

FINNEYTOWN LOCAL SCHOOL DISTRICT

TO: ALL EMPLOYEES
FROM: Anita E. Ruffin
DATE: 27 July 2022
RE: PAYROLL CLOSING DATES 2022-2023

PAY PERIODS ▼	TIME SHEETS DUE IN PAYROLL OFFICE BY NOON ON:		PAY DATES ▼
Jun 12 thru July 16	7/19/22	Tuesday	July 29, 2022 Friday
Jul 17 thru Aug 13	8/16/22	Tuesday	August 31, 2022 Wednesday
Aug 14 thru Sep 17	9/20/22	Tuesday	September 30, 2022 Friday
Sep 18 thru Oct 15	10/18/22	Tuesday	October 31, 2022 Monday
Oct 16 thru Nov 12	11/15/22	Tuesday	November 30, 2022 Wednesday
Nov 13 thru Dec 17	12/20/22	Tuesday	December 30, 2022 Friday
Dec 18 thru Jan 14	1/17/23	Tuesday	January 31, 2023 Tuesday
Jan 15 thru Feb 11	2/14/23	Tuesday	February 28, 2023 Tuesday
Feb 12 thru Mar 18	3/21/23	Tuesday	March 31, 2023 Friday
Mar 19 thru Apr 15	4/18/23	Tuesday	April 28, 2023 Friday
Apr 16 thru May 13	5/16/23	Tuesday	May 31, 2023 Wednesday
May 14 thru Jun 17	6/20/23	Tuesday	July 3, 2023 Monday

****TIME SHEETS MUST BE FILLED OUT IN BLUE OR BLACK INK ****
NO PENCIL OR COLORED INK WILL BE ACCEPTED.
TIME SHEETS COMPLETED IN PENCIL OR COLORED INK WILL BE RETURNED TO BE CORRECTED IN BLUE OR BLACK INK.