacy Leadership Meetings        | \$19.87/hr |
| <b>Karen Bause</b>      | Literacy Leadership Meetings        | \$19.87/hr |
| <b>Jennifer Bayless</b> | Literacy Leadership Meetings        | \$19.87/hr |
| <b>Patti Ferris</b>     | Literacy Leadership Meetings        | \$19.87/hr |
| <b>Megan Geis</b>       | Literacy Leadership Meetings        | \$19.87/hr |
| <b>Mary Pat Grosser</b> | Literacy Leadership Meetings        | \$19.87/hr |
| <b>Amy Vonderhaar</b>   | Literacy Leadership Meetings        | \$19.87/hr |
| <b>Whitney Walker</b>   | Literacy Leadership Meetings        | \$19.87/hr |
| <b>Lauren Woodward</b>  | Literacy Leadership Meetings        | \$19.87/hr |
| <b>Lauren Henline</b>   | Interview Team                      | \$19.87/hr |
| <b>Michael Holland</b>  | Interview Team                      | \$19.87/hr |
| <b>Heather Howard</b>   | Interview Team                      | \$19.87/hr |
| <b>Lara Walker</b>      | Interview Team                      | \$19.87/hr |

**h) Approval of Consultant Contract - Intervention Specialist\***

The Board approved the following consultant contract:



**Michelle Yauss** with Finneytown Local School District to provide intervention specialist consulting services to special education students at St. Xavier High School during the 2022-2023 school year in the amount of \$32,352.00, to be paid using Special Education IDEA-B funds.

**i) Approval of Agreement - Springfield Township\***

The Board approved the following agreement:

Springfield Township with Finneytown Local School District to assign a law enforcement officer ("Resource Officer") to the District full-time on the days when school is in session during the 2022-2023 school year. For 1,400 hours of service by the Resource Officer, the Board shall pay to the township the sum of \$58,000, to be paid in four equal installments on September 1 and December 1, 2022, and March 1 and June 1, 2023.

**j) Approval of Agreement - HCESC\***

The Board approved the following agreement:

Finneytown Local School District with Hamilton County Educational Service Center to provide early childhood special education programming for the 2022-2023 school year at a cost of \$187,710.00.

**k) Approval of Agreement - HCESC\***

The Board approved the following agreement:

Finneytown Local School District with Hamilton County Educational Service Center to provide intensive pre-school special education programming for the 2022-2023 school year at a cost of \$309,590.00.

**l) Approval of Agreement - HCESC\***

The Board approved the following agreement:

Finneytown Local School District with Hamilton County Educational Service Center to provide itinerant pre-school special education services for the 2022-2023 school year at a cost of \$19,351.00.

**m) Approval of Insurance Coverage Renewal - Property, Automobile, General Liability, and Umbrella Liability\***

The Board approved renewal of the District's Property, Automobile, General Liability, and Umbrella Liability insurance coverage with Liberty Mutual Insurance for the period July 1, 2022 to June 30, 2023 at a cost of \$51,249. Note: General liability, excess umbrella and auto liability insurance coverage on district-owned buses is provided by Petermann and are therefore excluded from this contract.

**n) Recognition of District Support Organizations\***

The Board recognized the following District Support Organizations:

**Finneytown Athletic Boosters**  
**Finneytown Elementary PTA**  
**Finneytown Music Parents Association**  
**Finneytown Schools Educational Foundation**  
**Finneytown Secondary PTA**

Additionally, the Board recognized the **Finneytown Athletic Association** as an Official Community Partner.

**o) Adoption of Resolution – General Liability Insurance for Approved School Support Entities FY23\***

The Board approved the following resolution:

WHEREAS, the Finneytown Board of Education contracts for its insurance program through Wells Fargo Insurance Services, underwritten by Wright Specialty/USI Corporation, and

WHEREAS, the Board of Education's insurance policy contains general liability insurance coverage provisions for "school support entities" that are officially approved and recognized to receive such coverage, and

WHEREAS, the Finneytown Board of Education is legally permitted to purchase a policy of insurance to cover "school support entities" against liability on account of damages or injury to person or property resulting from any act or omission of the organization, and

WHEREAS, the Board of Education has received applications from the Finneytown Elementary PTA, Finneytown Schools Educational Foundation, and the Finneytown Music Parents Association, indicating the necessity of general liability coverage, as well as information from which to conduct a risk assessment, and

WHEREAS, the Board of Education has performed due diligence in reviewing these applications and the risk assessment materials, and found applications that satisfy its requirements, and

WHEREAS, the amount of the general liability coverage is \$1,000,000 per occurrence and \$2,000,000 in aggregate, and the cost of the coverage has been identified as being provided at no additional cost (\$0 premium);

NOW, THEREFORE, BE IT RESOLVED that the Finneytown Elementary PTA, Finneytown Schools Educational Foundation, and the Finneytown Music Parents Association are hereby approved to receive general liability coverage under the Board of Education's policy for the 7/1/22 through 6/30/23 insurance policy year, for which it will be charged \$0 (no cost).

**p) Approval of Change Orders\***

The Board approved the following change orders for the new K-6 Elementary construction project:

**1) Change Order #S66 – Skanska Contract**

Add \$479.53 to provide power to the water heater in the Area B mechanical room per the response to RFI #084. An electrical circuit was not shown for this equipment.

**2) Change Order #S72 – Skanska Contract**

Add \$1,892.36 to have the construction team, rather than the District, install the permanent key cores throughout the building.

**3) Change Order #S73 – Skanska Contract**

Add \$4,800.48 to provide labor to install additional owner-furnished soap dispensers and paper towel dispensers (52 locations each). Locations are listed on page 5 of the change order; in general, the dispensers will be installed at all sinks that are not in restroom locations.

**RC:** Mr. Rea, yes; Mr. Reeb, yes; Ms. Lee, yes Ms. McMullen, yes. The president declared the motion passed.

**102-22** Mr. Rea moved, seconded by Mr. Reeb, that the Board approve the following Administrative contract:

**David Oliverio**, Treasurer, effective August 1, 2022 through July 31, 2025 at an annual salary of \$133,921.00

**RC:** Mr. Reeb, yes; Ms. Lee, yes; Ms. McMullen, yes; Mr. Rea, yes. The president declared the motion passed.

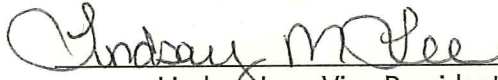
**Review of Action Steps –**

- 1) Beyond Differences Finneytown Committee volunteer leadership application finalized and posted to the district website – Mr. Gast, Ms. Lee, Mr. Anderson
- 2) Family Involvement Board of Education Information and Update – Dr. Banks
- 3) Whitaker Elementary Demolition Board of Education Update – Mr. Wagner

The Finneytown Board of Education will hold a Special Meeting on August 11, 2022 at 5:00pm in the in the Media Center of the Finneytown Secondary Campus, 8916 Fontainebleau Terrace, Cincinnati, OH 45231, in order to preview the 2022-2023 Safety Plan.

The next regular meeting of the Finneytown Board of Education will take place on Monday, August 15, 2022 at 6:30pm in the Media Center of the Finneytown Secondary Campus, 8916 Fontainebleau Terrace, Cincinnati, OH 45231. Open forum will begin at 6:00pm.

**103-22** There being no further business, Ms. McMullen moved, seconded by Mr. Rea, that the meeting be adjourned. The vice president declared the meeting adjourned at 7:12pm.

  
\_\_\_\_\_  
Lindsay Lee, Vice President

ATTEST:

  
\_\_\_\_\_  
David Oliverio, Treasurer