

FINNEYTOWN LOCAL SCHOOL DISTRICT
Regular Meeting, September 21, 2020
Remote Zoom Meeting
Open Forum 7:00pm
Regular Meeting 7:30pm

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. FLSD Policy 0165.1

- 1. Call to Order**
- 2. Opening Ceremony**
- 3. Additions to and Approval of the Agenda**
- 4. Approval of Minutes from the Regular Meeting of August 17, 2020**
- 5. Administrative Report**
 - Compliance Officer Information Updated for all Policies**
 - District Update**
- 6. Public Address**
- 7. Board Coordination Matters**
 - Board Members**

8. Financial Matters

8.1 Adoption of the Consent Calendar

It is recommended that the Board adopt the “Consent Calendar” as follows:

Action by the Board of Education in adoption of the “Consent Calendar” at this point of the agenda means that all items appearing with an asterisk (*) after the title constitute the “Consent Calendar” and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

a) Monthly Financial Report*

b) Depository and Investment Balances as of August 31, 2020*

U.S. Bank	0.0099%	\$ 245,720.10
STAR Ohio	0.2500%	\$ 18,108,568.17
STAR Plus	0.2600%	\$ 2,172.69
U.S. Bank (construction fund)	1.5300%	\$ 21,869,578.20
STAR Ohio (construction fund)	0.2600%	\$ 1,825,177.30

c) Interest Earned on Depository and Investment Accounts as of August 31, 2020*

General Fund	\$ 4,399.22
Construction Fund	\$21,535.00

d) Monthly Bond Project Spending and Commitment Report*

[See Attachment]

e) Approval of the Amended Official Certificate of Estimated Resources*

It is recommended that the Board approve the Amended Official Certificate of Estimated Resources.

[See Attachment]

f) Approval of Permanent Appropriations for the 2020-21 School Year*

It is recommended that the Board approve the following Permanent Appropriations resolution for the 2020-21 fiscal year.

BE IT RESOLVED by the Board of Education of the Finneytown Local School District, Hamilton County, Ohio, that to provide for the current expenses and other expenditures of said board of education, during the fiscal year, ending June 30, 2021, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

	<u>TOTAL</u>
<u>GENERAL FUND</u>	
001 General Fund	18,893,916
Total General Fund	<u><u>18,893,916</u></u>
<u>SPECIAL REVENUE FUNDS</u>	
018 Public School Support	33,500
019 Other Grants	230,000
034 Classroom Facilities Maintenance	2,000
300 Student Activity	230,000
401 Auxiliary Service	1,699,038
451 OneNet Connectivity	5,400
461 HSTW	6,000
467 Student Wellness & Success	340,952
499 Misc. State Grants	48,621
507 CARES Act ESSER	318,989
510 CARES Act CRF	130,267
516 Special Education, Part B	856,835
551 Limited English Proficient	22,973
572 Title I	452,905
587 Pre-School Handicap	6,990
590 Improving Teacher Quality	92,108
599 Misc. Federal Grants	54,085
Total Special Revenue Funds	<u><u>4,530,662</u></u>
<u>DEBT SERVICE FUNDS</u>	
002 Bond Retirement	2,675,000
Total Debt Service Funds	<u><u>2,675,000</u></u>

<u>CAPITAL PROJECTS FUNDS</u>	
003 Permanent Improvement	900,000
004 Construction Fund	7,500,000
Total Capital Projects Funds	<u><u>8,400,000</u></u>
 <u>ENTERPRISE FUNDS</u>	
006 Food Service	1,880
009 Uniform Supplies	140,000
Total Enterprise Funds	<u><u>141,880</u></u>
 <u>FIDUCIARY FUNDS</u>	
022 District Agency	6,987
200 Student Activity	50,000
Total Fiduciary Funds	<u><u>56,987</u></u>
 GRAND TOTAL ALL FUNDS	 <u><u>34,698,444</u></u>

g) Approval of Resolution – Payment Procedures – Authorization for Payment Within Appropriations Measure Amount*

It is recommended that the Board approve the following resolution:

WHEREAS, to save time at public meetings of the board of education on routine administrative actions;

NOW, THEREFORE, BE IT RESOLVED that under provisions of ORC 3313.18 to dispense with the adoption of individual, separate, monthly, or regular resolutions authorizing the purchase or sale of property (except real estate); the employment, appointment, or confirmation of officers and employees (except as otherwise provided for by law); the payment of debts or claims; the salaries of superintendent, teachers, or other employees when provisions, therefore are made in the annual appropriations resolution;

BE IT FURTHER RESOLVED that under the provisions of ORC 3313.18, to dispense with the adoption of individual, separate, monthly or regular resolutions approving warrants for the payment of any claim from school funds when provisions therefore are made in the annual appropriations resolution.

h) Approval of Advances Back to the General Fund – FY21*

It is recommended that the Board approve the following advances back to the General Fund:

001-5220	General Fund	\$16,639.34	
401-7420-922-9004	Auxiliary Service Fund		(\$16,639.34)

This transaction returns cash temporarily advanced to other funds back to the fund of origination.

i) Approval of Payment - FY21*

It is recommended the Board approve payment of the following invoice(s) representing purchases that were made prior to the issuance of a valid purchase order of the district:

DATE	VENDOR	AMOUNT
8/19/20	Hamilton County Educational Service Center (Professional development focused on creating and sustaining diverse, inclusive and equitable learning environments)	\$14,465.00
8/10/20	Butler County Educational Service Center (Union day school tuition for outplaced students)	\$13,833.34

9. Superintendent's Recommendations

9.1 Adoption of the Consent Calendar

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a) Acknowledgement of Resignations*

It is recommended that the Board acknowledge the following resignations which have been previously accepted by the Superintendent:

Rebecca Adamson	Teacher effective March 1, 2021	(retirement)
Julian Ross	Special Education Assistant effective August 25, 2020	(personal)
Amy Thomas	Intervention Specialist effective August 17, 2020	(personal)
Elaine Walton	Special Education Assistant effective August 25, 2020	(retirement)
Sydney Zeek	Special Education Assistant effective August 25, 2020	(personal)

b) Approval of Payment – Certified Staff Members*

It is recommended that the Board approve payment to the following certified staff members who will perform duties outside of the regular work schedule, effective August 1, 2020 through July 31, 2021:

Cathy McNair	5 Extended Service Days	\$2,205.50
Stephanie Belschner	Mentor (Emma Brown)	\$ 500.00
Al Bolton	Mentor (Kerry Finley)	\$ 500.00
Matt Breines	Mentor (Kyle Chambers)	\$1,000.00
Tom Budday	Mentor (Hannah Jones)	\$1,000.00
Kyle Chambers	Mentor (Matt Oldham)	\$ 500.00
Diana Cosco	Mentor (Kayla Fields)	\$1,000.00
Charlie Crawley	Mentor (Joanna Kelly)	\$1,000.00
Troy Edie	Mentor (Megan Murphy)	\$1,000.00
Troy Edie	Mentor (Kayla Miller)	\$1,000.00
Troy Edie	Mentor (Brittany Leppert)	\$ 500.00
Troy Edie	Mentor (Taylor Theissen)	\$ 500.00
Troy Edie	Mentor (Matt Oldham)	\$ 500.00
Melissa Hawkins	Mentor (Jacynda Barton)	\$ 500.00
Melissa Hawkins	Mentor (Annie Christy)	\$ 500.00
Lauren Henline	Mentor (Melissa Hawkins)	\$1,000.00
Lauren Henline	Mentor (Megan Kelly)	\$1,000.00

Lauren Henline	Mentor (Casey Shafor)	\$1,000.00
Caty Wilde	Mentor (Hannah Curtis)	\$1,000.00
Kate Wilson	Mentor (Kara Giesting)	\$1,000.00

c) Approval of Contracts – Supplemental 2020-2021*

It is recommended that the Board approve the following supplemental contracts, effective August 1, 2020 through June 30, 2021:

Shannon Cleghorn	Dean, Ebenezer House	\$2,900.00
Cathy Counts	Department Head, Counseling	\$1,688.00
Bradley Delaney	Asst. Director, Band	\$2,307.00
Bradley Delaney	Director, Pep Band	\$1,661.00
Tammy Dietz	Co-Dean, Kopke House	\$1,450.00
Lauren Henline	Dean, Telford House	\$2,900.00
Lauren Henline	Department Head, World Languages	\$1,688.00
Heather Howard	Co-Dean, Kopke House	\$1,450.00
Heather Howard	Advisor, House System	\$2,000.00
Michael Kennedy	Department Head, Music	\$1,688.00
Michael Kennedy	Director, Band/Marching Band	\$6,552.00
Stefanie Kennedy	Director, HS Vocal Music	\$1,938.00
Stefanie Kennedy	Director, MS Vocal Music	\$1,144.00
Stefanie Kennedy	Director, X-Period MS Chorus	\$1,144.00
Stefanie Kennedy	Director, Orchestra	\$2,307.00
Bradley Pierce	Assistant Dean, Telford House	\$200.00
Bradley Pierce	Department Head, Social Studies	\$1,688.00
Lara Walker	Dean, Clark House	\$2,900.00
Lara Walker	Department Co-Head, English	\$844.00

d) Approval of Substitute Teachers Provided by Comprehensive Substitute Solutions*

It is recommended that the Board approve the following substitute teachers who are employed by Comprehensive Substitute Solutions and may be assigned to fill absences for the Finneytown Local School District, effective September 8, 2020:

Bailey, Lorraine	Bharucha, Armaity
Barnes, Sarah	Binford, Cornelia
Bell, Danny	Blanks, Earl

Bolin, Monique
Bradley, Victoria
Bright, Allyson
Brinkman, Rosa
Brotherton, Jean
Brown, Indra
Byrd, Angela
Byrd, Loretta
Caiarelli, Madison
Calhoun, Brenda
Cargile, Joyce
Chaney-Smith, Lois
Coleman, Cynthia
Colvin, Gayle
Copeland, David
Davis, Gordon
Davis-January, Marie
Dietz, John
Evans, Deboragh
Evans, James
Evans, Patricia
Glenn, Joseph
Graham, Sandra
Harris, Susan
Hayes, Erin
Hemmerly, Judah
Hill, Gloria
Howard, Latrice
Hughes Jr., George
Jenkins, Shannon
Johnson, Nelson
Jones, Romola
Kerdolff, Barbara
Lozier, Lyndsey
Martin, Artis

Meltebrink, Allison
Miles, Desiree
Miller, Ryan
Monich, Donald
Oliver, Verneda
Parks, Margaret
Phipps, Marilyn
Pride, Allison
Reeb, Jr., James Edward
Rhodes, Samantha
Rhodes Brown, Judith
Richardson, Lucille
Richey, Sheila
Robinson, Marilyn
Ruffner, Sara
Shaw, Phyllis
Sithe, Adam
St.Hilaire, Melissa
Story, Raymond
Straughn, Emily
Sukovaty, Holly
Sullivan, Clyde
Surratt, Andra
Tirschek, Katelin
Trabert-Salt, Rebecca
Troxell, Lauren
Utrecht, Kimberly
Walton, Ronald
Welt, Ryan
Williams, Carla
Wise, Donnise
Xu, Wenjin
Yancey, Aaron
Zestermann, Cara
Zimmermann, Jim

e) Approval of Family and Medical Leave*

It is recommended that the Board approve the following Family Medical Leave:

Naoma McCain, Special Education Assistant, beginning September 21, 2020, and continuing through October 2, 2020.

f) Approval of Memorandum of Understanding – Supplemental Salaries*

It is recommended that the Board approve the following Memorandum of Understanding regarding supplemental salary negotiations:

**MEMORANDUM OF UNDERSTANDING BETWEEN FINNEYTOWN
LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
AND THE FINNEYTOWN EDUCATION ASSOCIATION**

WHEREAS, the Finneytown Local School District Board of Education (hereinafter the “Board”) and the Finneytown Education Association (hereinafter the “Association”) are parties to a Master Contract Agreement which is in effect from July 1, 2019 through June 30, 2022; and

WHEREAS, Section 5.0503 of the Master Contract Agreement states, “There will be a reopener in the Spring of 2020 for supplemental salaries for the 2020-2021 and 2021-2022 school years. Prior to the reopener, the Board and union agree to set a date to form a committee to study supplemental salaries;” and

WHEREAS, in accordance with an agreement reached between the parties, a Memorandum of Understanding is to be drafted regarding the reopener for supplemental salaries for the 2020-2021 and 2021-2022 school years;

NOW, THEREFORE, BE IT AGREED, by the Board and the Association as follows:

1. Due to the unusual circumstances surrounding the closure of schools in the Spring of 2020 caused by the COVID-19 pandemic, the current contract clauses regarding supplemental salaries will apply to the 2020-2021 and 2021-2022 school years.
2. Before the next contract negotiations, a committee of the Board and Association will be formed to study supplemental positions and supplemental salaries.

g) Approval of Memorandum of Understanding – Petermann LTD*

It is recommended that the Board approve the following Memorandum of Understanding regarding student transportation:

**MEMORANDUM OF UNDERSTANDING BETWEEN FINNEYTOWN
LOCAL SCHOOL DISTRICT AND PETERMANN, LTD.**

Memorandum of Understanding (the “MOU”), dated September 21, 2020, by and between **FINNEYTOWN LOCAL SCHOOL DISTRICT** (the “District”) and **PETERMANN, LTD.**, (Together hereinafter the “Parties” or separately the “Party”).

WHEREAS, the District and the Company are parties to Transportation Agreement dated June 30, 2017 (hereinafter referred to as the “Contract” or the “Agreement”); and

WHEREAS, the parties agree all terms of the existing Agreement and Amendments remain in full force and effect, notwithstanding the temporary terms in this MOU.

WHEREAS, the parties have exchanged communication in order to reach an amicable agreement to temporarily modify certain specific provisions of the Agreement and Amendments to ensure proper interpretation during the current pandemic.

NOW, THEREFORE, BE IT AGREED by and between the District and the Company as follows:

1. The District will be in session for four (4) days per week with school closed every Wednesday for the start of the 2020-2021 school year;
2. Company agrees to provide and District agrees to pay invoices based on the terms of the Agreement and Amendments which outline the daily rate and minimum number of operating days for the school year at the daily per bus rate of \$408.83 (based on 10 operating routes) through the modified period of this MOU. This includes all Wednesdays in which students are practicing virtual learning. Should these routes include Monitors, they will also be billed at the contractual hourly rate of \$24.95;
3. Company agrees to sanitize all vehicles providing service to the District twice daily, after the AM run and PM run. Additionally, Company shall perform additional sanitizing procedures each Wednesday when District is performing virtual learning;
4. Notwithstanding the terms outlined in Items 1, 2 and 3, for any routes which have diminished days by either way of a delay to the start of the year or any subsequent shut-down, those days will be billed at the daily rate outlined in Item 2 and a credit of 47.45% for all driver/monitor wage avoidance will be applied to the invoice.
5. Company shall reduce the second full-time position to a part-time position. Company will include a credit in the amount of \$1,964.00 on each monthly

invoice, with an annual total of \$23,563.00, until such time as the position is reinstated at the request of the District.

6. These adjustments will continue until such time as the COVID related changes are eliminated or the end of the 20/21 SY. If the latter applies, the Company and the District agree to reconvene to negotiate the long-term impact of the Agreement;

h) Approval of Student Handbooks - 2020-2021*

It is recommended that the Board approve the 2020-2021 Finneytown Secondary Campus and Finneytown Elementary Student Handbooks as presented.

i) Approval of Yearly Student Tuition Rate FY21*

It is recommended that the Board approve the district's tuition rate:

Finneytown Local School District's tuition rate for the 2020-2021 school year is \$8,429.15 per student. This rate is set by the Ohio Department of Education.

j) Acceptance of District Bus Stops and Bus Routes*

It is recommended that the Board accept all district bus stops and bus routes as maintained by the Transportation Department.

k) Approval of Remote Learning Plan*

It is recommended that the Board approve the Remote Learning Plan as submitted to the Ohio Department of Education.

l) Approval of Bylaw Revision*

It is recommended that the Board approve revisions to the following bylaw, which were presented for initial consideration on August 17, 2020:

Policy 0147 Compensation

m) Consideration of New/Revised Policies*

It is recommended that the Board consider the following new and revised policies which will be presented for final approval at the next regular meeting of the Board:

Policy 1520	Employment of Administrators
Policy 1530	Evaluation of Principals and Other Administrators
Policy 2266	Nondiscrimination on the Basis of Sex in District Programs or Activities
Policy 2270	Religion in the Curriculum
Policy 2431	Interscholastic Athletics
Policy 3124	Employment Contract
Policy 3220	Standards-Based Teacher Evaluation***
Policy 5200	Attendance
Policy 5460	Graduation Requirements
Policy 5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
Policy 5611	Due Process Rights
Policy 6144	Investments
Policy 6152	Student Fees, Fines, and Charges
Policy 6152.01	Waiver of School Fees for Instructional Materials
Policy 6325	Procurement – Federal Grants/Funds
Policy 6423	Use of Credit Cards
Policy 6424	Procurement Cards
Policy 8450.01	Protective Facial Coverings During Pandemic / Epidemic Events
Policy 8800	Religious/Patriotic Ceremonies and Observances

***Although Policy 3220 requires adoption now, implementation of the policy will begin with the 2021-2022 school year in accordance with implementation guidelines issued by the Ohio Department of Education.

n) Acceptance of Donations*

It is recommended that the Board accept the following donations:

A \$1,036.00 cash donation for scholarships to the Finneytown Local School District from the Finneytown Civic Association on August 19, 2020.

Seven Hundred Fifty (750) personal projective equipment cloth facemasks valued at \$1,500 from Tim White, 1410 Springfield Pike, Apt. 4A, Wyoming, OH 45215 on August 25, 2020.

A \$1,000.00 cash donation for racial equity initiatives to the Finneytown Local School District from John & Sharon Doering, 8788 Woodview Dr. Cincinnati, OH 45231 on September 2, 2020.

An \$800.00 cash donation to Finneytown Secondary Campus athletics from Matthew & Barbara Hill, 105 West Fourth Street, Apt 602, Cincinnati, OH 45202 on September 16, 2020.

A \$216.00 cash donation to Finneytown Secondary Campus House System from the Finneytown Class of 1989 on September 16, 2020.

10. Announcements

The next regular meeting of the Finneytown Board of Education will take place on Monday, October 19, 2020 at 7:30pm in the Media Center of the Finneytown Secondary Campus, 8916 Fontainebleau Terrace, Cincinnati, OH 45231. Open forum will begin at 7:00pm.

11. Adjournment