

Milford Nutrition Services

Serving Milford, Madeira, Finneytown, Wyoming, and Williamsburg School Districts, CECS, John Paul II, SEAS, and St. Columban Schools.



To reduce paper and printing costs, all Nutrition Services' menus and forms are available online. Go to www.milfordschools.org, select "Departments" and choose the "Nutrition Services" link on the left hand side, or simply scan the QR code provided on the left.

Some of the information that can be found online includes the following:

Free and Reduced Meal Applications **WILL NOW BE SUBMITTED ONLINE**

To expedite processing, you will now apply online for your children to receive free or reduced price school meals. Your application will be sent from a secure website for processing. You do not need to fill out a paper form that could be lost or misplaced. To apply, simply go to www.lunchapplication.com and click "Apply Now"; choose Milford-Williamsburg-Finneytown-John Paul when prompted to SELECT A DISTRICT. This site is an easy, secure, and convenient way to apply for free or reduced price meals. You **DO** need to apply **EVERY** year if you are interested in the program. **(Avail. Aug. 1st.)**

***IF YOU WERE PREVIOUSLY ON THE FREE/REDUCED PROGRAM AT ANOTHER DISTRICT AND ARE TRANSFERRING SCHOOLS, YOU MUST REAPPLY TO CONTINUE BENEFITS.**

Menus and Meal Prices - A copy of each school's cycle menu with pricing for the various meal tiers.

Payment options:

***PaySchools Online Service** – Instructions for the use and resources of the PaySchools system. (Avail. July 1st, 2019)

***Cash or Check**– You may send your payment to the school via cash or check. Please place your payment in an envelope with your child's name clearly marked along with the notation "for meal account." Checks should be made payable to: Milford Schools Nutrition Services. Please include your child's name and account # in the memo section of the check.

We encourage you to prepay for your child's meals, as this reduces wait time in line for students. You may prepay for the week, month, or entire year.

Meal Account Balance Transfer Request Form - Use this form if you would like to transfer money to one or more meal accounts.

Meal Account Balance Refund Request Form - Use this form if you would like a refund of the money in one or more meal accounts. Please note: due to the cost of processing a check, refunds of less than \$10.00 cannot be processed.

Meal Account Restriction Form - If you would like to place purchase or charge restrictions on your student's meal account or manage how your child uses money in his/her meal account, please complete this form.

Food Allergy Management - Life threatening food allergies or special dietary needs will be noted on your child's meal account if the required documentation is provided to the school nurse. Please reference the Food Allergy Management Plan online for more information. Please contact Shelley O'Connell, Nutrition Coordinator, at 576-2294 if you have questions.

Meal Charge Policy - *For districts other than Milford, please refer to your own district policy regarding charges.

**For families without access to a computer, all forms, menus, and meal applications are available at each school, or arrangements can be made to send them home with your child by contacting the Nutrition Services Department at 576-2290.*