

FINNEYTOWN LOCAL SCHOOL DISTRICT

Regular Meeting, July 20, 2020

Remote Zoom Meeting

Open Forum 7:00pm

Regular Meeting 7:30pm

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. FLSD Policy 0165.1

1. Call to Order

2. Opening Ceremony

3. Oath of Office – Brittany Mamphey, Appointed for Remainder of Term

The Treasurer will give the Oath of Office.

Brittany Mamphey, do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio, and that you will faithfully and impartially discharge your duties as a Board member in and for the said Finneytown Local School District, Hamilton County, Ohio to the best of your ability and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office and until your successor is chosen and qualified.

4. Additions to and Approval of the Agenda

5. Approval of Minutes from the Regular Meeting of June 15, 2020 and the Special Meeting of June 29, 2020*

6. Administrative Report

- *emersion DESIGN LLC* Presentation
- District Update

7. Public Address

8. Board Coordination Matters

- Board Members

9. Financial Matters

9.1 Adoption of the Consent Calendar

It is recommended that the Board adopt the “Consent Calendar” as follows:

Action by the Board of Education in adoption of the “Consent Calendar” at this point of the agenda means that all items appearing with an asterisk (*) after the title constitute the “Consent Calendar” and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

a) Monthly Financial Report*

b) Depository and Investment Balances as of June 30, 2020*

U.S. Bank	0.0099%	\$ 500,604.66
STAR Ohio	0.5500%	\$ 10,628,117.15
STAR Plus	0.3500%	\$ 2,491,844.29
U.S. Bank (construction fund)	1.6100%	\$ 21,820,447.97
STAR Ohio (construction fund)	0.5500%	\$ 1,933,033.83

c) Interest Earned on Depository and Investment Accounts as of June 30, 2020*

General Fund	\$ 6,452.60
Construction Fund	\$38,811.19

d) Monthly Bond Project Spending and Commitment Report*

[See attached]

e) Approval of Permanent Appropriations Adjustments for the 2019-20 School Year*

It is recommended that the Board approve the following Permanent Appropriations adjustments for the 2019-20 School Year:

BE IT RESOLVED by the Board of Education of the Finneytown Local School District, Hamilton County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2020, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

	<u>TOTAL</u>
<u>GENERAL FUND</u>	
001 General Fund	-36,657
Total General Fund	<u><u>-36,657</u></u>
<u>SPECIAL REVENUE FUNDS</u>	
401 Auxiliary Service	-12,966
Total Special Revenue Funds	<u><u>-12,966</u></u>
<u>CAPITAL PROJECTS FUNDS</u>	
004 Construction Fund	1,846
Total Capital Projects Funds	<u><u>1,846</u></u>
GRAND TOTAL ALL FUNDS	<u><u>-47,776</u></u>

f) Approval of Total Amount From All Sources Available for Expenditures and Balances – FY21*

It is recommended the Board approve the Certificate of the Total Amount From All Sources Available for Expenditures and Balances for the 2020-2021 fiscal year.

g) Approval of Transfers – General Fund to Band Uniform Replacement Fund and Family Involvement Fund FY21*

It is recommended that the Board approve the following transfers of funds:

300-5100-9318	Band Uniform Fund	\$2,000.00
001-7200-910	General Fund	(\$2,000.00)

300-5100-9319	Family Involvement Center Fund	\$1,000.00
001-7200-910	General Fund	(\$1,000.00)

The Band Uniform Fund transfer represents the district annual portion of funds set aside for future band uniform replacement. The Family Involvement Fund transfer represents the district’s annual support of Family Involvement Center activities at Brent and Whitaker elementary buildings.

h) Adoption of Resolution - Establish Petty Cash Accounts*

It is recommended that the Board adopt the following resolution:

RESOLUTION TO ESTABLISH PETTY CASH ACCOUNTS

WHEREAS, Section 3313.291, ORC, permits the Board of Education of a school district to establish petty cash accounts from which the treasurer may draw moneys by signed check for purchases made within the district; and

WHEREAS, the resolution shall specify the maximum amount of money that may be placed in the account and designate the district officials who may draw moneys from the account; and

WHEREAS, the resolution shall specify the requirements and procedures for replenishing the account.

THEREFORE, be it resolved by the Board, that thee following petty cash accounts will be established and replenished on the imprest basis by the district officials authorized for the custody, care and the making of disbursements from the respective accounts:

<u>Petty Cash Fund</u>	<u>Amount</u>	<u>Designated District Official</u>
Treasurer’s Office	\$300	Treasurer and/or Accounts Payable Specialist
Brent Elementary	\$100	Brent Principal’s Secretary
Whitaker Elementary	\$100	Whitaker Principal’s Secretary
Extended Care	\$100	Extended Care Supervisor
	<u>\$600</u>	

i) Approval of Payment - FY20*

It is recommended the Board approve payment of the following invoice(s) representing purchases that were made prior to the issuance of a valid purchase order of the district:

DATE	VENDOR	AMOUNT
5/1/20	Turnitin LLC (St. Xavier H.S. plagiarism detection service annual per student fee)	\$ 4,965.00
6/1/20	ProQuest LLC (St. Xavier H.S. online subscription service bundle)	\$12,798.81

j) Adoption of Resolution – Establishment of Accounting Fund*

It is recommended that the Board approve the following resolution:

WHEREAS, the Auditor of State has authorized use of the Coronavirus Relief Fund - CRF (Fund 510) to provide funding for states to navigate the impact of the COVID-19 outbreak.

WHEREAS, it is necessary to establish a CRF (Fund 510) to account for the collection and disbursement of these restricted funds by the Finneytown Local School District.

NOW, THEREFORE, BE IT RESOLVED that a fund known as the CRF (Fund 510) is hereby established and created to be used for the purpose stated above, separate and distinct from all other funds of such district.

10. Superintendent’s Recommendations

10.1 Adoption of the Consent Calendar

It is recommended that the Board adopt the “Consent Calendar” as follows:

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a) Acknowledgement of Resignation*

It is recommended that the Board acknowledge the following resignation which has been previously accepted by the Superintendent:

Steve Jones	Elementary Music Teacher effective January 1, 2021	(retirement)
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b) Approval of Contracts – One Year Limited Certified*

It is recommended that the Board approve one year limited contracts for the following new certified staff members, effective August 17, 2020 through June 1, 2021:

Kerry Finley	School Psychologist
Matthew Oldham	Intervention Specialist

c) Approval of Consultant Contract - Intervention Specialist*

It is recommended that the Board approve the following consultant contract:

Michelle Yauss with Finneytown Local School District to provide intervention specialist consulting services to special education students at St. Xavier High School during the 2020-2021 school year in the amount of \$32,352, to be paid using Special Education IDEA-B funds.

d) Approval of Payment – Certified Staff Members*

It is recommended that the Board approve payment to the following certified staff members who will perform duties outside of the regular work schedule, effective August 1, 2020 through June 30, 2021:

Becki Adamson	Kindergarten Pre-Assessments	\$19.87/hr
Angie Creutzinger	Kindergarten Pre-Assessments	\$19.87/hr
Megan Geis	Kindergarten Pre-Assessments	\$19.87/hr
Sharon Morgan	Kindergarten Pre-Assessments	\$19.87/hr
Nancy Rouse	Kindergarten Pre-Assessments	\$19.87/hr
Amanda Stevenson	Kindergarten Pre-Assessments	\$19.87/hr
Carolyn Althoff	LPDC Meetings	\$35.00/hr
Diana Cosco	LPDC Meetings	\$35.00/hr

Angie Creutzinger	LPDC Meetings	\$35.00/hr
Troy Edie	LPDC Meetings	\$35.00/hr
Lori Gehr	LPDC Meetings	\$35.00/hr
Catherine Wilde	LPDC Meetings	\$35.00/hr
Catherine Allen	15 Extended Service Days	\$4,509.60
Stephanie Belschner	15 Extended Service Days	\$4,509.60
Al Bolton	10 Extended Service Days	\$2,932.50
Cathy Counts	15 Extended Service Days	\$7,318.80
Troy Edie	10 Extended Service Days	\$4,731.30
Kerry Finley	10 Extended Service Days	\$2,710.70
Cindy Kron	5 Extended Service Days	\$ 630.85
Cathy McNair	5 Extended Service Days	\$2,205.50
Carol Miller	10 Extended Service Days	\$4,731.30
Nancy Rouse	10 Extended Service Days	\$2,957.10
Emily Styles	15 Extended Service Days	\$6,616.50
Dionna Taylor	5 Extended Service Days	\$1,478.55
Britany Utley	10 Extended Service Days	\$3,326.70
Lara Walker	10 Extended Service Days	\$4,016.70
Whitney Walker	10 Extended Service Days	\$3,154.20
Al Bolton	Dir. of Instructional Technology	\$19,055.00
Troy Edie	Teaching and Learning Coord.	\$2,775.00
Carol Miller	Dean of Students	\$2,775.00

e) Recognition of District Support Organizations*

It is recommended that the Board recognize the following District Support Organizations:

- Finneytown Athletic Boosters**
- Finneytown Elementary PTA**
- Finneytown Music Parents Association**
- Finneytown Schools Educational Foundation**
- Finneytown Secondary PTA**

Additionally, it is recommended that the Board recognize the **Finneytown Athletic Association** as an Official Community Partner.

f) Adoption of Resolution – General Liability Insurance for Approved School Support Entities FY21*

It is recommended that the Board approve the following resolution:

WHEREAS, the Finneytown Board of Education contracts for its insurance program through Wells Fargo Insurance Services, underwritten by Wright Specialty/USI Corporation, and

WHEREAS, the Board of Education’s insurance policy contains general liability insurance coverage provisions for ‘school support entities’ that are officially approved and recognized to receive such coverage, and

WHEREAS, the Finneytown Board of Education is legally permitted to purchase a policy of insurance to cover ”school support entities” against liability on account of damages or injury to person or property resulting from any act or omission of the organization, and

WHEREAS, the Board of Education’s has received application from the Finneytown Elementary PTA, Finneytown Schools Educational Foundation, and the Finneytown Music Parents Association, indicating the necessity of general liability coverage, as well as information from which to conduct a risk assessment, and

WHEREAS, the Board of Education has performed due diligence in reviewing these applications and the risk assessment materials, and found applications that satisfy its requirements, and

WHEREAS, the amount of the general liability coverage is \$1,000,000 per occurrence and \$2,000,000 in aggregate, and the cost of the coverage has been identified as being provided at no additional cost (\$0 premium);

NOW, THEREFORE, BE IT RESOLVED that the Finneytown Elementary PTA, Finneytown Schools Educational Foundation, and the Finneytown Music Parents Association are hereby approved to receive general liability coverage under the Board of Education’s policy for the 7/1/20 through 6/30/21 insurance policy year, for which it will be charged \$0 (no cost).

g) Approval of Resolution - Auxiliary Participation*

It is recommended that the Board approve the following resolution of participation:

St. Xavier High School with Hamilton County Educational Service Center to cooperatively provide services for the 2020-2021 school year under the non-public school auxiliary services program.

h) Adoption of Resolution – Intent Not to Provide Career-Technical Education for Students in Grades 7 and 8*

It is recommended that the Board adopt the following resolution:

**RESOLUTION OF INTENT NOT TO PROVIDE
CAREER-TECHNICAL EDUCATION IN GRADE 7 AND 8**

Whereas, effective, September 17, 2014, Am.Sub. H.B. No.87 amends R.C. 3313.90 regarding the provision of career-technical education to students; and

Whereas, effective September 17, 2014, R.C. 3313.90 requires school districts to provide career-technical education to students enrolled in grades seven through twelve; and

Whereas, R.C. 3313.90 also provides that the requirement to provide career-technical education to students enrolled in grades seven and eight can be waived for a particular school year if the school district's board of education adopts a resolution that specifies the district's intent not to provide career-technical education to students enrolled in grades seven and eight for a particular school year and submits that resolution to the Ohio Department of Education by the thirtieth day of September of that school year.

NOW, THEREFORE, BE IT RESOLVED that, while the Board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in grades seven and eight during the 2020-2021 school year.

BE IT FURTHER RESOLVED that the Finneytown Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90.

BE IT FURTHER RESOLVED that the Board directs the Superintendent to submit a copy of this resolution to the Ohio Department of Education by September 30, 2020.

i) Consideration of New and Revised Policies

It is recommended that the Board consider the following new and revised policies, which will be submitted for final approval at the next Regular Meeting of the Board:

Policy 3220 STANDARDS-BASED TEACHER EVALUATION

**Policy 2266 NONDISCRIMINATION ON THE BASIS OF SEX
IN DISTRICT PROGRAMS OR ACTIVITIES**

11. Administrative Contract Revision

The Board will consider / approve the following Administrative Contract revision, effective August 1, 2020 through July 31, 2021:

David Oliverio	Treasurer	\$124,117.00
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12. Announcements

The next regular meeting of the Finneytown Board of Education will take place on Monday, August 17, 2020 at 7:30pm in the Media Center of the Finneytown Secondary Campus, 8916 Fontainebleau Terrace, Cincinnati, OH 45231. Open forum will begin at 7:00pm.

13. Adjournment