

FINNEYTOWN LOCAL SCHOOL DISTRICT
Regular Meeting, July 16, 2018
Secondary Campus Media Center
Open Forum 7:00pm
Regular Meeting 7:30pm

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. FLSD Policy 0165.1

- 1. Call to Order**
- 2. Opening Ceremony**
- 3. Additions to and Approval of the Agenda**
- 4. Approval of Minutes from the Regular Meeting of June 18, 2018**
- 5. Recognition of Jane Meyung, Smart Horizons Graduate**
- 6. Administrative Report**
 - District Update**
- 7. Public Address**
- 8. Board Coordination Matters**
 - Board Members**

9. Financial Matters

9.1 Adoption of the Consent Calendar

It is recommended that the Board adopt the “Consent Calendar” as follows:

Action by the Board of Education in adoption of the “Consent Calendar” at this point of the agenda means that all items appearing with an asterisk (*) after the title constitute the “Consent Calendar” and are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

a) Monthly Financial Report*

b) Depository and Investment Balances as of June 30, 2018*

U.S. Bank	0.0249%	\$ 236,752.35
STAR Ohio	1.9900%	\$ 4,920,383.00
STAR Plus	1.9500%	\$ 2,445,777.95

c) Interest Earned on Depository and Investment Accounts as of June 30, 2018*

General Fund	\$ 12,897.55
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d) Approval of Permanent Appropriations Adjustments for the 2017-18 School Year*

It is recommended that the Board approve the following Permanent Appropriations adjustments for the 2017-18 School Year:

BE IT RESOLVED by the Board of Education of the Finneytown Local School District, Hamilton County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2018, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

	<u>TOTAL</u>
<u>GENERAL FUND</u>	
001 General Fund	-77,148
Total General Fund	<u><u>-77,148</u></u>
<u>SPECIAL REVENUE FUNDS</u>	
018 Public School Support	-36
019 Other Grants	-170
300 Student Activity	-924
Total Special Revenue Funds	<u><u>-1,130</u></u>
GRAND TOTAL ALL FUNDS	<u><u>-78,278</u></u>

e) Approval of Total Amount From All Sources Available for Expenditures and Balances - FY19*

It is recommended that the Board approve the Certificate of the Total Amount From All Sources Available for Expenditures and Balances for the 2018-2019 fiscal year.

f) Approval of Transfers – General Fund to Band Uniform Replacement Fund and Family Involvement Fund FY19*

It is recommended that the Board approve the following transfers of funds:

300-5100-9318	Band Uniform Fund	\$2,000.00
001-7200-910	General Fund	(\$2,000.00)
300-5100-9319	Family Involvement Center Fund	\$1,000.00
001-7200-910	General Fund	(\$1,000.00)

The Band Uniform Fund transfer represents the district annual portion of funds set aside for future band uniform replacement. The Family Involvement Fund transfer represents the district’s annual support of Family Involvement Center activities at Brent and Whitaker elementary buildings.

g) Adoption of Resolution - Establish Petty Cash Accounts*

It is recommended that the Board adopt the following resolution:

RESOLUTION TO ESTABLISH PETTY CASH ACCOUNTS

WHEREAS, Section 3313.291, ORC, permits the Board of Education of a school district to establish petty cash accounts from which the treasurer may draw moneys by signed check for purchases made within the district; and

WHEREAS, the resolution shall specify the maximum amount of money that may be placed in the account and designate the district officials who may draw moneys from the account; and

WHEREAS, the resolution shall specify the requirements and procedures for replenishing the account.

THEREFORE, be it resolved by the Board, that the following petty cash accounts will be established and replenished on the imprest basis by the district officials authorized for the custody, care and the making of disbursements from the respective accounts:

<u>Petty Cash Fund</u>	<u>Amount</u>	<u>Designated District Official</u>
Treasurer's Office	\$300	Treasurer and/or Accounts Payable Specialist
Brent Elementary	\$100	Brent Principal's Secretary
Whitaker Elementary	\$100	Whitaker Principal's Secretary
Extended Care	\$100	Extended Care Supervisor
	\$600	

10. Superintendent's Recommendations

10.1 Adoption of the Consent Calendar

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a) Acknowledgement of Resignations*

It is recommended that the Board acknowledge the following resignations which have been previously accepted by the Superintendent:

Rachel Bentley	Math Teacher effective June 19, 2018	(personal)
Aaron Hugenberg	Art Teacher effective June 29, 2018	(personal)
Kimar Morris	Intervention Specialist effective July 31, 2018	(personal)
Eric Muchmore	Dean of Students effective July 31, 2018	(reassignment)
Amanda Snyder	Spanish Teacher effective July 9, 2018	(personal)

b) Approval of Contract – Administrative*

It is recommended that the Board approve the following administrative contract, effective August 1, 2018 through July 31, 2020:

Eric Muchmore	Asst. Principal, Secondary Campus	\$80,000.00
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c) Approval of Contracts – One Year Limited Certified*

It is recommended that the Board approve one year limited contracts for the following new certified staff members, effective August 16, 2018 through May 31, 2019:

Shannon Ford	Elementary Teacher
Ashley Lewis	Elementary Teacher
Brittany Leppert	Elementary Teacher
Kevin McCrea	Math Teacher

d) Approval of Contract – One Year Retired/Rehired*

It is recommended that the Board approve a one year limited contract for the following new retired/rehired staff member, effective August 1, 2018 through July 31, 2019:

Doug Lantz	Business Manager	\$44,000.00
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e) Approval of Contracts – Supplemental 2018-2019*

It is recommended that the Board approve the following supplemental contracts, effective August 1, 2018 through June 30, 2019:

Michael Beasley	Adjunct Coach, Varsity Football	\$2,350.00
Catie Cress	Asst. Coach, Varsity Volleyball	\$1,494.00
Julian Deese	Adjunct Coach, Varsity Football	\$2,300.00
Tim Dunn	Adjunct Coach, Varsity Football	\$2,100.00
Anna Hafner	Coach, Reserve Cheerleading	\$844.00
Jennifer Jeffries	Coach, MS Cross Country	\$1,090.00
Greg Jones	Adjunct Coach, Varsity Football	\$3,100.00
Rich Jones	Head Coach, Varsity Cross Country	\$2,197.00
Brook Logan	Head Coach, Varsity Volleyball	\$2,637.00
Brian Moragne	Adjunct Head Coach, MS Football	\$2,000.00
Roger Rook	Adjunct Asst. Coach, MS Football	\$1,600.00
Stephen Schmuck	Head Coach, Reserve Boys Soccer	\$2,021.00
Cody Schwegman	Asst. Coach, Varsity Men's Soccer	\$2,197.00
Craig Stork	Head Coach, Men's Golf	\$2,197.00
Anthony Thomas	Adjunct Asst. Coach, MS Football	\$1,800.00
Gerald Warmack	Head Coach, Varsity Football	\$5,625.00
Gerald Warmack	Strength Coach	\$1,863.00
Gerald Warmack	Athletic Director	\$10,000.00
Stan West	Adjunct Coach, Varsity Football	\$2,300.00
Terry West	Adjunct Coach, Varsity Football	\$2,300.00

f) Approval of Contract Revisions – Administrative*

It is recommended that the Board approve the following administrative contract revisions, effective August 1, 2018:

Jen Dinan	Principal, Secondary Campus	\$101,000.00
Lana Gerber	Principal, Brent Elementary	\$ 88,375.00
Marlo Thigpen	Asst. Principal, Whitaker Elementary	\$ 75,750.00

g) Approval of Payment – Certified Staff Members*

It is recommended that the Board approve payment to the following certified staff members who will perform duties outside of the regular work schedule, effective August 1, 2018 through July 31, 2019:

Amanda Stevenson	Kindergarten Pre-Assessments	\$19.87/hr
Kathleen Schill	Kindergarten Pre-Assessments	\$19.87/hr
Amy Vonderhaar	Kindergarten Pre-Assessments	\$19.87/hr
Becki Adamson	Kindergarten Pre-Assessments	\$19.87/hr
Nancy Rouse	Kindergarten Pre-Assessments	\$19.87/hr
Marty Westover-Mayer	Kindergarten Pre-Assessments	\$19.87/hr
Laura Walker	Media Mondays	\$19.87/hr
Nicole Raasch	Summer School/Boot Camp	\$19.87/hr
Kylie Watzka	Summer School/Boot Camp	\$19.87/hr
Brittany Leppert	Summer School Tutoring	\$19.87/hr
Diana Cosco	LPCD Committee Meetings	\$35.00/hr
Troy Edie	LPCD Committee Meetings	\$35.00/hr
Lori Gehr	LPCD Committee Meetings	\$35.00/hr
Lana Gerber	LPCD Committee Meetings	\$35.00/hr
Amy Reynolds	LPCD Committee Meetings	\$35.00/hr
Catherine Wilde	LPCD Committee Meetings	\$35.00/hr
Catherine Allen	15 Extended Service Days	\$3,400.05
Al Bolton	10 Extended Service Days	\$3,079.30
Cathy Counts	15 Extended Service Days	\$6,896.40
Cindy Kron	5 Extended Service Days	\$1,171.80
Lauren Martin	5 Extended Service Days	\$1,464.80
Cathy McNair	5 Extended Service Days	\$2,095.65
Carol Miller	10 Extended Service Days	\$4,447.90
Deana Moss	10 Extended Service Days	\$4,191.30
Nancy Rouse	10 Extended Service Days	\$2,758.85
Jessica Smith	15 Extended Service Days	\$4,394.40
Emily Styles	15 Extended Service Days	\$6,286.95
Britany Utley	10 Extended Service Days	\$3,100.70
Lara Walker	10 Extended Service Days	\$3,827.70
Whitney Walker	10 Extended Service Days	\$1,464.80
Kyle Watzka	10 Extended Service Days	\$2,587.50
Al Bolton	Dir. of Instructional Technology	\$17,717.00
Carol Miller	Dean of Students	\$2,775.00
Deana Moss	Curriculum Coordinator	\$2,775.00

h) Approval of Pay Rates for Exempt Employees*

It is recommended that the Board approve the following pay rates for exempt staff members, effective July 1, 2018:

Patti Schnur	\$19.35/hr.
Beverly Thal	\$28.69/hr.

i) Approval of Consultant Contract - Intervention Specialist*

It is recommended that the Board approve the following consultant contract:

Michelle Yauss with Finneytown Local School District to provide intervention specialist consulting services to special education students at St. Xavier High School during the 2018-2019 school year; \$3,623 salary to be paid using Special Education IDEA-B funds.

j) Approval of Alternate School Food Authority Arrangement*

The Board approved the following Alternate School Food Authority Arrangement:

Finneytown Local School District transfers authority to operate specified school meal programs for the students of the district to Milford Exempted Village School District, who accepts total legal and financial responsibility for the specified school meal programs, effective July 1, 2018 to June 30, 2019.

k) Approval of Agreement - HCESC*

It is recommended the Board approve the following agreement:

Finneytown Local School District with Hamilton County Educational Service Center to provide 240 FTE days of technology services to the district, including technology coordination, network support, workstation support – break/fix, and professional development for the 2018-2019 school year at a cost of \$74,216.00.

1) Approval of Student Fees - 2018-2019*

It is recommended that the Board approved the following Student Fees for the 2018-2019 school year:

Secondary Campus

Sixth Grade **\$55.00**
ID, assignment books, bus trips, media center supplies and consumable classroom supplies

Seventh Grade **\$75.00**
ID, assignment books, bus trips, media center supplies and consumable classroom supplies

Eighth Grade **\$75.00**
ID, assignment books, bus trips, media center supplies, and consumable classroom supplies

Ninth Grade **\$105.00**
ID, school planner, bus trips, media center supplies and consumable classroom supplies

Tenth Grade **\$105.00**
ID, school planner, bus trips, media center supplies and consumable classroom supplies

Eleventh Grade **\$95.00**
ID, school planner, bus trips, media center supplies and consumable classroom supplies

Twelfth Grade **\$80.00**
ID, school planner, bus trips, media center supplies and consumable classroom supplies

Additional / Optional Fees:

Summer Credit Retrieval **\$75.00**

Student Parking Pass **\$55.00**

Additional fees may apply for other materials and events including, but not limited to:

Physical Education Uniforms
Lost Books
Media Center Fines
Book Rebinding Fees
Advance Placement Testing
Washington D.C. Trip
Yearbook
Memory Book
Sporting Event Admission
Lunch Charges

Summer School
Summer Sports Camps
Athletic Event Admission
Musical/Play Admission
School Dances
Prom/Homecoming Tickets
Spirit Packs
Band Camp
Field Trips

Elementary

Full-Day Kindergarten \$40.00

Consumer supplies (such as paper), items for projects, subscriptions (magazines), assemblies, art and science supplies

First Grade \$25.00

Consumable supplies (such as paper), items for projects, subscriptions (magazines), assemblies, art and science supplies

Second Grade \$25.00

Consumable supplies (such as paper), items for projects, subscriptions (magazines), assemblies, art and science supplies

Third Grade \$30.00

Consumable supplies (such as paper), items for projects, subscriptions (magazines), assemblies, art and science supplies

Fourth Grade \$30.00

Consumable supplies (such as paper), items for projects, subscriptions (magazines), assemblies, art and science supplies, recorders for music

Fifth Grade \$35.00 + \$75.00 (Camp)

Consumable supplies (such as paper), items for projects, subscriptions (magazines), assemblies, art and science supplies, assignment and vocabulary books

m) Approval of Payment – Staff Appreciation*

It is recommended that the Board approve the following year-end staff appreciation gift incentive to Secondary Campus Staff to be paid from the Secondary Campus Principal's Fund (018-9520) – \$5 gift cards (Finneytown Local School District PO# 327312).

n) Approval of Agreement - Springfield Township*

It is recommended that the Board approve the following agreement:

Springfield Township with Finneytown Local School District will assign a law enforcement officer ("Resource Officer") to the District for 8 hours per day on the days when school is in session during the 2018-2019 school year. In return for service by the Resource Officer, the Board shall pay to Springfield Township the sum of \$52,000.00, to be paid in four equal installments on September 1 and December 1, 2018 and March 1 and June 1, 2019.

o) Adoption of Resolution – General Liability Insurance for Approved School Support Entities FY19*

It is recommended that the Board approve the following resolution:

WHEREAS, the Finneytown Board of Education contracts for its insurance program through Wells Fargo Insurance Services, underwritten by Wright Specialty/USI Corporation, and

WHEREAS, the Board of Education’s insurance policy contains general liability insurance coverage provisions for ‘school support entities’ that are officially approved and recognized to receive such coverage, and

WHEREAS, the Finneytown Board of Education is legally permitted to purchase a policy of insurance to cover ”school support entities” against liability on account of damages or injury to person or property resulting from any act or omission of the organization, and

WHEREAS, the Board of Education’s has received application from the Finneytown Elementary PTA, Finneytown Schools Educational Foundation, and the Finneytown Music Parents Association, indicating the necessity of general liability coverage, as well as information from which to conduct a risk assessment, and

WHEREAS, the Board of Education has performed due diligence in reviewing these applications and the risk assessment materials, and found applications that satisfy its requirements, and

WHEREAS, the amount of the general liability coverage is \$1,000,000 per occurrence and \$2,000,000 in aggregate, and the cost of the coverage has been identified as being provided at no additional cost (\$0 premium);

NOW, THEREFORE, BE IT RESOLVED that the Finneytown Elementary PTA, Finneytown Schools Educational Foundation, and the Finneytown Music Parents Association are hereby approved to receive general liability coverage under the Board of Education’s policy for the July 1, 2018 through June 30, 2019 insurance policy year, for which it will be charged \$0 (no cost).

p) Approval of Revised 2018-2019 School Year Calendar*

It is recommended that the Board approve the following revised 2018-2019 school year calendar, which was originally approved on February 20, 2018:

August 16, Thursday	Staff In-Service Day
August 17, Friday	Staff In-Service Day
August 20, Monday	First Day for Students
September 3, Monday	Labor Day - No School
October 8, Monday	Staff In-Service Day - No School
October 19, Friday	1st Quarter Ends (43 days)
November 19 & 20, Monday & Tuesday	Staff In-Service Days - No School
November 21, Wednesday	Conference Release Day-No School
November 22 & 23, Thursday & Friday	Thanksgiving Break - No School
December 21, Friday	2nd Quarter Ends (40 days)
December 24, Mon. - January 4, Friday	Winter Break - No School
January 7, Monday	School Resumes
January 18, Friday	Staff In-Service Day - No School
January 21, Monday	MLK, Jr. Day - No School
February 15, Friday	Conference Release Day - No School
February 18, Monday	Presidents Day - No School
March 15, Friday	3rd Quarter Ends (46 days)
March 18, Monday – March 22, Friday	Spring Break - No School
March 25, Monday	School Resumes
April 19, Friday	Staff In-Service Day - No School
April 22, Monday	Staff In-Service Day - No School
May 27, Monday	Memorial Day - No School
May 30, Thursday	Last Day for Students
	4th Quarter Ends (46 days)
May 31, Friday	Staff In-Service Day – Staff Last Day

Note: Easter Sunday is April 21, 2019.

q) Approval of Memorandum of Understanding – Supplemental Positions*

It is recommended that the Board approve the following Memorandum of Understanding, revising information contained in the Supplemental Positions section of the Finneytown Education Association Master Contract Agreement:

WHEREAS, the Finneytown Local School District Board of Education (hereinafter the “Board”) and the Finneytown Education Association (hereinafter the “Association”) are parties to a Master Contract Agreement which is in effect from July 1, 2017 through June 30, 2019; and

WHEREAS, in accordance with the agreement reached between the parties, a Memorandum of Understanding is to be drafted regarding the supplemental positions described in the agreement;

NOW, THEREFORE, BE IT AGREED by the Board and the Association as follows:

1. The following supplemental positions are added to Appendix F of the Agreement:

- Jump Start Theater Director Academic/Co-Curricular Group 8
- Jump Start Theater Tech Director Academic/Co-Curricular Group 8
- Jump Start Theater Producer Academic/Co-Curricular Group 9
- Jump Start Theater Choreographer Academic/Co-Curricular Group 10

2. The following supplemental positions are removed from the Community Service Program clause of Appendix G-2 of the Agreement:

- House Director
- Community Service Director
- Community Service Assistant Director

3. The following supplemental positions are added to the Community Service Program clause of Appendix G-2 of the Agreement:

- House Dean (6 positions)
- House Assistant Dean (6 positions)

4. The total allocation for the Community Service Program shall remain at \$22,000.00.

11. Consideration of Administrative Contract Revisions

The Board will consider the following administrative contract revisions, effective August 1, 2018:

Terri Noe	Superintendent	\$117,311.00
David Oliverio	Treasurer	\$114,753.00

12. Announcements

The next regular meeting of the Finneytown Board of Education will take place on Monday, August 20, 2018 at 7:30pm in the Media Center of the Finneytown Secondary Campus, 8916 Fontainebleau Terrace, Cincinnati, OH 45231. Open forum will begin at 7:00pm.

13. Adjournment