

FINNEYTOWN LOCAL SCHOOL DISTRICT
Special Meeting – July 22, 2018
Administrative Office Conference Room
2:00pm

The Finneytown Board of Education met in special session on Sunday, July 22, 2018 in the Finneytown Administrative Office Conference Room, 8916 Fontainebleau Terrace, Cincinnati, OH 45231. Mrs. Rebman, Mr. Gast, Mr. Engleman, Ms. Johnson and Mr. Stuhlreyer were present. The president called the meeting to order at 2:09pm.

67-18 Mr. Stuhlreyer moved, seconded by Mr. Gast, the Board dispensed with the opening ceremony and approval of the minutes from the regular meeting of July 16, 2018. The president declared the motion passed.

Board of Education Support Organization Discussion

The Board of Education and administration discussed the following items:

- The purpose of this meeting is to review the policies and administrative guidelines that govern the relationship between the Finneytown Local School District (FLSD) and its support organizations as well as these relationships themselves.
- The FLSD Board seeks greater overall consistency in its support organization interactions and relationships.
- FLSD support organization working definition: An organization whose only purpose and reason for existence is to support the FLSD. An organization that would disband if the district were to disband.
- FLSD support organization policies and administrative guidelines reviewed:
 - POLICY 9210 Parent Organizations
 - POLICY 9211 District-Support Organizations
 - AG 9211 – District-Support Organizations
- FLSD support organizations identification:
 - Finneytown Music Parents Association (FMPA) – supports K-12 music program
 - Elementary PTA – supports grades K-5 program
 - Secondary PTA – supports grades 6-12 program
 - Finneytown Athletic Boosters (Boosters) – supports grades 7-12 sports and cheerleading programs
 - Finneytown Schools Educational Foundation (FSEF) – supports grades K-12 educational program
- FLSD quasi-support organization(s) identification:
 - Finneytown Athletic Association (FAA) – membership is not limited to residents or students of the FLSD
- FLSD sponsored/led activity:
 - Family & Community Engagement (FACE) – organized and run by district personnel.

- Finneytown Local School District sub-category support organization identification:
 - Wildcat Serve – falls under PTA
 - PEM – falls under FSEF
 - AfterProm – falls under Secondary PTA
 - Springfest – dormant at this time
- Special support organization activities:
 - Concessions – Boosters have complete charge of concessions for all Secondary Campus athletic events.
 - Private music lessons – FMPA organizes student private music lessons opportunities on school premises.
- Support organization activities considered:
 - Meetings - When and where held? Should they be held on district grounds? Within Finneytown boundaries? What kind of notice shall be given to the Board?
 - Meeting Participation - The role of the board liaison? Is the liaison a support organization board member? Is the liaison a voting board member? Is the board member permitted to give a report or speak during the meeting?
 - Fundraising activities – When, where and what kind? Can or should the district be consulted when alcohol, split the pot, games of chance or gambling are involved? Does location (on or off school grounds) affect whether a questioned activity can or should be regulated by the Board?
 - Donation procedures – Can or should the Board have guidelines on the percentage of proceeds donated or retained by a support organization?
 - Financial Reporting – Should support organizations be asked for annual financial reporting or audit information? Should support organizations be required to submit a summary of donations to the board and on what frequency?
 - Central Duplication – Which support organizations use the district’s central duplication or building copiers? Do support organizations provide their own paper? Do support organization provide their own operators? Should they be required to pay a share of the maintenance cost to operate? Do we have volume usage data for support organization usage? Can we track usage in the future?
 - Promotional Flyer – What processes are in place to monitor support organization promotional materials and their distribution?
- Preliminary Recommendations:
 - Relationship Meetings – Meetings will be scheduled between the school board (President and Superintendent) and support organization (President plus one guest) to discuss the mutual policies, procedures, goals and expectations for a smooth working relationship.
 - Copier Recommendations – Support organization will be asked to provide paper, operator, and \$50 in FY19 for utilities and maintenance of district copiers, if they intend any use. FAA will not be permitted to use district

copiers. The district will track support organization usage for determining future year's maintenance allocation expense.

Board of Education Booster Liaison Request Discussion

- A letter was received from Booster President, Jerry Kershner, requesting a Board liaison reassignment.
- The Board assigns support organization liaisons at the Organizational Meeting in early January for one-year terms. The Board and current liaison expressed a desire to complete the term.
- It is expected that support organizations welcome the active engagement of liaisons and that they be permitted to attend and speak at all meetings.

68-18 There being no further business, Ms. Johnson moved, seconded by Mr. Engleman, that the meeting be adjourned. The president declared the meeting adjourned at 3:58pm.



Cindy Rebman, President



David Oliverio, Treasurer

ATTEST:

